

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner



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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

December 5, 2023
8:30 AM

- **APPROVAL OF MINUTES – November 7, 2023**
- **FINANCIAL**
 - November 2023 Budget Report
- **OLD BUSINESS**
 - None
- **NEW BUSINESS**
 - Caseloads
 - Tioga Career Center Report
- **PERSONNEL**
 - Veronica Jules, Caseworker, hired effective 11/6/23
 - Debra Bender, TCC, resigned effective 11/8/23
 - Tracy Hill, SWE, retired effective 11/20/23
- **RESOLUTIONS**
 - Authorize Contract with A New Hope Center
 - Authorization to Sign Contract with Steuben County
 - Authorize Contract with Family & Children's Society of Broome Co. Inc.
 - Authorize Contract with Glove House (In-Home Parenting Education)
 - Authorize Contract with Glove House (Waverly school preventive services)
 - Authorize Contract with Industrial Medicine Associates
 - Authorize Contract with Multiple Foster Care Agencies
 - Appoint and Extend Youth Bureau Member Terms
 - Appoint New Youth Bureau Member (Application attached)
 - Abolish Vacant Part-Time Employment Contract Specialist and Create Part-Time Caseworker
- **PROCLAMATIONS**
 - None
- **ADJOURNMENT**



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 - 11

ACCOUNTS FOR:
General Fund

ORIGINAL
APPROP

TRANSFRS/
ADJUSTMS

REVISED
BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE
BUDGET

PCT
USED

AG010 Social Services Administration

Account	Description	Original	Transfers/Adjustments	Revised Budget	YTD Expended	Encumbrances	Available Budget	Pct Used
AG010 510010	Full Time	4,178,649	0	4,178,649	3,308,891.92	.00	869,757.08	79.2%
AG010 510020	Part Time/Temporar	157,328	0	157,328	61,714.66	.00	95,613.34	39.2%
AG010 510030	Overtime Pay Only	75,000	0	75,000	94,619.19	.00	-19,619.19	126.2%
AG010 510050	All other(On Call),	37,600	0	37,600	29,355.04	.00	8,244.96	78.1%
AG010 520070	Chairs	1,200	-144	1,056	1,055.32	.00	.68	99.9%
AG010 520090	Computer	3,000	4,126	7,126	6,946.69	.00	179.31	97.5%
AG010 520200	Office Equipment	1,000	6,350	7,350	1,458.92	.00	5,891.08	19.8%
AG010 520210	Other Furniture	4,000	-3,166	834	834.00	.00	.00	100.0%
AG010 530100	Printer	500	0	500	470.00	.00	.00	94.0%
AG010 530120	Data Processing	92,921	0	92,921	70,197.99	.00	22,723.01	75.5%
AG010 530300	Legal	13,812	0	13,812	12,117.00	.00	1,695.00	87.7%
AG010 530511	Maintenance in Lie	166,733	0	166,733	126,882.00	.00	39,851.00	76.1%
AG010 530582	Security Services	18,000	2,250	20,250	20,250.00	.00	.00	100.0%
AG010 540010	Advertising	700	1,109	1,809	1,775.54	.00	33.80	98.1%
AG010 540040	Books	3,700	0	3,700	2,970.94	.00	729.06	80.3%
AG010 540070	Car Maintenance	7,000	0	7,000	5,541.93	.00	1,458.07	79.2%
AG010 540140	Contracting Servic	1,048,240	0	1,254,432	881,181.04	.00	372,685.61	70.3%
AG010 540180	Dues	5,916	0	5,916	5,536.00	.00	380.00	93.6%
AG010 540201	Food Stamps/client	4,000	0	4,000	2,471.45	.00	1,528.55	61.8%
AG010 540210	Garbage Disposal	6,100	0	6,100	4,265.58	.00	1,834.42	69.9%
AG010 540220	Automobile Fuel	23,500	-2,500	20,500	12,799.48	.00	7,700.57	62.4%
AG010 540270	Insurance--Laborit	38,593	0	38,593	39,752.03	.00	-1,159.08	103.0%
AG010 540320	Leased/Service Equ	19,000	0	19,000	10,187.15	.00	8,812.85	53.6%
AG010 540330	Legal Fees	3,000	-209	2,791	1,969.66	.00	821.00	70.6%
AG010 540360	Meals/Food	300	0	300	32.87	.00	267.13	11.0%
AG010 540370	Medical Expense	100	0	100	33.11	.00	66.89	33.1%
AG010 540390	Mileage Expense	50	0	50	.00	.00	50.00	.0%
AG010 540420	Office Supplies	22,000	0	22,000	18,416.70	.00	3,583.30	83.7%
AG010 540441	Postage	500	2,312	2,812	2,325.00	.00	487.00	82.7%
AG010 540480	Paternity Testing	26,000	0	26,000	24,172.69	.00	1,827.31	93.0%
AG010 540485	Printing/Paper	4,500	0	4,500	3,749.05	.00	750.95	83.3%
AG010 540487	Program Expense	15,000	0	15,000	21,528.36	.00	6,528.36	100.0%
AG010 540620	Software Expense	87,000	302,334	317,334	91,559.80	.00	225,774.20	95.5%
AG010 540640	Supplies (Not Offi	2,400	4,559	6,959	2,787.42	.00	4,171.58	100.0%
AG010 540660	Telephone	26,800	0	26,800	27,697.43	.00	-997.43	102.5%
AG010 540733	Training/All Other	20,000	10,000	30,000	27,422.92	.00	2,577.08	91.4%
AG010 540810	Nyschg-Cseu	4,700	0	4,700	-4,636.66	.00	9,336.66	-98.5%
AG010 540820	Nyschg-Ebics	40,775	0	40,775	45,035.00	.00	-4,261.00	110.5%
AG010 540840	Nyschg-Legal	20,000	0	20,000	16,503.00	.00	3,497.00	82.5%
AG010 540850	Nyschg-Training	5,000	0	5,000	8,452.00	.00	-3,452.00	169.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A6010 581088	State Retirement F	414,773	0	414,773	0	786,86	99.8%
A6010 583088	Social Security Fr	316,320	0	316,320	0	54,904.97	82.6%
A6010 584088	Workers Compensati	97,699	0	97,699	0	5,127.93	94.8%
A6010 585088	Unemployment Insur	0	6,437	6,437	0	.00	100.0%
A6010 585588	Disability Insuran	5,135	0	5,135	0	406.98	92.1%
A6010 586088	Health Insurance F	1,365,927	0	1,365,927	0	70,360.65	94.8%
A6010 588988	Eap Fringe	1,112	0	1,112	0	-41.01	103.7%
TOTAL Social Services Administration		8,387,082	540,150	8,927,232	7,254,179.25	1,672,264.78	81.3%
A6050 Public Facility For Children							
A6050 510010	Fulltime Pay only	58,573	-3,300	55,273	38,619.04	16,653.96	69.9%
A6050 510030	Overtime	1,000	0	1,000	1,689.62	-689.62	169.0%
A6050 510050	All Other-on Call,	0	0	0	650.00	-650.00	100.0%
A6050 520020	Audio Visual Equip	0	1,124	1,124	.00	1,123.88	.0%
A6050 520070	Chairs	0	289	289	288.33	.67	99.8%
A6050 520090	Computer	0	1,912	1,912	1,478.00	433.98	77.3%
A6050 520190	Nursing/Medical Eq	0	10,716	10,716	10,716.00	10,716.37	.0%
A6050 520210	Other Furniture	0	3,123	3,123	3,123.14	.00	100.0%
A6050 520220	Printer	0	500	500	498.90	1.10	99.8%
A6050 540140	Contracting servic	0	310,459	310,459	74,095.43	1,110	100.0%
A6050 540180	Dues	300	50	350	350.00	.00	100.0%
A6050 540191	Electric utility	1,300	450	1,750	1,525.11	224.89	87.1%
A6050 540390	Mileage Expense	210	-200	10	.00	10.00	.0%
A6050 540420	Office Supplies	500	0	500	175.70	324.30	35.1%
A6050 540487	Program Expense	1,500	0	1,500	2,244.96	9,130.44	19.7%
A6050 540550	Rent/Lease	10,200	0	10,200	10,200.00	0.00	100.0%
A6050 540640	Supplies (Not Offi	10,200	0	10,200	10,200.00	0.00	100.0%
A6050 540660	Telephone	1,930	0	1,930	1,091.19	90.81	54.6%
A6050 540733	Training/All Other	200	0	200	1,264.38	665.62	65.5%
A6050 581088	State Retirement F	7,587	535	8,122	7,344.60	.00	100.0%
A6050 583088	Social Security Fr	7,143	0	7,143	3,919.27	3,668.05	51.7%
A6050 584088	Workers Compensati	1,224	0	1,224	3,229.44	3,913.28	45.2%
A6050 585588	Disability Insuran	68	0	68	912.54	311.80	74.5%
A6050 586088	Health Insurance F	52,119	-6,000	46,119	48,64	19.22	71.7%
A6050 588988	EAP Fringe	15	0	15	11,082.81	35,036.07	24.0%
TOTAL Public Facility For Children		144,069	329,533	473,602	156,250.46	424.12	33.1%
A6055 Day Care							
A6055 540487	Day Care Program E	1,135,115	580,000	1,715,115	1,463,914.06	.00	85.4%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A6070 Services For Recipients							
A6070 540487 Title XX Program E	50,000	106,028	156,028	118,853.60		37,174.40	76.2%
A6070 540487 RTA Program Expense	37,960	11,232	49,192	40,352.00		8,840.00	82.0%
TOTAL Services For Recipients	87,960	117,260	205,220	159,205.60		46,014.40	77.6%
A6101 Medical Assistance							
A6101 540487 Medicaid Program E	72,000	0	72,000	3,857.19		68,142.81	5.4%
TOTAL Medical Assistance	72,000	0	72,000	3,857.19		68,142.81	5.4%
A6102 Medical Assistance - Mmis							
A6102 540487 Mmis Program Expen	7,470,320	0	7,470,320	6,821,843.95		648,476.05	91.3%
TOTAL Medical Assistance - Mmis	7,470,320	0	7,470,320	6,821,843.95		648,476.05	91.3%
A6109 Family Assistance							
A6109 540487 Family Assist Prog	2,000,000	-350,000	1,650,000	1,330,365.22		319,634.78	80.6%
TOTAL Family Assistance	2,000,000	-350,000	1,650,000	1,330,365.22		319,634.78	80.6%
A6119 Child Care							
A6119 540487 Foster Care Progra	2,440,000	0	2,440,000	1,965,979.25		474,020.75	80.6%
TOTAL Child Care	2,440,000	0	2,440,000	1,965,979.25		474,020.75	80.6%
A6123 Juvenile Delinquent Care							
A6123 540487 JD Program Expense	500,000	350,000	850,000	690,067.82		159,932.18	81.2%



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Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A6123 540487 RTA JD Program -RTA	700,000	0	700,000	417,608.92	.00	282,391.08	59.7%
TOTAL Juvenile Delinquent Care	1,200,000	350,000	1,550,000	1,107,676.74	.00	442,323.26	71.5%
A6140 Safety Net							
A6140 540487 Safety Net Program	1,050,000	0	1,050,000	716,498.05	.00	333,501.95	68.2%
TOTAL Safety Net	1,050,000	0	1,050,000	716,498.05	.00	333,501.95	68.2%
A6141 Energy Crisis Assistance Progr							
A6141 540487 HEAP Program Expen	15,000	0	15,000	9,023.36	.00	5,976.64	60.2%
TOTAL Energy Crisis Assistance Progr	15,000	0	15,000	9,023.36	.00	5,976.64	60.2%
A6142 Emergency Assistance To Adults							
A6142 540487 EAA Program Expens	30,000	0	30,000	24,339.96	.00	5,660.04	81.1%
TOTAL Emergency Assistance To Adults	30,000	0	30,000	24,339.96	.00	5,660.04	81.1%
TOTAL General Fund	24,031,546	1,566,944	25,598,489	21,013,133.09	1,212.47	4,584,143.87	82.1%
TOTAL EXPENSES	24,031,546	1,566,944	25,598,489	21,013,133.09	1,212.47	4,584,143.87	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	24,031,546	1,566,944	25,598,489	21,013,133.09	1,212.47	4,584,143.87	82.1%
** END OF REPORT - Generated by Andrews, Michelle **							



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	307,651	0	307,651	228,366.26	71.00	79,213.96	74.3%
** END OF REPORT - Generated by Andrews, Michelle **							



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

ACCOUNTS FOR :	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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A7310 Youth Programs

A7310 540180 Dues	100	0	100	100.00	.00	.00	100.0%
A7310 541540 Reimbursements	46,500	15,220	61,720	44,989.00	.00	16,731.00	72.9%
TOTAL Youth Programs	46,600	15,220	61,820	45,089.00	.00	16,731.00	72.9%
TOTAL General Fund	46,600	15,220	61,820	45,089.00	.00	16,731.00	72.9%
TOTAL EXPENSES	46,600	15,220	61,820	45,089.00	.00	16,731.00	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

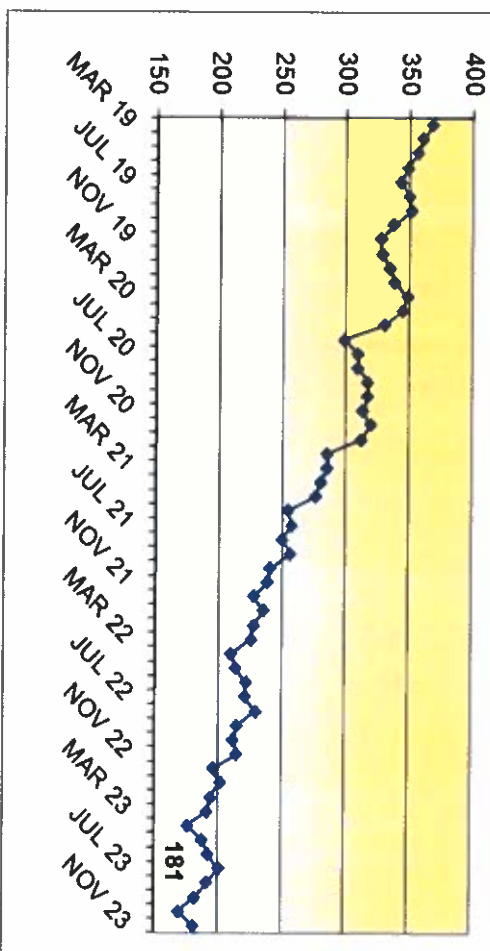
	ORIGINAL APPROP	TRANSFRS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	46,600	15,220	61,820	45,089.00	.00	16,731.00	72.9%
** END OF REPORT - Generated by Andrews, Mickelle **							

CASELOAD CHANGES - 2023

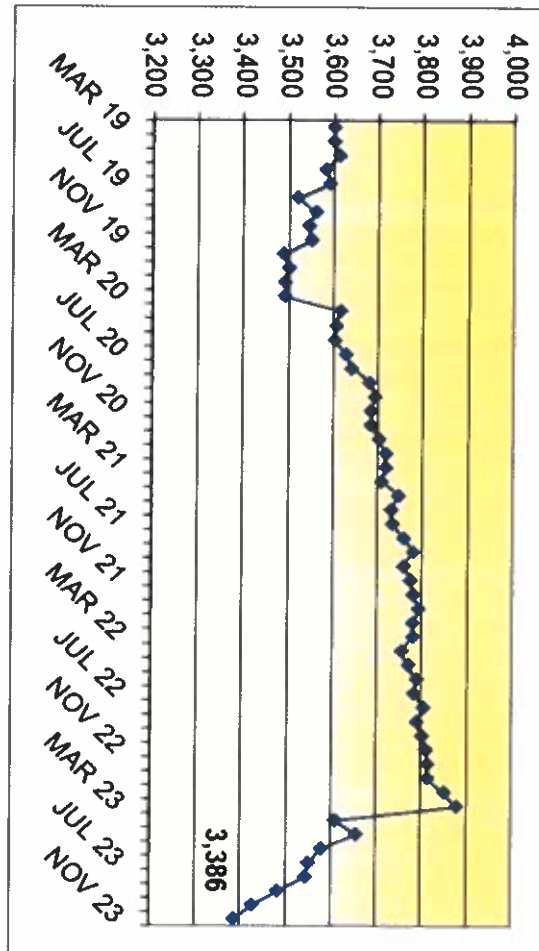
**TIOGA COUNTY DEPARTMENT OF
SOCIAL SERVICES**

Cases			
	12/30/2022	11/30/2023	% Change
FA	120	108	-10%
SNA Singles	72	67	-7%
SNA Families	9	10	11%
Total TA	201	185	-8%
MA-Only	2,080	1,893	-9%
MA-SSI	1,149	1,101	-4%
Total MA	3,229	2,994	-7%
SNAP	2,723	2,695	-1%
Day Care	159	188	18%
Services	337	379	12%
Individuals			
	12/30/2022	11/30/2023	% Change
FA	196	181	-8%
SNA Singles	72	67	-7%
SNA Families	26	35	35%
Total TA	294	283	-4%
MA-Only	2,372	2,002	-16%
MA-SSI	1,149	1,101	-4%
Total MA	3,521	3,103	-12%
SNAP	5,062	5,005	-1%
Services	826	945	14%
Individuals On Medicaid			
	12/30/2022	11/30/2023	% Change
TA	294	283	-4%
MA	3,521	3,103	-12%
ADC-FC	0	0	0%
TOTAL	3,815	3,386	-11%

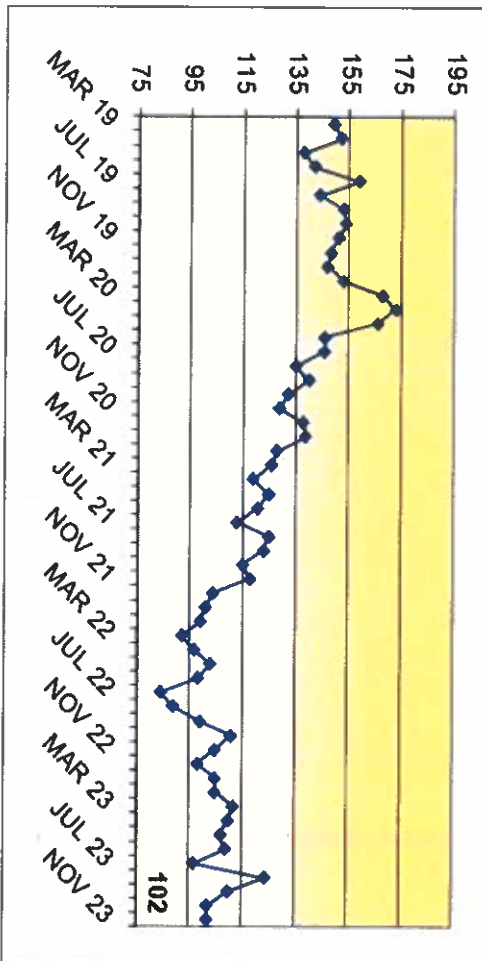
Total Family Assistance Recipients
March 2019 - Nov. 2023



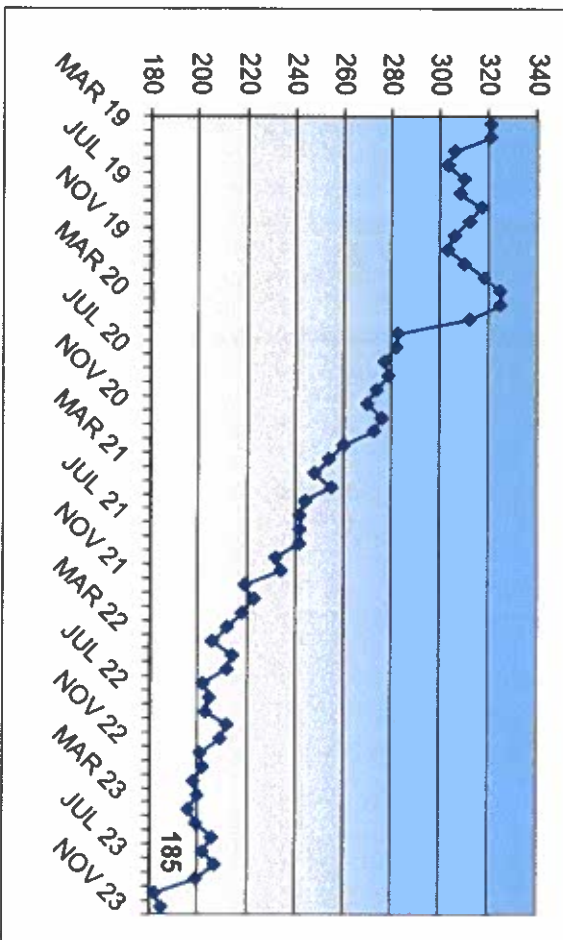
Total Medicaid Recipients
March 2019 - Nov. 2023



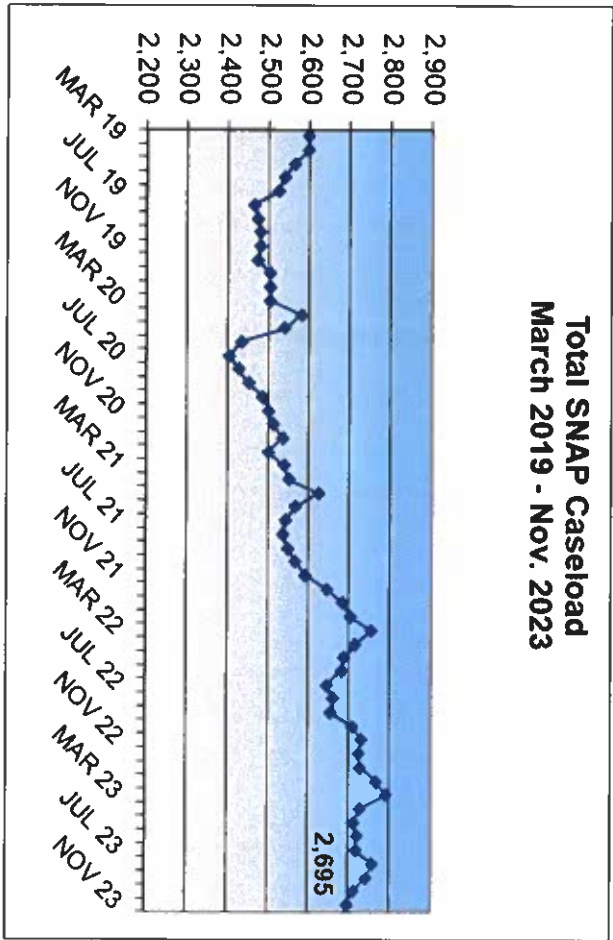
Total Safety Net Recipients
March 2019 - Nov. 2023



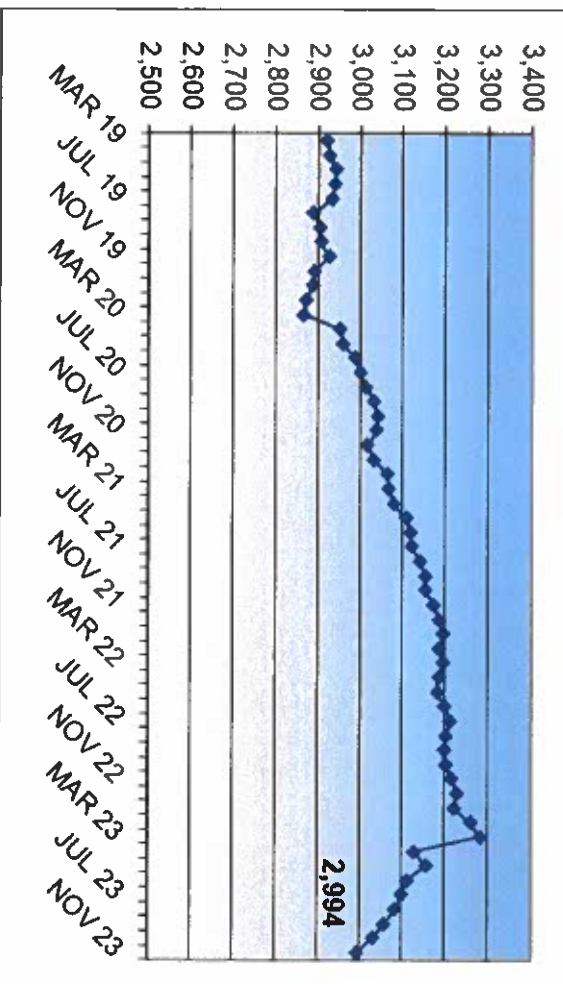
Temporary Assistance Caseload
March 2019 - Nov. 2023



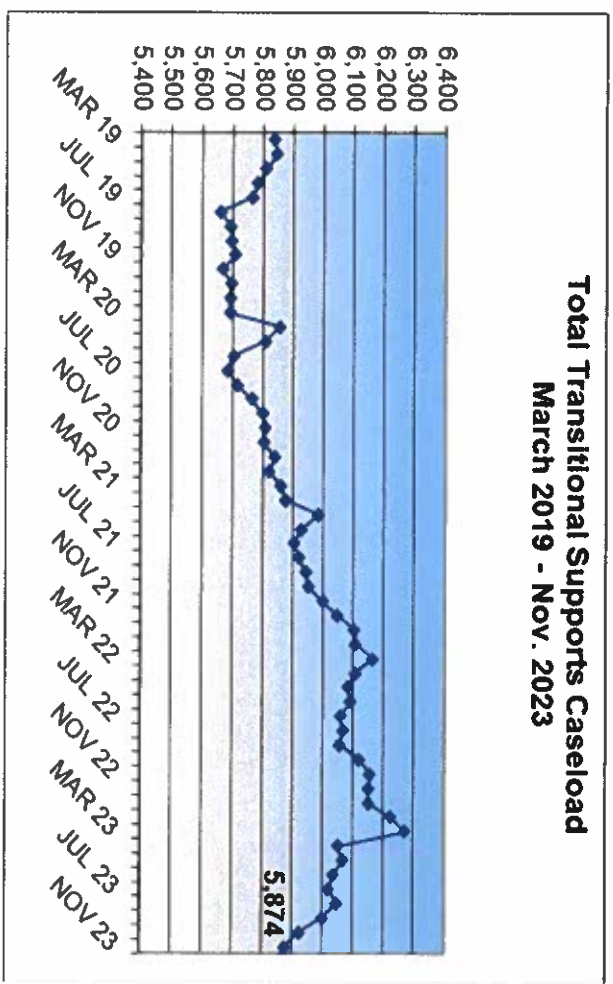
Total SNAP Caseload
March 2019 - Nov. 2023



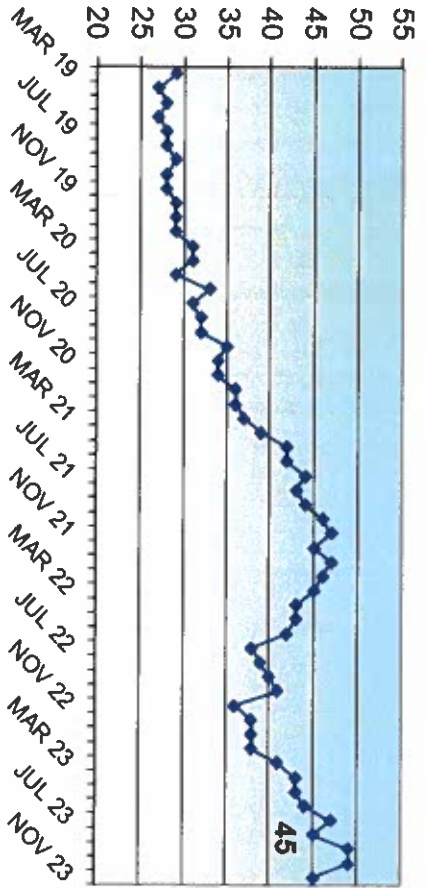
Total Medicaid Caseload
March 2019 - Nov. 2023



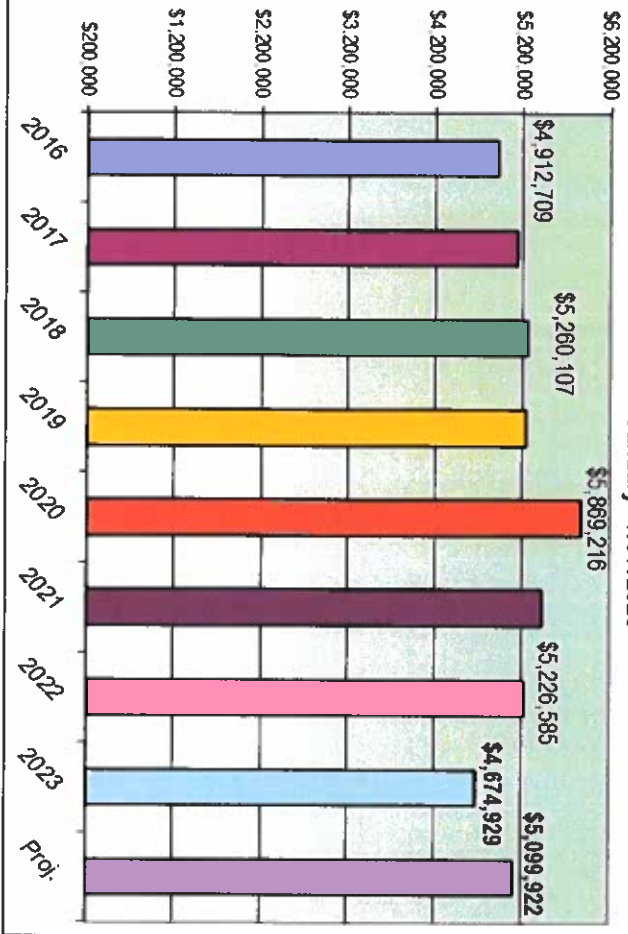
Total Transitional Supports Caseload
March 2019 - Nov. 2023



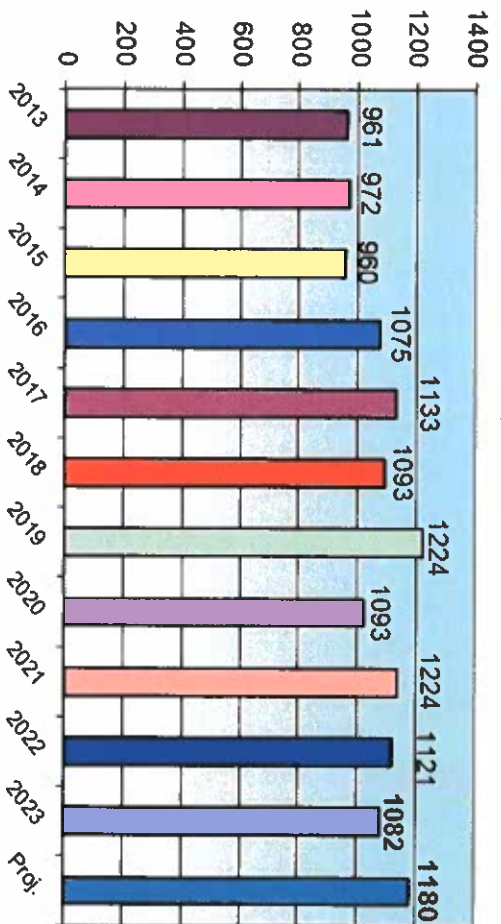
**Children in Foster Care
at End of Month
March 2019 - Nov. 2023**



**Child Support Collections
2016-2022 Annual Totals
January - Nov. 2023**



**Child Protective Services
State Central Register Reports (Hotline)
2013 - 2022 Annual Totals
January - November 2023**





TIOGA CAREER CENTER

1062 Rte. 38 • P.O. Box 108
Owego, New York 13827
607-687-8500
Fax: 607-687-7759



COMMITTEE MEETING 12/12/2023

Current open job postings in Tioga = 79

29 new Unemployment claims opened in October, 17 had effective claim dates in October, 1 was seasonal, and 11 were older claims that just opened.

Unemployment Rates:

	Oct '23	Sept' 23	Oct '22
Tioga	3.2	3.2	2.6
NYS	4.4	4.4	3.7
US	3.6	3.9	3.4

In the recent month, the Career Center welcomed 17 new Unemployment recipients, providing them with essential orientation on services like job searching and resume writing. Encouragingly, out of the 12 from the past, 6 have successfully secured employment.

Our collaboration with Social Services has been impactful. This past month we serviced 6 TA recipients, 2 successfully found employment, while 2 are getting ready for an interview with Tioga County employers.

Unfortunately, due to funding cuts, we can only support 2 On-the-Job Trainings in Tioga County this year. Despite this set back, we remain committed to maximizing the impact of our available resources.

Looking ahead, we're excited to announce our upcoming Job Fair on November 30th. It's a fantastic opportunity for both job seekers and employers to connect. We're dedicated to fostering opportunities for career growth and development.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23

AUTHORIZE CONTRACT WITH
A NEW HOPE CENTER
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with A New Hope Center to provide mandated Domestic Violence Services to residents of Tioga County; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2024 through December 31, 2024 at an amount not to exceed \$43,500; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with A New Hope Center for the provision of mandated Domestic Violence Services for the period January 1, 2024 through December 31, 2024.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23 AUTHORIZATION TO SIGN CONTRACT
WITH STEUBEN COUNTY
SOCIAL SERVICES

WHEREAS: Tioga County contracts with Steuben County for a detention bed due to a shortage of available Non-Secure Detention Services to meet the demand throughout New York State; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2024 through December 31, 2024 at an amount not to exceed \$239,075; therefore be it

RESOLVED: That the Tioga County Department of Department of Social Services is authorized to contract with Steuben County for one detention bed for a period of January 1, 2024 to December 31, 2024; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23

AUTHORIZE CONTRACT WITH
FAMILY & CHILDREN'S SOCIETY OF
BROOME COUNTY, INC.
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Family and Children's Society of Broome County, Inc. to provide clinical services to victims and perpetrators of sexual abuse and their families; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2024 through December 31, 2024 at an amount not to exceed \$90,000; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Family and Children's Society of Broome County, Inc. for the period January 1, 2024 through December 31, 2024.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23

AUTHORIZE CONTRACT WITH
GLOVE HOUSE
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Glove House to provide In-Home Parenting Education Services; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2024 through December 31, 2024 in the amount of \$81,221; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Glove House for the provision of In-Home Parenting Education Services for the period January 1, 2024 through December 31, 2024.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23 AUTHORIZE CONTRACT WITH
GLOVE HOUSE
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Glove House to provide Preventive Services to eligible families in the Waverly School District; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2024 through December 31, 2024 in the amount of \$75,873; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Glove House for the provision of Preventive Services for the period January 1, 2024 through December 31, 2024.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23

AUTHORIZE CONTRACT WITH
INDUSTRIAL MEDICINE ASSOCIATES
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Industrial Medicine Associates to provide substance abuse assessments and monitoring program for Social Services recipients or applicants; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2024 through December 31, 2024 at the rate of \$308.88 per assessment and monitoring, \$46.80 no show fee, and \$48.88 per urine drug screen; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Industrial Medicine Associates at the agreed upon rates for the period January 1, 2024 through December 31, 2024.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23 AUTHORIZE CONTRACT WITH
MULTIPLE FOSTER CARE AGENCIES
SOCIAL SERVICES

WHEREAS: The Commissioner of Social Services of Tioga County is charged with the responsibility of the administration of all child welfare services in the County of Tioga pursuant to Section 395 et seq. of Social Services Law; and

WHEREAS: The Department of Social Services contracts with multiple foster care agencies to provide these services at Maximum State-Aid Rates; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with the agencies listed below for the period January 1, 2024 through December 31, 2024; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution

Berkshire Farm Center
Catholic Charities of Chemung
Community Maternity
Children's Home PKPS
Children's Home of Jeff County
Children's Home of Wyoming Conf.
Children's Village
Elmcrest Childrens Center
Gateway-Longview, Inc.
Glove House-Group Home
Homespace Corp
House of the Good Shepherd
Hillside Children's Center
Lincoln Hall Boys Haven
Mountain Lake Children's Residence
New Directions Youth & Family Svcs
Parsons Parent & Children Center
St. Anne Institute
St. Catherine's Center
The William George Agency
Vanderhayden

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23 APPOINT AND EXTEND
YOUTH BOARD MEMBER TERMS
YOUTH BUREAU

WHEREAS: The Tioga County Youth Board is organized as an advisory body to the Tioga County Youth Bureau; and

WHEREAS: The purpose of the Youth Board is to carry out the provision of Section 95 of the General Municipal Law of the State of New York and Resolution No. 140 of 1981 of the Tioga County Legislature; and

WHEREAS: The Tioga County Youth Board Bylaws provides for representatives to the Youth Board be appointed by the County Legislature; and

WHEREAS: The County Legislature previously appointed the following members to the Youth Board under Resolution Nos. 236-21, 41-22, and 42-22 and terms are due to expire 12/31/2023; therefore be it

RESOLVED: That the following listed representatives be appointed as a member of the Tioga County Youth Board with the corresponding term of office consistent with the staggard requirement; and that the following listed representatives' terms be extended as follows:

Shawn Lanning	1/1/2024 – 12/31/2025
Margaret McCann	1/1/2024 – 12/31/2025
Julie Whipple	1/1/2024 – 12/31/2025
Cheri Roys	1/1/2024 – 12/31/2026
Becky Shuey	1/1/2024 – 12/31/2026

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
RESOLUTION NO. APPOINT NEW YOUTH BOARD MEMBERS TERM
YOUTH BUREAU

WHEREAS: The Tioga County Youth Board is organized as an advisory body to the Tioga County Youth Bureau; and

WHEREAS: The purpose of the Youth Board is to carry out the provision of Section 95 of the General Municipal Law of the State of New York and Resolution No. 140 of 1981 of the Tioga County Legislature; and

WHEREAS: The Tioga County Youth Board Bylaws provides for representatives to the Youth Board be appointed by the County Legislature; and

WHEREAS: Vacancies currently exist on the Youth Board, and therefore be it

RESOLVED: That the following listed representative be appointed as a member of the Tioga County Youth Board with the corresponding term of office as follows:

TERM

Steve Herbert

1/1/2024 – 12/31/2026

Tioga County Youth Bureau Board Application

Name: Stephen Herbert

Mailing Address: 77 Ballou Road Owego, NY 13827

Email Address: Stephen.Herbert@dfa.state.ny.us

Phone Number: 607-321-3688

Business Affiliation/Employment: Tioga County DSS

If a student, school district and grade as of this application:

Current boards/committees/clubs/groups: N/A

Current and previous involvement with youth issues and programming: Currently the PINS Diversion Coordinator for Tioga County. Past member of the Tioga County Youth Bureau

Please provide a statement regarding your interest in becoming a member of the Tioga County Youth Bureau Board. Your statement may include any areas of interest or expertise in working with youth that you feel would be helpful if selected to serve on this board.

Positive or Pro-Social Activities for young people has always been important to me as Caseworker, Parent and as a child growing up in Steuben County, NY. Positive outlets for children has been proven to help with reducing negative behaviors, developing social skills and confidence.

Please Note: *Tioga County Legislative approval is required for election onto the Youth Bureau Board. Board members are also required to submit yearly financial disclosure statements to prevent any conflicts of interest in the distribution of Youth Bureau funding.*

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23

ABOLISH VACANT PART-TIME
EMPLOYMENT CONTRACT SPECIALIST AND
CREATE PART-TIME CASEWORKER
SOCIAL SERVICES

WHEREAS: Legislative approval is required to abolish or create any position within Tioga County employment; and

WHEREAS: One (1) part-time Employment Contract Specialist position has been vacant within the Department of Social Services since May 1, 2012; and

WHEREAS: Upon review of the Department's needs to have a consistent forensic interviewer at the Child Advocacy Center, the Commissioner of Social Services has determined that the vacancy would be better utilized to provide children and families with quality services through the creation of a part-time Caseworker position at a rate of \$22.65 per hour (not to exceed 17 hours a week); therefore, be it

RESOLVED: That the vacant part-time Employment Contract Specialist position shall be abolished, and a part-time Caseworker position shall be created effective December 12, 2023.

LEGISLATIVE COMMITTEE MEETING
Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, November 7, 2023 at 8:36 AM.

Present: Mr. William Standinger	Chair of the Committee
Mr. Tracy Monell	Legislator
Mr. Dennis Mullen	Legislator
Mr. Jake Brown	Legislator
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services (MH)
Mr. Shawn Yetter	Commissioner of Social Services
Ms. Mickelle Andrews	Director of Administrative Services (DSS)
Ms. Heather Vroman	Public Health Director
Mr. Denis McCann	Director of Administrative Services (PH)
Guests: Ms. Marte Sauerbrey	Legislative Chair
Mr. Peter DeWind	County Attorney
Ms. Liz Myers	Deputy Commissioner (DSS)
Ms. Cathy Haskell	Legislative Clerk

Legislator Standinger asked for a motion to approve the October 3, 2023 HHS Committee minutes as written. Motion made by Legislator Monell. Seconded by Legislator Brown. Motion Carried.

MENTAL HYGIENE

1. Financial

- Mr. Chris Korba noted that the 2023 budget expenses are under budget due to vacancies & fringe savings. Both Expenses and Revenues are below target due to vacancies. At this time, MH has received one invoice for 2 individuals in Court Ordered Criminal Psychiatric Care for September of \$72,294. Mental Hygiene is preparing for these individuals to be inpatient through the end of this year. MH had budgeted \$198,000 for this line in 2023. Mental Hygiene has determined the amount of additional funding needed for these already incurred mandated expenses within its own budget. There is a resolution to transfer these funds.

2. Old Business

- Criminal Psychi— See above.

3. New Business

- Waverly location – Ms. Morgan noted that she & Gary Hammond have received an estimate that was higher than expected. Mr. Hammond wants to put out to bid.
- Mobile Crisis State Aid Funding – Ms. Morgan noted that \$150,000 has already been received for this program. This will be used to purchase one vehicle and

fund two staff members. Ms. Morgan will submit her plan to the state for approval. The plan will include possibly working with law enforcement.

- She noted also that MH now has 3 cars. They have received the two OASAS cars and Mr. Hammond approved them keeping the one car they already had.

4. Personnel

- Laura Solomon, LCSW-R, starting 11/20/23
- Christine Robinson resigning effective 11/17/23

5. Resolutions – Legislators approved resolutions to continue

- Authorize Appointment of Mental Hygiene Compliance Officer
- Authorize Contract with Fairview Recovery Services (Contractual Staffing)
- Authorize Contract with Tompkins-Seneca-Tioga BOCES to Administer Prevention Services
- Authorize Contract with AspireHopeNY, Inc to Administer Parent Support Services
- Authorize Contract with Trinity to Administer Prevention & Jail Services
- Authorize Contract with RSS, Inc. to Administer several programs
- Transfer of Funds, Budget Modification (Criminal Psych Services)
- Transfer of Fund, Budget Modification (OASAS State Aid)
- Authorize Application to the NYS Office of Mental Health Community Mental Health Loan Repayment Program (This is a student loan repayment program for qualified MH employees)

6. Proclamations

- None

PUBLIC HEALTH

1. Financial

- Mr. Denis McCann reported that the 2023 Public Health budget continues to track well, and he expects to have a return at the end of the year. On the preschool side of the budget, which is running over budget, he stated that the Public Health side will offset some costs of the preschool program and will have a resolution in December for the remaining needs from other County funds. They are still expecting two quarters of State Aid, as is typical with the reimbursement model. More money for the preschool program has been budgeted for 2024.

2. Old Business

- None

3. New Business

- Agency Report for October 2023 forwarded to committee.
- Remote Work Update: Ms. Vroman reported that 21 employees (all FT eligible staff) have been approved for remote work. Not all are working remote every week. The supervisors continue to monitor with the remote work logs (now electronic at Public Health). It is going very well, and she thanked the Legislature for extending the policy for another year.

- Ms. Vroman shared that staff from NYSDOH-Communicable Disease came for a meet & greet with our staff to build back relationships and provide valuable information.
 - Ms. Vroman noted that they celebrated their 20th anniversary of the Tioga Smiles Program.
4. Personnel
- Steven Mastro, resigned as Temporary Public Health Educator; hired as Public Health Fellow effective 10/2/23
5. Resolutions - Legislators approved resolutions to continue
- Amend Budget and Appropriation Funds (Wellhead Protection)
 - Amend Budget and Transfer Funds (Preschool)
 - Reappoint Member to the Tioga County Board of Health (T. Nytch, DVM)
 - Amend 2023 Budget and Transfer Funds (Capital Account)
 - Unfund (1) Full-Time Confidential Assistant, Create, Fill & Appoint (1) Full-Time Assistant Director of Administrative Services (J. Davis)
6. Proclamations
- None

SOCIAL SERVICES

1. Financial
- Ms. Mickelle Andrews reported that all programs are on track to meet budget for 2023. Day Care is running high, and she may have to appropriate funds. Foster Care and Safety Net are not over budget.
2. Old Business
- None.
3. New Business
- Caseloads
During October, Cash Assistance decreased 17 cases, with Family Assistance decreasing 8 cases and Safety Net decreasing 9 cases.
MA-Only decreased 16 cases.
MA-SSI decreased 12 cases.
Total Individuals on Medicaid decreased 56 cases to 3,427.
SNAP decreased 31 cases.
Day Care decreased 5 cases.
See Caseload Summary
 - There have been increases in Child Welfare reports & Foster Care. We are mandated to try to do a family FC placement.
 - Tioga Career Center report is attached. The unemployment rate in Tioga County continues to remain below the state & federal levels.

4. Personnel Changes

- Elizabeth Myers promoted to Deputy Commissioner effective 10/2/23
- Penny Walker, hired as HEAP Seasonal OS1, effective 10/10/23
- Jason Stevens, hired as Support Investigator, effective 10/10/23
- Randi Brewer-Haskins, hired as Community Services Worker in Services, effective 10/10/23
- Ashton Lewis, hired as Caseworker, effective 10/10/23
- Stacy Bell, SWE (Services), resigned effective 10/20/23
- Emily Watkins, AAll at SCU, resigned effective 10/20/23
- Alycia Anthony, SWE, hired effective 10/23/23
- Shelby Frink, hired as HEAP Seasonal OS1, effective 10/23/23
- Samantha Allen, hired as HEAP Seasonal OS1, effective 10/23/23
- Kimberly Bailey Poreda promoted to Case Supervisor Grade B effective 10/23/23

5. Resolutions

- None

6. Proclamations

- Adoption Awareness Month (repeat)

Committee Chair Standinger asked about the homeless in Tioga County. Commissioner Yetter confirmed there are limited resources, but DSS usually uses the Deep Well and Quality Inn (former Treadway). Anyone that DSS finds temporary housing for must come into DSS the next day and fill out the 18-page application from the state. We are usually successful in moving them into permanent housing. Commissioner Yetter explained that Code Blue is a State mandate that when the temperatures hit 32 degrees or lower, DSS is required to find temporary housing.

ADJOURNED:

Health & Human Services Committee adjourned at 9:08 AM.

Respectfully submitted,

Gail V. Perdue

Executive Secretary, Social Services