



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA  
March 10, 2022  
9:00 am

- MINUTES APPROVAL for February 10, 2022
- FINANCIAL
  - YTD Budget Summary
- OLD BUSINESS
  - Wage Rates for Highway Department Employees
- NEW BUSINESS
  - Buildings and Grounds
  - Highway Department
  - Capital Projects
- PERSONNEL
  - None
- RESOLUTIONS
  - Amend Budget and Transfer Funds Talcott Street Bridge Repairs
  - Award Talcott Street Bridge Construction
  - Create and Fill Two (2) Highway Worker (Seasonal) Positions Public Works
- PROCLAMATIONS
  - None
- ADJOURNMENT



**TIOGA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES**  
**Thursday, February 10, 2022**  
**9:00 am**

- **ATTENDANCE**
  - **Legislators**
    - Marté Sauerbrey, Legislative Chair
    - Dale Weston, Public Works Committee Chairman
    - Ron Ciotoli, Public Works Committee
    - Barbara Roberts, Public Works Committee
    - William Standinger, Public Works Committee
  - **Staff**
    - Gary Hammond, Commissioner
    - Richard Perkins, Deputy Commissioner
    - Barbara Cushman, Secretary to the Commissioner
  - **Guests**
    - Cathy Haskell, Legislative Clerk
- **APPROVAL OF MINUTES**
  - A motion to approve the minutes as submitted for January 6, 2022 was made by Mr. Standinger, 2<sup>nd</sup> by Mr. Ciotoli. All in favor. Motion Carried.
- **FINANCIAL**
  - YTD Budget Summary was shared with the committee. The department is currently within budget.
- **OLD BUSINESS**
  - Work has been completed on the new Cooler/Freezer at Public Safety Building to everyone's satisfaction.
  - Test results for asbestos in the CCE area of the County Office Building came back negative.
  - The Clerk's Boiler is becoming problematic and should be replaced.

# Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
  - Renovations are continuing in the old CCE space for Economic Development and Planning. Heating and cooling upgrades are in the planning phase.
  - One of the sinks in C-Pod at the Public Safety Building is not draining properly. The pipe that runs under the concrete has deteriorated and is failing. The potential to line the existing pipe versus digging up the concrete is being explored.
  - Numerous work orders at all the various buildings; broken locks, heat problems, doors not working properly, lights out.
- Mr. Hammond reported on the Highway Department.
  - Snow removal and hauling sand operations are ongoing.
  - Equipment maintenance.
  - Tree trimming operations were done on Ellis Creek and Oak Hill Roads.
  - Shoulders were repaired on Glen Road.
- Mr. Perkins gave an update on the Capital Projects
  - Bridge Preventative Maintenance Phase VIII is currently under final design in our office. It is expected to be out to bid next month.
  - Cooler/Freezer replacement at the Public Safety Building is complete.
  - Wash Bay Facility preliminary design is complete. Currently in negotiations for the final design phase.
  - Harnick Road Bridge is under preliminary design with construction expected next year.
  - The Culvert Program is currently under preliminary design in our office.
  - HVAC Controls at the HHS Building and the Chiller at the Public Safety Building are under preliminary design phase.
  - We have a culvert on Michigan Hollow Road that needs to be replaced. A one lane temporary bridge is currently installed there. A resolution is being submitted to award design services for this culvert. Additional state funding was not available. CHIPS funding could be used for this project.

- PERSONNEL

- Current rate of pay for CDL driver positions should be examined for adequacy. There is currently a shortage of CDL licensed drivers. Regulations governing CDL licensing are changing making it more costly and difficult to obtain a CDL license.

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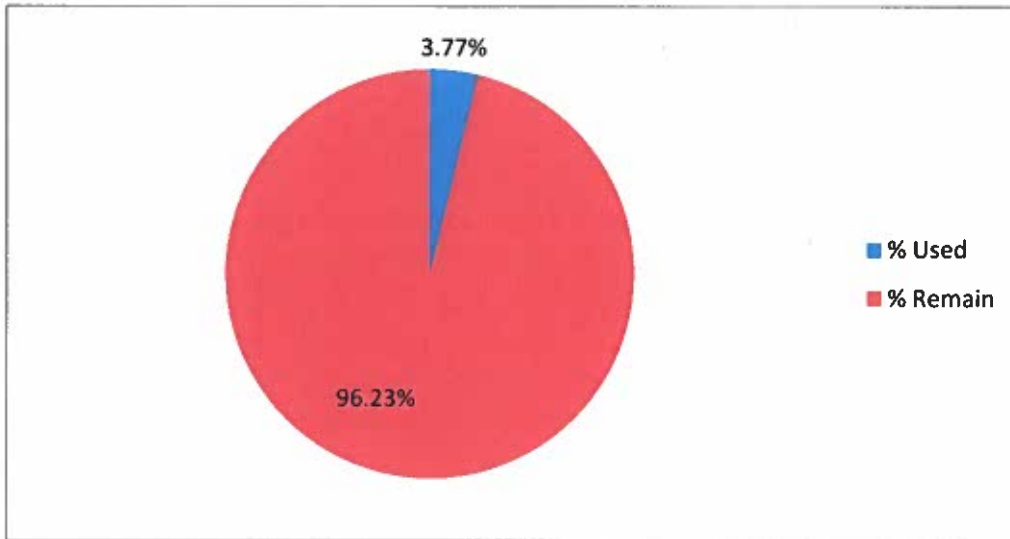
Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- RESOLUTIONS
  - Re-establish Prior Year 2021 Public Works Projects
    - Mr. Weston (aye), Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
  - Award Design Services to Barton and Loguidice for Michigan Hollow Road
    - Mr. Weston (aye), Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye). Carried
- PROCLAMATIONS
  - None
- ADJOURNMENT
  - Mr. Weston adjourned the meeting at 10:10 am

Respectfully submitted,

Gary Hammond, P.E.  
Commissioner of Public Works

## March 2 2022 Budget Summary



		% Used	% Remain
A1490	PW Admin	13.55%	86.45%
A1620	Building & Grounds	12.75%	87.25%
A1621	Buildings HHS	13.97%	86.03%
D5110	Maint. Roads & Bridges	13.33%	86.67%
DM5130	Road Machinery	15.22%	84.78%
H1620	Capital B&G	0.33%	99.67%
H1621	Capital HHS Building	0.00%	100.00%
H5110	Capital Roads & Bridges	0.26%	99.74%
H5130	Capital Equipment	0.00%	100.00%
	<b>Overall</b>	<b>3.77%</b>	<b>96.23%</b>

REFERRED TO:

PUBLIC WORKS COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -22

AMEND BUDGET AND TRANSFER FUNDS  
PUBLIC WORKS

WHEREAS: The Commissioner of Public Works has budgeted funds for Talcott Street Bridge repairs; and

WHEREAS: Bids were received for the subject bridge repairs and the budgeted amount of the repairs are insufficient; and

WHEREAS: Budget Amendments and Interfund Transfers require Legislative approval; therefore be it

RESOLVED: That the following Interfund Transfer be approved:

From- H5110.450310	Interfund Transfers	\$155,000
To- D9950.590715	Transfer to Capital	\$155,000

And be it further

RESOLVED: That the following Budget Amendments be approved:

Decrease: D5110.540050	Bridge Projects	\$155,000
Increase: D9950.590715	Transfer to Capital	\$155,000
Increase: H5110-450310	Interfund Transfers	\$155,000
Increase: H5110.540004.H2101	Talcott Street Bridge	\$155,000

REFERRED TO:

PUBLIC WORKS

RESOLUTION NO. -22

AWARD TALCOTT STREET BRIDGE  
CONSTRUCTION CONTRACT

WHEREAS: Tioga County has budgeted for the repairs to Talcott Street Bridge; and

WHEREAS: The Commissioner of Public Works received sealed bids on February 9, 2022 and the bids results were as follows:

R. DeVincentis Construction, Inc.	\$378,000.00
Economy Paving Co. Inc.	\$399,399.00

WHEREAS: Tioga County DPW have completed the review of the bids and finds the low bidder R. DeVincentis Construction Co. Inc., Binghamton, NY meets all of the qualifications of the bid specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorize awarding the bid to R. DeVincentis Construction Co. Inc., Binghamton, NY not to exceed \$378,000.00 to be paid out of the following account: H51 10.540004.H2101 – Talcott Street Bridge

REFERRED TO:

PUBLIC WORKS COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22

CREATE AND FILL TWO (2)  
HIGHWAY WORKER (SEASONAL) POSITIONS  
PUBLIC WORKS

WHEREAS: There will be a need for the Highway Department to employ two (2) Highway Workers (Seasonal) for 2022; and

WHEREAS: The Commissioner of Public Works has budgeted money to cover expenditures of such employment; therefore be it

RESOLVED: That the Commissioner of Public Works is hereby authorized to create and fill two (2) temporary full-time Highway Worker (Seasonal) positions effective April 1, 2022 through October 7, 2022 at an hourly rate of \$13.20 (minimum wage), however no more than 800 hours may be worked by each worker April 1, 2022 – October 7, 2022.