



TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS

Thursday, September 6, 2018 8:30 AM

IN ATTENDANCE (Public Works Committee)

Gary Hammond, Commissioner
Richard Perkins, Deputy Commissioner
Barbara Cushman, Secretary to the Commissioner
Mike Roberts, Public Works Committee Chairman
Loretta Sullivan, Public Works Committee
Dale Weston, Public Works Committee
Ellen Pratt, Sustainability Manager
Marté Sauerbrey, Legislative Chair

Guest: Rita Hollenbeck, Tioga County Budget Officer

Absent: Richard Huttleston, Public Works Committee

MINUTES APPROVAL

The minutes for the August 2018 meeting were reviewed by the committee. Mrs. Sullivan made a motion to approve the minutes as written and Mr. Weston seconded the motion; the minutes were approved as written.

SOLID WASTE

1. Ms. Pratt stated that due to the holiday, the numbers for the August report are not available.
2. Ms. Pratt submitted two resolutions.
3. Ms. Pratt submitted a report showing historic information for the Curbside Recycling Program. In an effort to reduce costs, bi-weekly curbside recycling prices are requested and have been included in the new bidding specifications. This program will go out to bid again in 2020.

BUILDINGS & GROUNDS

1. Mr. Hammond stated Buildings & Grounds have been cleaning the ducts at the HHS building.



2. Renovations for the new court room at the Public Safety Building are continuing.
3. A storage space has been renovated and converted to 3 new offices at the HHS building.
4. Renovations to the Personnel offices are ongoing.
5. A shared services agreement has been made with the Village of Waverly to maintain the auction properties. Village of Owego is expected to follow suit.
6. The Village of Waverly demolished a garage at 429 Chemung Street. Buildings & Grounds will be removing and disposing of the demolition debris.
7. 2 overgrown flower beds at 56 Main Street have been removed.

HIGHWAY

1. Mr. Hammond stated that some weep pipes were installed on Montrose Turnpike to remedy some water issues we discovered when the pavement was recycled.
2. The Highway Department has been busy repairing storm damage on numerous roads throughout the month of August.
3. We aided the Town of Nichols with the shoulder machine.
4. After a meeting with Senator Akshar regarding possible funding for shared equipment, we are looking into another piece of shared equipment.

CAPITAL PROJECTS

1. Mr. Perkins stated that we requested proposals for the roof restoration on the heavy equipment garage. We are submitting a resolution to award the contract. This project is not expected to start until next year.
2. Kelsey Road Bridge is moving forward.
3. Dean Creek Road Bridge is moving forward.
4. Bridge Preventive Maintenance Phase 3 has been completed. Phase 4 is in design stage. We expect to send this out to bid in the fall. Construction phase is expected to be done next year.
5. Montrose Turnpike pavement overlay is expected to begin in a few weeks.
6. Harnick Road Bridge has been delayed because of high water. We are working on a temporary solution to get it opened as soon as possible.
7. Sulphur Springs Road is expected to close September 17th to replace a box culvert.
8. Roof Projects and Exterior restoration is scheduled to begin in a couple weeks.



MISCELLANEOUS

1. Mr. Hammond submitted our proposed 2019 Budget and went over the changes with the Committee. **After much discussion it was decided that any new equipment request of \$100,000 or more will be accompanied by a detailed justification.**

RESOLUTIONS

1. Appropriate Contingency Transfer and Modify 2018 Budget Solid Waste
2. Inter-Municipal Agreement Hazardous Waste
3. Award Roof Restoration Contract

Mr. Roberts adjourned the meeting at 9:58 am.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works