



TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS

Thursday, January 10, 2019 8:30 AM

IN ATTENDANCE (Public Works Committee)

Gary Hammond, Commissioner
Richard Perkins, Deputy Commissioner
Barbara Cushman, Secretary to the Commissioner
Mike Roberts, Public Works Committee Chairman
Cliff Balliet, Public Works Committee
Loretta Sullivan, Public Works Committee
Dale Weston, Public Works Committee
Ellen Pratt, Sustainability Manager
Marté Sauerbrey, Legislative Chair

Guests: Rita Hollenbeck, Tioga County Budget Officer

MINUTES APPROVAL

The minutes for the December 2018 meeting were reviewed by the committee. Mrs. Sullivan made a motion to approve the minutes as written and Mr. Weston seconded the motion; the minutes were approved as written.

SOLID WASTE

1. Ms. Pratt submitted the Solid Waste Reports for the month of December. Ms. Pratt reviewed these reports with the committee.
2. Ms. Pratt submitted the Solid Waste year-to-date budget summary.
3. Ms. Pratt shared that she has been approached by a company that is building a solar farm that will be located close to our Public Works offices. More information is needed before a recommendation can be made to enter into an agreement.



BUILDINGS & GROUNDS

1. Mr. Hammond stated that the Clerk's office remodel, new carpet, work stations, and ADA compliant counter is progressing.
2. Public Safety Building Intake Remodel is progressing.
3. Underground electrical wiring to the Public Safety Building street lighting has been repaired.
4. Backflow prevention devices in all the buildings were tested and repaired as needed.
5. The chiller at the Health and Human Services building had to be repaired.

HIGHWAY

1. Mr. Hammond stated the Highway Department has been busy with snow removal operations.
2. Tree work on Dean Creek Road was completed.
3. Stream work at four different places on West Creek Road was done to alleviate some flooding issues.
4. Guiderail was repaired on West Creek Road.
5. NYSEG tree crews were on site at 56 Main Street to trim some limbs out of the power lines. A tree service will be hired to remove the rest of the tree.

CAPITAL PROJECTS

1. Mr. Perkins stated that Day Hollow Road Bridge over Foster Creek is out to bid, and bids will be opened today.
2. West River Drive culvert replacement is being designed in-house and it is anticipated that this project will go out to bid next month.

MISCELLANEOUS

1. Mr. Hammond stated that we have hired someone to fill the Engineering Technician position.

TIOGA COUNTY, NEW YORK

Department of Public Works

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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

RESOLUTIONS

1. Amend 2019 Budget and Appropriate Funds
2. Award Design Services to Delta Engineers
3. Award Design Services to McFarland Johnson Engineers
4. Re-establish Prior Year 2018 Capital Projects for 2019 Budget

Mr. Roberts adjourned the meeting at 8:55 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works