

**LEGISLATIVE COMMITTEE REPORT
TIOGA COUNTY OFFICE OF REAL PROPERTY TAX**

December 4, 2018

LEGISLATORS PRESENT: Legislator Mullen, Legislator Standinger, Legislator Sullivan

EX-OFFICIO PRESENT: Chair Sauerbrey

GUESTS: John Holton, Andrea Klett, Suellen Griffin, Cliff Balliet

ACCEPTANCE OR CORRECTION OF COMMITTEE MINUTES:

Motion to approve November month's committee meeting. Motion was made by Legislator Sullivan, and seconded by Legislator Standinger; all in favor

FINANCIAL STATUS:

Real Property Revenue to November 30, 2018 is \$ 17,142.66. Total revenue for November was \$ 91.00 and total expenses were \$ 11,193.19. Please refer to attached breakdown for expenses and revenue.

NOVEMBER HIGHLIGHTS:

Preparations are ongoing for producing the January 2019 Town/County tax bills

PERSONNEL UPDATE:

Steven has completed the Tioga County Institute for Advancement program.

**Terie Huseby, CCD, Director
Tioga County Real Property Tax Service**