



TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS

Thursday, October 5, 2017 8:30 AM

IN ATTENDANCE (Public Works Committee)

Mike Roberts, Public Works Committee Chairman
Dale Weston, Public Works Committee
Gary Hammond, Commissioner
Richard Perkins, Deputy Commissioner
Lynn Quick, Public Works Administration
Richard Huttleston, Public Works Committee
Ellen Pratt, Materials Recovery Manager

Absent: Loretta Sullivan, Public Works Committee
Marté Sauerbrey, Legislative Chair
Barbara Cushman, Secretary to the Commissioner

Guest: Rita Hollenbeck, Tioga County Budget Officer

MINUTES APPROVAL

The minutes for September 2017 meetings were reviewed by the committee. Mr. Weston made a motion to approve the minutes as written and Mr. Roberts seconded the motion; the minutes were approved as written.

SOLID WASTE

1. Ms. Pratt submitted the Solid Waste Reports for the month of September. Ms. Pratt reviewed her reports with the committee.
2. Ms. Pratt submitted the Solid Waste year-to-date budget summary.



BUILDINGS & GROUNDS

1. Mr. Hammond stated Buildings & Grounds is framing in the south end wall of the A-frame building at the HHS complex to replace a glass wall that was deteriorating.
2. Mr. Roberts inquired about enclosing the Board of Elections offices due to privacy issues. Mr. Hammond stated that because of heating and cooling these areas, research will need to be done to determine the best way to proceed.
3. New ceiling mounted natural gas heaters have been installed in the Public Works sign room and hallway to replace the radiant heat system that was failing.
4. The Sheriff's van outfitting has been completed. We received a letter of commendation from Sheriff Gary Howard for the exceptional work that Keith French did.
5. Buildings and Grounds moved the voting machines for the Primary.
6. Mr. Hammond stated that we have \$30,000 leftover in our Buildings & Grounds capital budget which will be transferred to cover part of the \$40,000 needed for the Johnson Controls Metasys System. A resolution will need to be done to transfer funds for the \$30,000 and to appropriate the additional \$10,000 needed.
7. Electrical costs for the HHS Building have increased and funds needed to be transferred.

HIGHWAY

1. Mr. Hammond stated that we will be paving the West Creek Road box culvert on Friday, October 6th, weather permitting.
2. The Sulphur Springs Road culvert replacement has been completed.
3. We installed a culvert on Glen Road.

CAPITAL PROJECTS

1. Mr. Perkins stated that Sabin Road has been completed.
2. Pennsylvania Avenue has been completed.
3. West River Drive has been completed.
4. Diamond Valley Bridges should be completed by next week.

Department of Public Works

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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

ACTION ITEMS

1. Look into enclosing the Board of Elections offices for privacy.
2. Remove fallen tree under the Rhodes Rd Bridge.
3. Investigate electric increases.

RESOLUTIONS

1. Authorize the implementation and funding for Day Hollow Road over Foster Creek.

The committee approved moving forward with the resolution.

Mr. Roberts adjourned the meeting at 9:40 AM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond", is written over a light blue horizontal line.

Gary Hammond, P.E.
Commissioner of Public Works