

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER

LEGISLATIVE COMMITTEE AGENDA

January 6, 2026

1:00 PM

- MINUTES
 - Approval of minutes of December 2, 2025
- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management
- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.
- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.
- PERSONNEL
 - Administrative Coordinator
- RESOLUTIONS
 - A09-Authorize Agreement with Deluge Media
 - A24-Recommend Members to the Susquehanna Heritage Area Commission
 - A25-Appoint Administrative Coordinator (LWilliams)

A26-Approval of EPA Brownfield Grant Application
A33-TCPDC Bylaws Amendment January 2026
A35-Appoint HMurray At-Large TCPDC Board Member

- PROCLAMATIONS - N/A
- ADJOURNMENT

TEAM TIOGA

we work for you

ECONOMIC DEVELOPMENT & PLANNING | INDUSTRIAL DEVELOPMENT AGENCY | LOCAL DEVELOPMENT CORPORATION

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING December 2, 2025

ATTENDEES:

Legislators: Ron Ciotoli, Keith Flesher, Andrew Aronstam, Jake Brown, Marte Sauerbrey

Staff: Brittany Woodburn, Linda Sampson, Ellen Pratt, Cathy Haskell, Jackson Bailey

Guests: Kristi Snyder, CCE Executive Director

Committee Chair, Ron Ciotoli, called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed.

I. MINUTES

- A. Approval of minutes from November 4, 2025 – Committee Chair Ron Ciotoli asked for approval of the minutes from the November 4, 2025, meeting. Legislator Brown made a motion to accept the minutes from the November 4, 2025, meeting, seconded by Legislator Flesher. All were in favor.

Ms. Woodburn reported the following:

II. FINANCIAL

- A. 2025 Budget
 1. Economic Development
 - Year-to-Date Budget is tracking.
 2. Planning
 - Year-to-Date Budget is tracking.
 3. Sustainability Management
 - Year-to-Date Budget is tracking.

III. OLD BUSINESS/NEW BUSINESS

A. Reports

1. Cornell Cooperative Extension – Monthly report previously emailed and is in the committee packet. Dr. Snyder, CCE Executive Director, was in attendance and distributed an updated monthly report. Dr. Snyder reviewed her report highlighting Campus Connection to Cornell, Community Connections, Master Gardeners, 4-H Youth Development, WIOA Youth Employment Program/Workforce, various workshops and meetings.

Dr. Snyder announced the CCE Annual Meeting is Tuesday, December 9th, 5:00PM at the Neighborhood Depot. RSVP is required. Also announced was Master Gardners is putting on a wreath making event on Saturday, December 6th at 11:00AM. Dr. Kristi noted the Pumpkin Smash Event was a success.

2. Tourism – No monthly report this month.
3. Tioga County Soil & Water Conservation District – Monthly report was previously emailed and is in the committee packet.
4. Tioga County Economic Development & Planning – Dr. Ellen Pratt reported on the need for updating the County's Debris Management Plan. Dr. Pratt completed the plan in 2014. The plan was approved on the State level, but never formerly approved by FEMA due to changes in the federal approval process following Hurricane Sandy. Dr. Pratt reported the following:
 - The updated plan will strengthen our disaster response, improve interdepartmental coordination and ensure compliance with current FEMA requirements.
 - The goal is to recover faster, reduce confusion during activation and fully protect our eligibility for FEMA reimbursement.
 - Once approved through FEMA, we can enter into contracts to activate when needed.
 - A meeting was held with Mr. Bailey, County Administrator, Mr. Hammond, DPW, Ms. Cornelius, Emergency Services, Ms. Woodburn, ED&P, Mr. Ruggiero, DPW. Everyone agreed that revising the plan is critical.
 - Ms. Cornelius is currently exploring outside funding to support this update and to hire a consultant experienced in debris management plan development and FEMA compliance.

Dr. Pratt shared pictures of the Pumpkin Smash Event and reported the number of attendees was doubled from last year. Positive feedback was received, and plans have begun to make it bigger and better next year.

B. Grants

1. Active Grants – See attached EDP Grant Tracking spreadsheet. Ms. Woodburn highlighted the following:
 - a. CDBG Microenterprise – Ms. Yelverton continues to work on this project.
 - Funds were reallocated to existing projects after the resolution last month.
 - Another disbursement will be coming soon from the State.
 - Labrador Lumber project is complete.
 - Ocular Prosthetics and Country Fit received another disbursement.
 - Owego Brewing and The Five are in the process of ordering more equipment.
 - Deluge has completed some testimonials.
 - The state reached out asking if we wanted to submit a renewal request for \$200,000.00 for additional funding. Required resolution for consideration is listed below.
 - b. CDBG Public Facilities – Catholic Charities Grant for the mobile food truck. Ms. Norton continues to work on this project.
 - The contractor has started construction.
 - Venting is in, the generator is in, fuel tanks are connected,

- Floors and insulation are to be completed next week.
- Completion date is estimated January/February 2026.
- Once delivered, the close-out process with CDBG and the State can take a while.

Ms. Woodburn distributed a picture of what has been completed so far on the food truck.

c. ARC READY – George Smith Park Master Park Plan – Ms. Woodburn distributed the draft concept plan and reported this is a partnership with the Land Bank and the County for acquiring property. ED&P is applying for funds through the CDBG Imminent Threat Program on behalf of Land Bank for demolishing a blighted house with safety concerns next to the park. This will allow parking for the park. A map of the property was distributed.

d. EPA Brownfields application – Ms. Woodburn reported:

- Last year we contracted with LaBella to assist with the Environmental Protection Agency (EPA) Brownfields application.
- The application wasn't selected for funding due to improvement needed on the application.
- ED&P would like to resubmit the application with the suggested changes by EPA staff.
- The resolution for consideration will be brought forward next month.
- This allows for a countywide assessment of potential brownfield sites; abandoned gas stations, reclaimed mining pits and other vacant/abandoned buildings.
- This assessment opens opportunities for the County to apply for additional funds through this program and other sources to bring properties back to productive reuse.
- A resolution to apply for \$500,000.00 in grant funds to hire a consultant to complete the assessment will be brought forward next month for consideration.
- No match is required. Program delivery costs are included.

C. Economic/Community Development

1. Business Visits – ED&P staff have made annual visits to Raymond Hadley, Ensco, Norwesco, Best Buy, Rynone, Midwestern and Southern Tier Hardwoods and continue to work on other visits. The following is discussed on these visits:

- Making connections with AM&T to help with workforce training and inform them of any grants available to them.
- ED&P is trying to advocate for them with the State on bringing back the Equipment Modernization Program that the State did last year. It was the first time they had given a capital grant to improve equipment.
- Most times ESD does these programs when there is job creation. This is difficult for our small to mid-size manufacturing businesses. We are trying to advocate with the State and our IDA's and EDO's across the Southern Tier to get the state to bring this program back.

- Previously they rolled out the program without much notice and there wasn't enough time for the manufacturers to apply and then the State claimed they didn't get much of a response.
 - ED&P was successful in getting one of those grants for Tioga Hardwoods, but we would like to help other manufacturing businesses.
2. Tioga County Foundation Coalition – Ms. Norton continues to work on this. The annual meeting is scheduled for mid-December and is assisting the Coburn Free Library to connect with some of the Foundations for a project they have going on for HVAC upgrades.
 3. DRI – Owego – ED&P has only one multi-site program project outstanding. By the end of the year all the others will be complete.
 - 37-41 Lake Street – The exterior project is complete; the interior project is going out to bid.
 - The returned funds from Applied Technology are available and must be reallocated. This is not part of our contract with the IDA. It's a separate contract with ESD.
 - These projects have been submitted to the state and are waiting for a response on which project they are going to select.
 4. NY Forward – Village of Waverly. Ms. Woodburn reported this project is moving along.
 - a. Small Projects Fund – Thoma Consultants is assisting the Village of Waverly with this fund. They had a public meeting, and four potential projects were sponsored at the meeting. Ms. Yelverton is going to sit on the selection committee.
 - b. Public Projects – The Village of Waverly is moving forward with Hunt Engineering and has issued the contract. The NYS Department of State has approved it, and a kick-off meeting is scheduled with the steering committee. Ms. Norton will be sitting on this committee.
 5. Strategic Plan – The Strategic Plan Project Status Report was in the committee packet previously emailed. Ms. Woodburn reviewed the report.
- D. Land Bank
1. 81 North Avenue, Owego – This project is complete except that NYSEG is coming in to finish the electric work this week.
 2. 247 Main Street, Owego – The design work is underway. Deluge came in to take the "before" pictures. The design work should be done in the next month or two and then the project will go out to bid.
 3. 121 Providence Street, Waverly – With the building permit in place, construction has begun. The contractor that did the work on 81 North is working on this project as well.
- Ms. Woodburn reported on getting the necessary snow removal on all properties.
4. LBI Property Services application – This application for 2M has been submitted. There are projects coming up that can use these additional funds.
- E. Workforce Development
1. OACSD/BT BOCES Satellite Campus – Ms. Woodburn distributed the press release from the Owego Apalachin School District. It was not expected that the

Congressional Direct Spending Funds would come through, but the award of \$811,000 was announced recently. ED&P assisted with the application for this funding for the school. With the addition of the 1M of funds awarded through the ARC/Southern Tier 8 process that ED&P also assisted with, the project is fully funded at this time. The school is contributing 1M to the project. ED&P will not be assisting with managing the grant funds. However, ED&P will set up a meeting with an USDA rep to assist them.

F. Planning

1. 239 Reviews – There were no 239 Reviews this month.
2. Southern Tier 8 Regional Housing & Infrastructure Summit – Southern Tier 8 held a workshop regarding a regional housing development plan they are working on to attract investors by packaging projects across counties. Ms. Jardine, Ms. Zubalsky-Peer and Ms. Patton attended this workshop.
3. NYS American Farmland Trust - farmer workshops – Dr. Snyder reported on this earlier.

G. Sustainability Management

1. 2025 Pumpkin Smash – November 8th. Dr. Pratt and Dr. Snyder reported on this earlier.
2. Debris Management Plan – Dr. Pratt reported on this earlier.
3. 2025 YTD –

a. Paid to Broome County	2025	2024
i. HHW	\$9,132.55	\$9,266.55
ii. E-Waste	\$ 721.00	\$1,994.65
b. Towns/County(E-waste)	\$1,096.20	\$2,261.20

H. IDA

1. Lockheed Martin PILOT application – The public hearing was held, and the Cost Benefit Analysis was presented. There were no comments. Ms. Woodburn attended the Legislative Meeting and Ms. Schnabl is attending the Owego Apalachin School District meeting today. No response from the Town of Owego yet. The Cost Benefit Analysis and PILOT application will be presented to the IDA Board for approval on Wednesday.

IV. PERSONNEL – N/A

V. RESOLUTIONS

- L07-Reappoint Member (Vicki Davis) to the Tioga County Planning Board
- L08-Reappointing Planning Board Member – Chrzanowski
- L09-Reappoint Member (Joe Budney) to the Tioga County Planning Board
- L10-Reappoint Member (Grady Updyke) to the Tioga County Planning Board
- L11-Appointment to Tioga County Ag and Farmland Protection Board – Campbell
- L12-Reappoint Member to Ag and Farmland Protection Board
- L13-Resolution to Renew SWCD Hazard Mitigation Plan Coordination Services 2026
- L14-Authorize County Ag and Farmland Protection Plan Grant
- L19-Authorize Intermunicipal Agreement Broome-Tioga Arts Cultural Master Plan
- L33-Appoint Member (MSchnabl) to the Broome-Tioga Workforce Development Board

- L34-Appoint REAP Board Member (MNorton)
- L35-Reappoint At-Large Member (BWoodburn) to STERPDB Regional Board
- L36-Reappoint Michael Baratta to the TCPDC for Two Year Term
- L37-Reappoint Joan Case to the TCPDC for Two Year Term
- L38-Reappoint At Large Member R Kelsey to the TCPDC
- L40-Authorize EDP to Submit CDBG Microenterprise Renewal Application
- LL51-Appoint Member to the TCDA – Ciotoli
- L58-Modify Snowmobile Grant Program Budget for 70% Award Disbursement to Snowmobile Clubs

After reviewing the above resolutions, Ms. Woodburn asked this committee for support to move the resolutions forward. The vote to support the above resolution follows:

- Legislator Ciotoli – yes
- Legislator Flesher – yes
- Legislator Brown – yes
- Legislator Aronstam – yes

VI. PROCLAMATIONS - N/A

VII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 1:55 P.M.

Respectfully Submitted,
Linda Sampson
Administrative Assistant Economic Development & Planning



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A6422 Economic Development							
A6422 411132 Tax On Hotel/Motel	-35,000	0	-35,000	.00	.00	-35,000.00	.0%
A6422 419890 Contribution To Ec	-50,000	0	-50,000	.00	.00	-50,000.00	.0%
A6422 421891 Other Home & Commu	-50,000	0	-50,000	.00	.00	-50,000.00	.0%
A6422 510010 Full Time	426,153	0	426,153	.00	.00	426,153.00	.0%
A6422 540010 Advertising	3,000	0	3,000	.00	.00	3,000.00	.0%
A6422 540040 Books	3,500	0	3,500	.00	.00	3,500.00	.0%
A6422 540070 Car Maintenance	2,000	0	2,000	.00	.00	2,000.00	.0%
A6422 540180 Dues	1,000	0	1,000	.00	.00	1,000.00	.0%
A6422 540220 Automobile Fuel	1,150	0	1,150	.00	.00	1,150.00	.0%
A6422 540320 Leased/Service Equ	1,000	0	1,000	.00	.00	1,000.00	.0%
A6422 540360 Meals/Food	750	0	750	.00	.00	750.00	.0%
A6422 540390 Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6422 540420 Office Supplies	1,280	0	1,280	.00	.00	1,280.00	.0%
A6422 540480 Postage	380	0	380	.00	.00	380.00	.0%
A6422 540485 Printing/Paper	1,850	0	1,850	.00	.00	1,850.00	.0%
A6422 540590 Services Rendered	19,190	0	19,190	.00	.00	19,190.00	.0%
A6422 540620 Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660 Telephone	1,000	0	1,000	.00	.00	1,000.00	.0%
A6422 540733 Training/All Other	4,820	0	4,820	.00	.00	4,820.00	.0%
A6422 581088 State Retirement F	60,970	0	60,970	.00	.00	60,970.00	.0%
A6422 583088 Social Security Fr	32,738	0	32,738	.00	.00	32,738.00	.0%
A6422 584088 Workers Compensati	7,721	0	7,721	.00	.00	7,721.00	.0%
A6422 585588 Disability Insuran	369	0	369	.00	.00	369.00	.0%
A6422 586088 Health Insurance F	122,080	0	122,080	.00	.00	122,080.00	.0%
A6422 588988 Eap Fringe	99	0	99	.00	.00	99.00	.0%
TOTAL Economic Development	552,200	0	552,200	.00	.00	552,200.00	.0%
TOTAL General Fund	552,200	0	552,200	.00	.00	552,200.00	.0%
TOTAL REVENUES	-135,000	0	-135,000	.00	.00	-135,000.00	
TOTAL EXPENSES	687,200	0	687,200	.00	.00	687,200.00	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 01

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	552,200	0	552,200	.00	.00	552,200.00	.0%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A8020 Planning							
A8020 510010 Full Time	192,155	0	192,155	.00	.00	192,155.00	.0%
A8020 540010 Advertising	200	0	200	.00	.00	200.00	.0%
A8020 540040 Books	600	0	600	.00	.00	600.00	.0%
A8020 540140 Contracting Serv	32,000	0	32,000	.00	.00	32,000.00	.0%
A8020 540180 Dues	800	0	800	.00	.00	800.00	.0%
A8020 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A8020 540480 Postage	900	0	900	.00	.00	900.00	.0%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	0	4,875	.00	.00	4,875.00	.0%
A8020 540660 Telephone	600	0	600	.00	.00	600.00	.0%
A8020 540733 Training/All Other	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 581088 State Retirement F	27,492	0	27,492	.00	.00	27,492.00	.0%
A8020 583088 Social Security Fr	14,762	0	14,762	.00	.00	14,762.00	.0%
A8020 584088 Workers Compensati	3,481	0	3,481	.00	.00	3,481.00	.0%
A8020 585588 Disability Insuran	167	0	167	.00	.00	167.00	.0%
A8020 586088 Health Insurance F	55,047	0	55,047	.00	.00	55,047.00	.0%
A8020 588988 Eap Fringe	45	0	45	.00	.00	45.00	.0%
TOTAL Planning	338,014	0	338,014	.00	.00	338,014.00	.0%
TOTAL General Fund	338,014	0	338,014	.00	.00	338,014.00	.0%
TOTAL EXPENSES	338,014	0	338,014	.00	.00	338,014.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 01

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	338,014	0	338,014	.00	.00	338,014.00	.0%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A8160 Refuse & Garbage							
A8160 421890 Other Home & Comm	-1,980	0	-1,980	-264.00	.00	-1,716.00	13.3%*
A8160 425900 Waste Hauler Permi	-400	0	-400	-300.00	.00	-100.00	75.0%*
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A8160 510010 Fulltime	71,743	0	71,743	68,170.09	.00	3,572.91	95.0%
A8160 520070 Chairs	0	305	305	302.11	.00	2.89	99.1%
A8160 520280 Tools Large/ Power	0	4,845	4,845	4,845.18	.00	-30	100.0%*
A8160 540010 Advertising	7,500	4,000	11,500	7,815.56	500.00	3,184.44	72.3%
A8160 540180 Dues	175	0	175	.00	.00	175.00	.0%
A8160 540320 Leased/service Equ	2,000	0	2,000	556.52	.00	1,443.48	27.8%
A8160 540390 Mil/Leage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	641.71	.00	1,358.29	32.1%
A8160 540444 Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%
A8160 540480 Postage	200	0	200	.00	.00	200.00	.0%
A8160 542140 Contracting Servic	98,000	-4,000	94,000	33,158.64	378.87	60,462.49	35.7%
A8160 542261 Household Hazardou	75,000	0	75,000	13,422.80	.00	61,577.20	17.9%
A8160 542485 Printing/Paper	1,500	0	1,500	245.31	.00	1,254.69	16.4%
A8160 542640 Supplies (Not Offi	11,000	-305	10,695	132.85	.00	10,562.15	1.2%
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088 State Retirement F	7,113	2,682	9,795	9,432.54	.00	362.79	96.3%
A8160 583088 Social Security Fr	5,303	195	5,498	5,294.38	.00	203.63	96.3%
A8160 584088 workers Compensati	1,195	14	1,209	1,164.02	.00	44.77	96.3%
A8160 585588 Disability Insuran	68	0	68	57.72	.00	10.28	84.9%
A8160 586088 Health Insurance F	11,895	1,076	12,971	12,490.40	.00	480.40	96.3%
A8160 588988 EAP Fringe	16	0	16	15.34	.00	.59	96.3%
TOTAL Refuse & Garbage	266,495	8,812	275,306	157,181.17	878.87	117,246.45	57.4%
TOTAL General Fund	266,495	8,812	275,306	157,181.17	878.87	117,246.45	57.4%
TOTAL REVENUES	-32,380	0	-32,380	-564.00	.00	-31,816.00	
TOTAL EXPENSES	298,875	8,812	307,686	157,745.17	878.87	149,062.45	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANSFRS/ ADJ STMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	266,495	8,812	275,306	157,181.17	878.87	117,246.45	57.4%

** END OF REPORT - Generated by Pratt, Ellen **

**SWCD REPORT
December 2025**

AGRICULTURE PROGRAM:

- The District has several Ag Nonpoint Source Pollution Control grant contracts that are in closeout phase (3), in addition to one Climate Resilient Farming grant to closeout. There are two active contracts for CRF grant funding that are supporting 2 farms with cover crop implementation and promote the District's growing soil health program.
- We are moving forward with 2 new Ag grants awarded in the summer. 1 focused on a prescribed grazing system and the other will be planning for precision feed management.
- District staff submitted 2 applications with 3 different farms to CRF Rd 9 grant application program. Submitted to Track 2 Adaptation and Resiliency and Tack 4 Agricultural Forest Management.
Waiting on Award Announcements.
- Tioga CCE construction ***completed on wetland and stormwater basins. Spring 2026 buffer planting planned for ~ 12 acres.***
- We are ***currently working on closing out Rd 18*** for our Agricultural Environmental Management Program.
- AFT Landowner Leasing Workshops held in Berkshire, Owego and Barton. ***Another series to be held in January on Farm Succession Planning (see attached flier).***
- Buffer Program – staff participated in point plot survey training held by USC, this will be new monitoring protocols for buffer stewards. Completed stake and tube removal on buffer sites, provided presentation at the Watershed Forestry Task Force meeting held by USC. Working on project plans for T4T for spring and finishing up paperwork for 2025 program work.
- ***AEM 5-year strategic plan approved by board (attached executive summary).***

HAZARD MITIGATION:

- Working under the County contract, support hazard mitigation work, attending Village of Owego Climate Smart Community steering committee. Assisted the Village of Owego with a submittal of a planning grant to look at stormwater runoff at the Evergreen Cemetery. Also submitting a planning grant for Owego Creek Watershed Assessment, and 2 implementation projects. ***Still waiting on grant awards. Submitting final reimbursement request to County for 2025 work, working on annual report.***
- Continuing to work with Village of Newark Valley and Town of Newark Valley on July Flash Flooding impacts, ***surveys completed for project sites.*** The District will be conducting culvert assessments this fall/winter.

STORMWATER:

- 4-Hr ESC training held 24 attendees all municipal staff involved in the BTSC.

STREAM PROGRAM:

- We continue to provide permit and design assistance to Landowner's and municipalities when it comes to stream work.
- WQIP application for a stream restoration project on W. Branch Owego Creek was approved; ***contract received.***
- Assisting Trout Unlimited with their Owego Creek Watershed Assessment by conducting culvert assessments within the watershed.
- Zimmer Rd – Stream stabilization project for landowner is moving forward with contractor, secured permits and assisted with permits and plan for stabilization.
- WQIP –Assisting the Village of Waverly on a Watershed Assessment contract for Dry Brook.

ENGINEERING TEAM and PROJECT UPDATES:

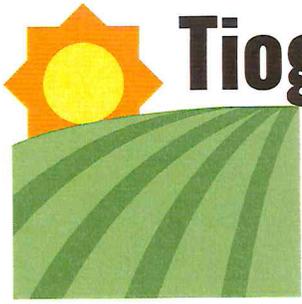
Agreements for design work with Tompkins (10 Projects), Cortland (9), Steuben (1), Yates (3) and Otsego (6). ***Staff Working on completing as-builts for completed projects in Otsego (4 projects). Team met and also reviewed project priorities for 2026.***

WQCC:

Meeting held on 12/11, discussion on Rain Barrel Program.

Miscellaneous:

- **Ag Assessments** – completed 5 parcels, total acres 394.05, ag acres 133.



Tioga County Soil Health Program



2025 Cover Crops

105
NEW ACRES
\$70/acre

1190
CONT. ACRES
\$35/acre

270
CRF R7 ACRES
\$70/acre

\$21,925.00
USC DEC
FUNDS

\$22,015.00
AEM R18
Funds

\$5,060.00
Part C Funds
may apply toward AEM

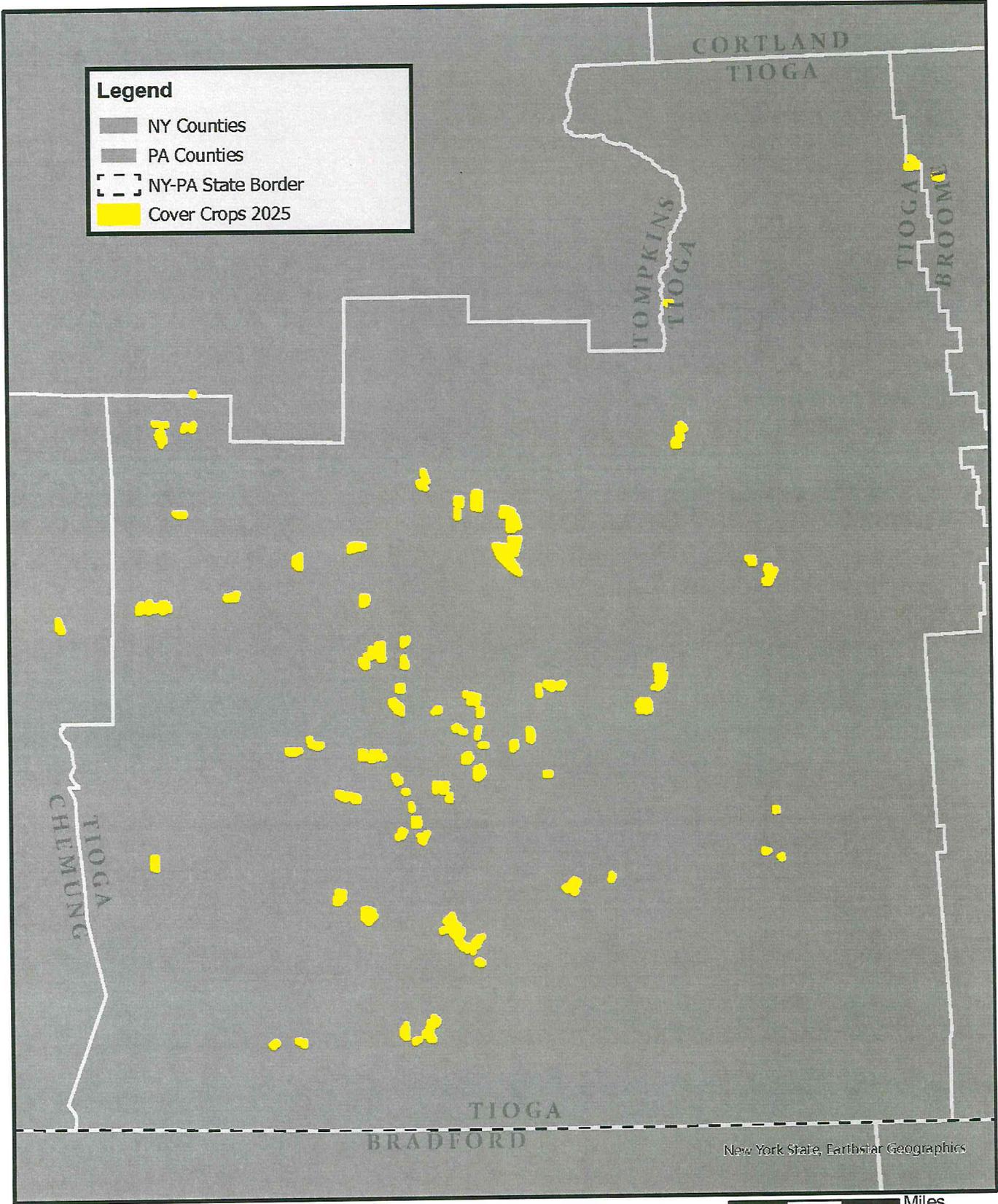
\$18,900.00
CRF R7
Funds



\$67,900.00 Total Paid Out to Farms



17 Farms Total with 1 New Sign-up!



2025 Cover Crops

Created By:
D. Singer
Tioga County SWCD
Nov. 2025



Tioga County SWCD makes no representations or warranties as to the accuracy or reliability of any information, resources or data provided, produced, compiled or otherwise utilized by any person, corporation or entity for any purpose whatsoever. The user or any third party may not rely upon the accuracy or reliability of such information, resources or data. Any user or third party assumes all risks and liability in the utilization of any information, resources or data. Photo: 2013

*This map is for planning purposes only

T I O G A C O U N T Y

SOIL WATER

C O N S E R V A T I O N D I S T R I C T

AEM STRATEGIC PLAN EXECUTIVE SUMMARY



PROGRAM OVERVIEW

The Agricultural Environmental Management (AEM) Program is a voluntary, confidential and locally-led approach to advancing environmental stewardship on farm across NY State. The New York State Department of Agriculture and Markets and the NYS Soil and Water Conservation Committee administer the AEM framework and associated funding programs at the state-level and Soil and Water Conservation Districts lead AEM at the local-level with farmers and conservation partners.

MISSION STATEMENT

To develop and sustain a long-term Agricultural Environmental Management (AEM) program that supports Tioga County farms in addressing natural resource concerns. Through collaboration with the District, conservation partners, agencies, and stakeholders, the program promotes awareness, education, and resource prioritization for both farming and non-farming communities. Our goal is to work with all interested farms—including traditional and nontraditional operations—to implement Best Management Practices (BMPs) and provide access to cost-share funding and outreach opportunities.

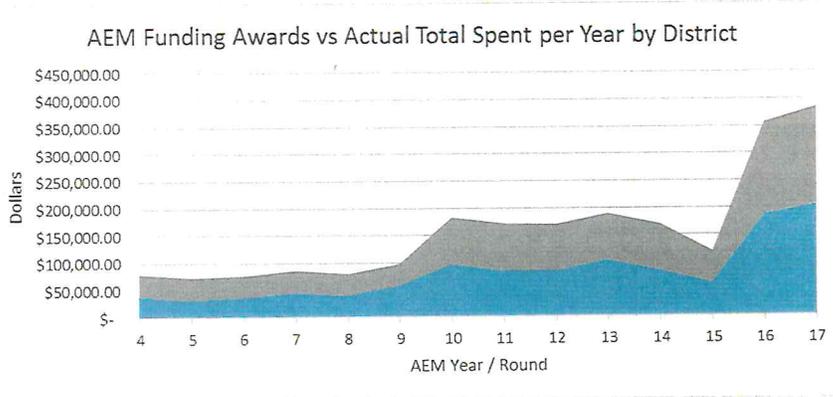
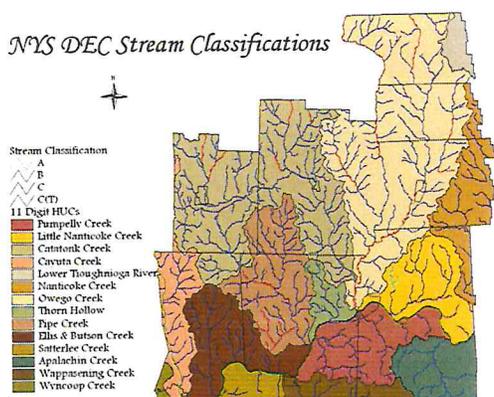
VISION STATEMENT

To foster a future where all farms in Tioga County operate in an environmentally responsible and economically viable manner, supported by a strong AEM program that promotes community-wide education, engagement, and sustainable resource management.



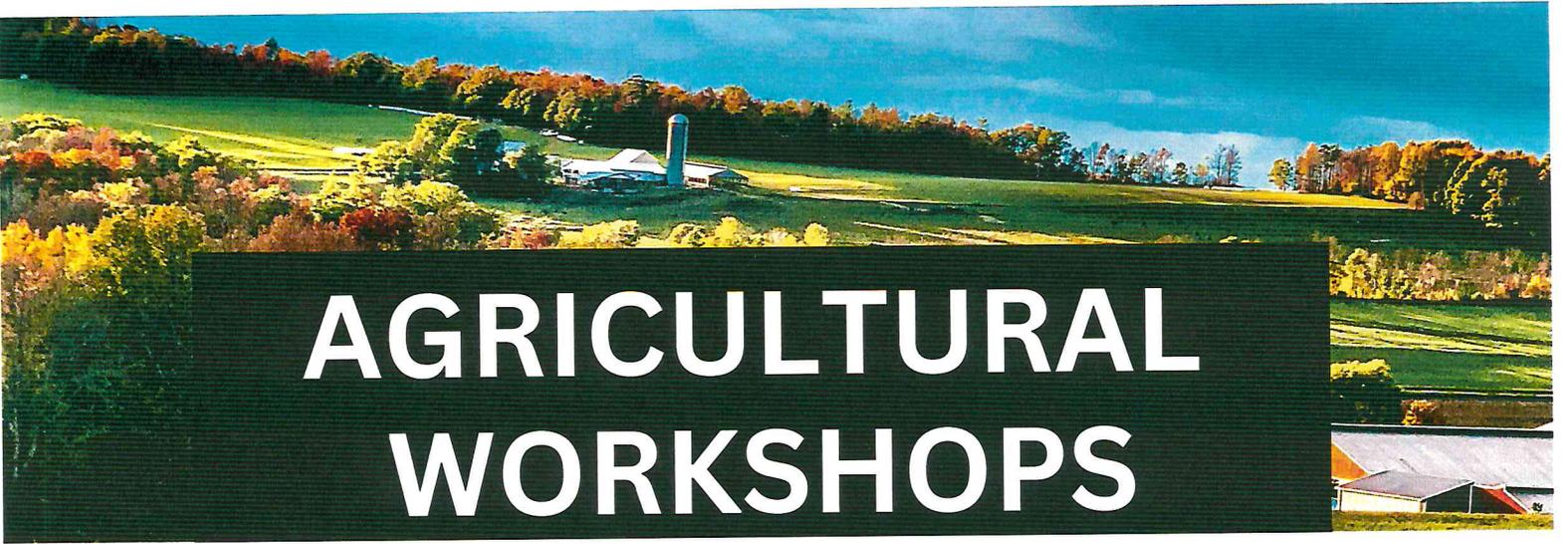
BACKGROUND

- Tioga County SWCD has retained an AEM Strategic Plan since 2005 and worked with over 350 farms to date.
- There is approximately 35.8% of Tioga County land in farms and about 502 farms within the county as of 2022 Ag Census data.
- County-Wide Resource Concerns Include: Water Quality, Loss of Farms and Prime Farmland, Current and Future Environmental Regulations and the Need for Climate Resiliency in a Changing Environment
- Water Quality is the highest priority as we have goals for Chesapeake Bay TMDL, a Sole Source Aquifer, NYS DEC Protected Streams, Streams listed on the DEC Watershed Restoration & Protection Action Strategies, as well as streams listed on the DEC Priority Waterbodies List
- The District continually provides more technical services in a year (gray shading) than what the State can reimburse (blue shading), by finding other ways to cover those costs to ensure our county's farmers are getting the assistance they need.



GOALS

1. Enhance and sustain a strong, locally-led AEM program to support environmental stewardship on all types of farms in Tioga County.
2. Protect and improve natural resources, especially water quality and quantity across the county's streams, rivers, aquifers, and wetlands.
3. Build resiliency in watersheds and agricultural landscapes to ensure long-term sustainability and viability.
4. Have the technical capacity and resources to effectively implement BMPs and support farmers with long-term adoption.
5. Promote communication, education, and community engagement about agricultural environmental management.
6. Assist farms in meeting regulatory requirements and Chesapeake Bay TMDL nutrient/sediment reduction goals.



AGRICULTURAL WORKSHOPS

American Farmland Trust's mission is to save the land that sustains us by protecting farmland, promoting sound farming practices, and keeping farmers on the land. In partnership with Tioga County Soil & Water Conservation District, Tioga County Economic Development and Planning, and Cornell Cooperative Extension of Tioga County, we at American Farmland Trust invite you to a series of interactive workshops to plan for the future of your farm. These workshops will provide guidance on making your land accessible to new farmers and provide a framework for land transfer and succession planning. We know that farmers are busy, so we are hosting these events at three different locations throughout Tioga County.

Each workshop/location will present the same information on the topic area.

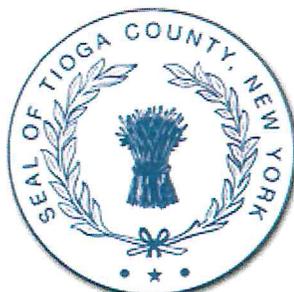
Light refreshments & travel stipends will be provided.

TOPIC: FARM TRANSFER AND SUCCESSION PLANNING

Tuesday, January 13, 1:00 - 3:00 PM at the Berkshire Town Hall, 18 Railroad Ave, Berkshire
Tuesday, January 13, 6:30 - 8:30 PM at the Neighborhood Depot, 146 Central Ave., Owego
Wednesday, January 14, 11:00 AM - 1:00 PM at the Barton Town Hall, 304 State Route
17C, Waverly

REGISTER HERE

Use the QR Code, go to Tioga.cce.cornell.edu/events,
or call **(607) 659-5694** to register



Cornell Cooperative Extension Tioga County

CCE Tioga Hilltop Farm
343 Cass Hill Road
Candor, NY 13743
t. 607-659-5694
e. tioga@cornell.edu
tioga.cce.cornell.edu

December 2025 – CCE Tioga Highlights

Prepared for the Tioga County Legislature Update (EDP, Agriculture & Tourism)

Organizational Updates: Annual Meeting held Dec. 9th with program presentations from our educators, organizational updates from Executive Director Kristi Snyder and Board Members

Recognition of CCE Tioga 2025 Friends of Extension:

Elaine Jardine, Economic Development & Planning– CCE Tioga Association

Farm Bureau of Tioga County – CCE Tioga Association

Danielle Singer, ARG Chair - Agriculture; Glen Martin – 4-H Youth Development

Candor Free Library, Dee McSchwender - Family Resource Center

Cheryll and Bob Berg (Thunderbird Atlatl) – WIOA Workforce;

Kristin Sherman (TOI), Geri Wiley – Smart Energy Choices; Master Gardener Volunteers

These partnerships connect community and multiply our impact!

Campus Connection to Cornell:

- **Annie’s Project Classic Course Completed!** – This was a 6-week long state-wide course for 15 women in agriculture which focused farm business risk areas– communication, production, HR, marketing, Finance and Legal. Kelly is running the course with four other educators across the state, and taught the Financial Risk Management & Legal classes. We had one farmer from Tioga Co enrolled in this cohort who remarked that they “*really enjoyed the class.*” Additional Annie’s Project classes are being planned for 2026
- **CCE Seeds to Success Program** – Kelly is participating in a curriculum designed to cover Holistic Farm Management – finale of the program was held Dec 5th at CCE Oneida.
- **Seeking New Partnerships with Cornell** - Reaching out to plant breeding faculty and staff for potential partnerships helping to teach advanced gardeners basic crop genetics, isolation techniques, specific crop requirements, selection criteria, and seed saving.

Community Connections:

4-H Holiday Community Event Participation: (14) 4-H youth/families volunteered at Owego’s *Lights on the River*, and 18 participated in the *Nichols Christmas Parade*

Tioga County Landowner Workshops – Tioga County EDP, SWCD and CCE Tioga with American Farmland Trust

Topic: Farmland Succession – 3 Sessions

Tuesday, January 13, 1:00 - 3:00 PM at the Berkshire Town Hall, 18 Railroad Ave, Berkshire

Tuesday, January 13, 6:30 – 8:30 PM at the Neighborhood Depot, 146 Central Ave., Owego

Wednesday, January 14, 11:00 AM - 1:00 PM at the Barton Town Hall, 304 State Route 17C, Waverly

Agriculture Outreach Programs - Kelly Jackson, Agriculture Development Specialist

- **Local Ag Meetings:** Tioga Co. Farm Bureau (board service and meeting attendance)
- **Weekly Ag Newsletter** – “**All Things Agriculture**” sent out weekly to 300+ farmers and Ag Service providers in and around Tioga County by Ag Educator Kelly Jackson + sign-ups continue to grow!
- **Ag Technical Support** - Daily/Weekly interactions with farmers via email, phone or Farm visits as requested. Open office hours (Tues 1-4p) for Technical Assistance offered Virtually in December.
- **Regional Dairy & Field Crops Ag Team (CCE Tioga Share Membership)** – Regional in-person events (Winter Bale Grazing, Jan . 10 Truxton) and Cornell connected “Boots in the Barn” Dairy Webinar Series open for registration. Winter Crop Meeting in Dryden, Jan 23rd 10a-3p (6 speakers; CCA & DEC (4) credits available, \$35 registration) <https://scnydfc.cce.cornell.edu/events.php>

Horticulture Outreach, Collaboration & Research – Jean Koski, Horticulturist

- **Community Garden Guidance/ Grow Line Hot Topics:** answering questions (phone, email or social media) from the public centered around gardens, soils/testing, and related horticultural issues.
- **CCE Tioga Hilltop Farm – Greenhouse** care and improvements, preparing for 2026 startup in March, New benches created for improved work flow and expanded on-site teaching spaces.
- **Trimming your Trees** – It's time for Fall/Winter Pruning (not just decorating)!
- **Tioga County Gardening Facebook Page** <https://www.facebook.com/groups/tiogacountygardeners>
>>Join the group to see seasonal horticulture interest topics – Winter Seed Sowing Time is Here!

Master Gardeners - Jean Koski, Master Gardener Volunteer Program Coordinator

- **Wreath Making Workshop** held at the CCE Tioga Hilltop Farm Dec. 6th, connecting members of the public with Master Gardeners, provided tours of the greenhouse and sharing seasonal joy!
- **Master Gardener Volunteer Program Development:** Regional MGV Training continues with Jean facilitating weekly Saturday online meetings and monthly in-person events. Coordinating with Cornell Soil Health Lab director and Greenhouse Manager for on-campus MGV Training events.
- **Master Gardener/Horticulture E-news & Program Development:** sharing updates, articles of interest, planning for 2026 activities, including continuing regular article contributions to the Owego Pennysaver
- **Seed Share/Exchanges 2026** - Planning new approach for seed exchanges due to lack of large seed packet donations, potentially including growing seedlings at CCE Tioga Hilltop Farm for distribution.

4-H Youth Development - Robyn Estrella, 4-H Youth Development Resource Educator & Donna Vergason-Gibson, PT Program Coordinator

- **Over (60)** 4-H youth participated in hands-on learning, service, and skill-building programs in the month of December.
- **8 new Cloverbud** (5 to 7 yrs old) **and 11 new Traditional** (8 to 18 yrs. old) 4-H members created cards, ornaments and body scrubs to donate to community organizations.
- **42** 4-H youth met in eight clubs focused on STEM, Animal Science, Shooting Sports Safety, and more!
- We launched a new Public Speaking Workshop Series, with **5** youth completing the first session and **12** registered for the second.
- CCE Tioga hosted a 4-H Adult Volunteer Holiday Meeting for continued programming planning and facilitating connections.
- 4-H staff completed professional development at the regional District 4-H Meeting, inspiring a new Valentine's cookie-decorating workshop.
- 4-H staff continue to meet with the Tioga County Agricultural Society (Fair Board), Tioga County Farm Bureau and Tioga County FFA leaders to create plans for youth livestock shows, clinics and agricultural opportunities

**Family Resource Center (FRC/Family Development Programs)** - Joan Shultz & Donna Vergason-Gibson, FRC Program Coordinators/Family Development Educators

FRC Partnered with Local Agencies: Tioga County Libraries (Waverly, Candor, Spencer, Nichols, Berkshire), Inspire Community Center in Spencer, WAVR Radio & The Morning Times Newspaper, Owego Pennysaver, Waverly School District, Owego-Apalachin School District, Tioga County Boys and Girls Club. Working with DSS to provide families in need with gift cards during the Holiday season.

FRC Advisory Committee was held at the Owego Neighborhood Depot in partnership with PACT. There were 10 agencies represented.

FRC Success Stories:

- A parent who is an art teacher led a craft activity at the Spencer Library Program.
- A grandparent offered to purchase ornaments for children to make, with the idea that we could hang them on the village Christmas tree, promoting FRC in their community.

- Staff at Candor Library shared starter sourdough with families and provided recipes.

FRC Events Dec 1st – Dec 21st

Outreach/Playgroup Location	# of Playgroups	# of Families	# of kids	Total # of Attendees (unduplicated)	Total # Attending
Spencer (Inspire)	3	5	7	12	27
Spencer (Library)	4	6	15	23	52
Nichols (Library)	3	2	2	2	10
Waverly (Library)	2	4	6	10	15
Berkshire (Library)	3	2	2	4	4
Candor (Library)	2	18	18	36	39
Total	17	37	50	87	147

Smart Energy Choices: Caitlin Tucker (Tioga Co. CEA) & Eileen Hanrahan (Regional SEC Team Mgr)

- Advised **24** residents assisting with access to the Empower+ program, Temporary Assistance, Weatherization Assistance Program, Tioga County Rural Ministry, Comfort Home, NYSEG Home Insulation and Air Sealing Rebates, Appliance Upgrade Program, NYS Clean Heat, Energy Affordability Guarantee, NYS Solar Credit, NY-SUN Solar Block Grant and Subscription Solar
 - 4 of these advisees are **no-heat** situations
- CCE Tioga SEC met with DSS and the Weatherization Assistance Program to create a coordinated response plan to no-heat situations across Tioga County.
- Attended FRC/PACT Advisory Committee, presenting NYSERDA programming with the other attendees sharing helpful programs they may be able to refer to the families they work with.
- Eileen continues to support CEAs across the Southern Tier Region with Roof Repair and Weatherization Campaign and Subscription Solar Campaign in their effective counties
- Devised protocol to handle no-heats during the time the team is on vacation
- Open CEA positions in Broome County, Tioga County (permanent role) - interviews ongoing

WIOA Youth Employment Program/Workforce – Lisa Weston-Bialy, Resource Educator, Mary Hill

- We ended 2025 with a bang: **4 new referrals**
- **1** Participant earned their GED this month
- **2** Participants started working in December
- **1** began a Work Experience at Thunderbird Atlatl
- The WIOA Youth Employment program was proud to honor Thunderbird Atlatl for their contribution to building the skills of the future workforce. Cheryll and Bob Berg are tremendous partners to our program by sending young people to our program and training several of our participants in Work Based learning opportunities. They are patient and skilled at bringing out the best in our young people.

Respectfully Submitted,

Kristi K. Snyder, Ph.D.

Executive Director, CCE Tioga

CCE Tioga Hilltop Farm - Candor
 Agriculture Development & Outreach
Extension of Extension - Owego
 Youth, Families & Smart Energy Programs



Tioga.cce.cornell.edu | 607.659.5694 | Tioga@cornell.edu



Tioga County Tourism

December

2025

DRI Wayfinding Sign Project

Signs have been approved by the Village of Owego Board and we are awaiting final permits from DOT.

Content Project Progress:

Fall: Hunting, Iron Kettle Farm, Jackson's Pumpkin Farm, Stoughton's Corn Maze, Coffee Shop with Fall Flavors (Annie's, Spellbound, Roasted), Engelberts Farm Store, Little Creek Farm, fishing, Halloween Fest, Owego Porchfest, arts (galleries and TAC)

Winter: Outdoor activity with snow, Holiday Showcase Lights on the River, December First Friday, Holiday Magic and/or Village Green Tree Display, Tioga Downs Winterfest, Holiday Tea, Coffee Shop, holiday shopping

MultiView Campaign:

The MultiView digital Advertising Campaign Launched in September. As of 12.24.25, the data shows over 400,000 impressions and an average of 25 unique visits per day, with top pages being the Tioga Antiques Trail page and the Events Calendar. Additional training and review of data portal is pending.

Susquehanna Heritage Area

Tioga has participated in a steering committee meeting and has contributed an asset list to identify arts, cultural and historic points of interest including businesses, museums, galleries, etc...

Finger Lakes Regional Tourism Council

The final phase of a region-wide outdoor recreation project is being completed. This will feature all 14 counties in the Finger Lakes region and will serve as a resource for travel planning. It will be marketed to targeted audiences through digital advertising.

Finger Lakes Wine Country

A Strategic Plan is being developed to determine the direction of the organization. FLWC has begun and organizational transition. Tioga will continue to be involved at the current time and determine county involvement once a clear direction is established.

EDP Grant Tracking Spreadsheet - Tioga County
Jan-26

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1	Tioga County	ESD Restore NY Round VI – River House	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA	Yes
2	Tioga County	ESD Restore NY Round VII – Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA	Yes
3	Tioga County	ESD Restore NY Round VIII – 81 North Ave	Rehabilitation of 81 North Ave, Owego	Closeout - in process	\$ 165,000.00	NA	NA	Yes
4	Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Phase II completed	TBD	NA	NA	annual
5	Tioga County	Household Hazardous Waste Program	Funds for proper disposal of household hazardous waste.	Awarded - in process	\$ 7,767.22	NA	NA	Yes
6	Tioga County	Municipal Waste Reduction and Recycling	Funds for Sustainability Manager to expand and implement waste reduction strategies in Tioga County	Awarded - in process	\$ 56,350.00	NA	NA	Yes
7	Tioga County	CDBG Microenterprise program	Provides funding for small businesses with < 5 employees.	Awarded - in process	\$ 212,500.00	NA	NA	Yes
8	Tioga County	CDBG Microenterprise program - Renewal	Provides funding for small businesses with < 5 employees.	Application submitted	\$ 200,000.00	NA	NA	Yes
9	Tioga County	CDBG Public Facilities – Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs.	Awarded - in process	\$ 243,533.00	NA	NA	Yes
10	Tioga County	CDBG Imminent Threat – TCPDC	Demolition funding for abandoned/blighted properties.	Pre-application submitted	TBD	NA	NA	Yes
11	Tioga County	NY SWIMS - V. Owego public pool	Funding to reimburse life guard expenses	Extension request - in process	\$ 21,270.00	NA	NA	Yes
12	Tioga County	EPA Brownfield Assessment Grant	Funding for brownfield inventory, planning, environmental assessments and community outreach	Application - in process	\$ 500,000.00	NA	NA	Yes

EDP Grant Tracking Spreadsheet - Outside Agencies
Jan-26

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1	V. Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 Whig Street, NY	Project bidding in process.	\$ 732,420.00		X	Yes
2	OACSD/BT BOCES	Congressionally Directed Spending	Build out of Regional Career and Technical Education Center	Contract in process.	\$ 811,000.00	X		No
3	OACSD/BT BOCES	ARC Infrastructure Area Development	Build out of Regional Career and Technical Education Center	Contract in process.	\$ 1,000,000.00		X	Yes
4	T. Berkshire	ARC READY Local Government Program	Master park plan for George W. Smith park	Design in process.	\$ 50,000.00		X	Yes
5	Tioga Hardwoods	ESD Small Manufacturers Grant	Equipment purchases/upgrades	Incentive proposal issued	\$ 112,240.00	X		No
6	V. Owego	OPRHP (EPF) grant - Owego Police Station	Exterior facade improvements - 90 Temple Street, Owego	Project rebidding in process.			X	Yes
7	V. Owego	NY SWIMS II - V. Owego public pool	Funding to support capital improvements to public pool	Application awarded.	\$ 271,771.00		X	Yes
8	T. Nichols	NYS DOS Community Smart Growth Program	Develop a Comprehensive Plan for the Town of Nichols	Application - not awarded	\$ 111,000.00		X	Yes
9	TCIDA	USDA RBDG	Lounsberry Engineering Plan	Closeout - in process	\$ 90,000.00		X	NA
10	TCIDA	USDA RBDG	Equipment Lease Program	Awarded - in process	\$ 99,000.00		X	NA
11	TCIDA	OPRHP EPF	Northern Tioga Rail-with-Trail Pre-Engineering project	Application awarded.	\$ 450,000.00		X	NA
12	TCIDA	FAST NY Track B - Lounsberry area sites	Pre-engineering studies for potential industrial sites.	Application - in process	TBD		X	NA
13	TCPDC	NY Main Street	62-64 North Avenue, Owego rehabilitation	Project bidding in process.	\$ 438,316.00		X	NA
14	TCPDC	Land Bank Initiative (LBI) Phase 1, Year 3	Operational costs	Year 4 awarded.	\$ 200,000.00		X	NA
15	TCPDC	Land Bank Initiative (LBI) Open Round	Demolition and rehabilitation projects	Awarded - in process	\$ 1,823,100.00		X	NA
16	TCPDC	Land Bank Initiative (LBI) Property Services	Rehabilitation projects	Application submitted.	\$ 2,000,000.00		X	NA

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -26

AUTHORIZING LEGISLATIVE CHAIR
SIGNATURE ON CONTRACTS FOR
PROFESSIONAL SERVICES WITH DELUGE
MEDIA FOR PROMOTIONAL CONTENT

WHEREAS: Tioga County Economic Development & Planning and Sustainability would like to execute a contract with Deluge Media for professional services for public relations/social media; and

WHEREAS: These professional services will be produced monthly from January 1, 2026 through December 31, 2026, for the total cost of \$11,208.64; and

WHEREAS: The invoice will be assigned as follows:

Tioga County Economic Development: \$2,968.18

Tioga County Planning: \$1,679.55

Tioga County Sustainability: \$6,560.91

Therefore be it

RESOLVED: That the Tioga County Legislature authorizes and directs the Legislative Chair or their designee to enter into this agreement with Deluge Media as approved by the County Attorney.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -26

RECOMMEND MEMBERS TO THE
SUSQUEHANNA HERITAGE AREA
COMMISSION

WHEREAS: Per Resolution 25-16, the Tioga County Legislature resolved that the Economic Development and Planning Committee recommend designees for the Municipal Representative and the Advisory Board Member on the Susquehanna Heritage Area (SHA) Commission for the term of office of the County Legislative Chair who appoints said persons; and

WHEREAS: Currently Rebecca Maffei, Tioga County Tourism Director, and Elaine Jardine, Tioga County Planning Director, have been serving as the two (2) SHA Commission members; and

WHEREAS: Elaine Jardine, Tioga County Planning Director, is retiring as of February 2026 and will no longer serve as the Advisory Board Member; and

WHEREAS: Marley Norton, Community Development Specialist of Economic Development and Planning, has recently been hired and is willing to serve as the Advisory Board Member on the SHA Commission; and

WHEREAS: Rebecca Maffei, Tioga County Tourism Director, and Marley Norton, Community Development Specialist, are willing to serve as the two (2) SHA Commission members; therefore be it

RESOLVED: That the Economic Development and Planning Committee recommend Rebecca Maffei, the Tioga County Tourism Director, continue to serve as the Municipal Representative and Marley Norton, Community Development Specialist, to serve as the Advisory Board Member on the Susquehanna Heritage Area Commission for the term of office of the County Legislative Chair who appoints said person.

REFERRED TO:

ED&P COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26

AUTHORIZE APPOINTMENT OF
ADMINISTRATIVE COORDINATOR IN
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The Director of Economic Development and Planning was authorized to create the Administrative Coordinator position via Resolution #291-25; and

WHEREAS: The Director of Economic Development and Planning reviewed applications, conducted interviews and identified a qualified candidate with prior relevant work experience; therefore be it

RESOLVED: That the Director of Economic Development and Planning is hereby authorized to provisionally appoint Lisa Williams to the position of Administrative Coordinator, pending successful completion of civil service examination requirements at an annual Management/Confidential salary of \$46,000.00 effective February 7, 2026.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -26

AUTHORIZE GRANT APPLICATION TO
EPA BROWNFIELD COMMUNITY WIDE
ASSESSMENT PROGRAM AND AUTHORIZE
COUNTY PLANNING DIRECTOR AS
AUTHORIZED ORGANIZATIONAL
REPRESENTATIVE

WHEREAS: Tioga County has located throughout it several abandoned, underutilized and/or contaminated or potentially contaminated sites that drain the County's tax base as many of these properties are in poor condition and delinquent in real property taxes; and

WHEREAS: The Environmental Protection Agency (EPA) has a grant program that provides funding to assess these deleterious sites both in terms of contamination evaluations and planning for site reuse called the Brownfields Community Wide Assessment Program; and

WHEREAS: Tioga County is eligible for \$500,000 through this EPA Program to hire a consultant to conduct the environmental and planning activities; and

WHEREAS: There is no match requirement for this grant program and the application deadline is January 26, 2026; and

WHEREAS: The EPA requires the Authorized Organizational Representative (AOR) be named on the federal grant application paperwork, although signatures are not required until the grant is awarded and accepted; and

WHEREAS: The AOR for grant application purposes should be an administrative worker who will manage the grant project if awarded; and

WHEREAS: The County Planning Director will be the staff person who will be managing this grant project and performing associated grant administration if awarded and accepted; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes said grant application in the amount of \$500,000; and be it further

RESOLVED: That the County Legislature hereby designates the County Planning Director as the Authorized Organizational Representative for the purposes of the EPA Brownfields Communitywide Assessment Grant only and to sign all grant application paperwork contingent upon review and approval by the County Attorney.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -26

AMENDMENT OF THE BYLAWS OF THE TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION (TCPDC), A NEW YORK LAND BANK TO DECREASE THE NUMBER OF BOARD MEMBERS FROM NINE TO SEVEN, AND TO CHANGE BOARD MEMBER QUALIFICATIONS

WHEREAS: Per Resolution No. 256-16, the Tioga County Legislature authorized the application and establishment of the Tioga County Property Development Corporation; and

WHEREAS: Per said resolution, the TCPDC Bylaws provide that any amendments regarding the term, or qualification of members of the Board shall require the approval of the Tioga County Legislature; therefore be it

RESOLVED: The following changes to the Bylaws include:

1. That the number of Board Members shall decrease from nine to seven.
2. The members of the Board of Directors shall serve for 2 or 3-year terms.
3. The membership shall consist of:

Three (3) public officers of separate municipalities within Tioga County (or a member of a County Agency) and their membership shall be conditioned upon holding their public office

One (1) public officer holding a County Legislature position and their membership shall be conditioned upon holding the public office

Two (2) at-large representatives

One (1) representative of the non-profit sector and their membership shall be conditioned upon holding a non-profit sector position; or if a non-profit sector representative cannot be found, the membership may be filled by an at-large representative

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -26

APPOINT AT-LARGE BOARD MEMBER TO THE
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD

WHEREAS: Per Resolution #272-21 the Tioga County Legislature appointed Hannah Murray as a Board Member on the Tioga County Property Development Corporation (TCPDC) Board of Directors to fill a vacancy; and

WHEREAS: The TCPDC Bylaws allowed for this appointment conditioned that Hannah Murray was a public officer of a municipality within Tioga County or a member of a County Agency. That appointment was conditioned upon Hannah Murray holding her position as a Board of Education Member for the Candor Central School District; and

WHEREAS: Hannah Murray no longer holds that position; and

WHEREAS: The TCPDC Board of Directors currently has an At-Large Representative position vacancy and the TCPDC Bylaws allow for an At-Large Representative position to be filled by a resident of Tioga County; and

WHEREAS: Hannah Murray is a resident of Tioga County and is willing and able to serve on the TCPDC Board of Directors as an At-Large Board Member; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoints Hannah Murray to the Tioga County Property Development Corporation Board of Directors as an At-Large Board Member for a two-year term of 1/1/26-12/31/27 conditioned upon her residency in Tioga County.