



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, December 7, 2023
9:00 am

▪ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standing, Public Works Committee
- Barbara Roberts, Public Works Committee
- Ron Ciotoli, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Richard Perkins, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Peter DeWind, County Attorney

➤ Absent

- Dale Weston, Public Works Committee Chairman

▪ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for November 9, 2023, was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

▪ FINANCIAL

- YTD Budget Summary was shared with the committee. The department is currently under budget.

▪ OLD BUSINESS

➤ Legislative Conference Room Chairs

- Cathy Haskell updated the committee on the status of the new conference room chairs. The chairs have been ordered and are expected next week.

▪ NEW BUSINESS

➤ Mr. Hammond reported on Buildings and Grounds.

- We transported the dental van.
- Lights and damaged ceiling tiles were replaced at the HHS Building.
- Electric sensors on the toilets at the HHS Building are malfunctioning.

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Equipment was made ready for winter.
 - Salt buckets were placed in all buildings by outside doors.
 - 4 rooms on the 1st floor of the Court House were painted.
 - Carpet was installed in the Public Defenders' office.
 - Cleaned up leaves.
 - Electrical outlets were installed in the floor of the Court House Library.
 - An electrician has been hired to look at the electrical at 56 Main Street to find an alternative to shutting down building lights.
 - Painted one room at the law department on Court Street.
 - Replaced fans in the 1st floor men's room and 2nd floor ladies' room at 56 Main Street.
 - We are continuing to receive positive feedback regarding the cleaners.
 - Cathy Haskell stated that they have a heating issue in the legislative offices. Mr. Perkins shared that funds were budgeted in 2024 with the intention of replacing the heating and cooling unit in that area.
- Mr. Hammond reported on the Highway Department.
- Cold patching operations are being performed.
 - Washouts from recent rainfall have been repaired.
 - Guiderail repairs are being done in house.
 - Sand is being hauled to our shop.
 - Gravel is being hauled to our shop in preparation for next year's projects.
 - Tree trimming operations are ongoing.
- Mr. Perkins reported on Capital Projects.
- Harnick Road Bridge is still on hold.
 - Glenmary Drive Culvert is waiting for government approval due to green floaters, a type of mussel.
 - We are still waiting for some equipment on the HVAC Controls at HHS Building project.
 - The chiller at the Public Safety Building is now expected to be delivered in January.
 - Bridge Preventative Maintenance Phase X is currently under design in our office.
 - Court Annex HVAC Project is currently out to bid. Additional funding for this project may be needed.
 - Day Hollow Road Culvert is currently under preliminary design.
 - East Spencer Road Bridge survey is expected to start this week or next week.
 - Taylor and Bodle Hill Roads and Day Hollow Spur paving project is under preliminary design in our office.
 - The Bridge NY submissions are due January 26th.

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- MISCELLANEOUS
 - Pole barn for Public Safety Building patrol cars.
 - Mr. Standinger mentioned that the Sheriff is requesting a building for his patrol cars.
 - Waverly Mental Health new offices
 - Mrs. Saubrey asked for an update on the Waverly Mental Health new offices. Mr. Hammond responded that he is meeting with Lori Morgan and Hunt Engineers tomorrow morning at the site. The project is expected to go out to bid in January.
 - Belva Lockwood
 - Mr. DeWind stated that the forms have been submitted for the real estate transfer so that it can be filed at the Clerk's office. The street lighting will be owned by Owego Gardens.

- PERSONNEL
 - None

- RESOLUTIONS
 - None

- PROCLAMATIONS
 - None

- EXECUTIVE SESSION
 - None

- ADJOURNMENT
 - The meeting was adjourned at 9:30 am.

Respectfully submitted,

A handwritten signature in blue ink that reads "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works