

Agenda



TIOGA COUNTY LEGISLATURE

12/10/2019

6:00 PM

EDWARD D. HUBBARD AUDITORIUM
 Ronald E. Dougherty County Office Building
 56 Main Street
 Owego NY 13827

Meeting called by: Chair Martha Sauerbrey

Type of meeting: 12th Regular

Attendees:
 Legislator Balliet
 Legislator Hollenbeck
 Legislator Monell
 Legislator Mullen
 Legislator Roberts
 Legislator Sauerbrey
 Legislator Standinger
 Legislator Sullivan
 Legislator Weston

Agenda topics

Invocation	Legislator Balliet
Pledge of Allegiance	Legislator Balliet
Recognition Resolution (1)	Ralph. E. Kelsey, Tioga Co. IDA
Proclamation (2)	Candor Varsity Girls Volleyball Team National Influenza Vaccination Week
Privilege of the Floor	
Approval of Minutes	November 12 th and 21 st , 2019

Petitions, Communications & Notices Appointments/Reappointments Reports Standing Committees		
RESOLUTIONS:	<ol style="list-style-type: none"> 1. Fix Time of Organizational Meeting 2. Resolution to Approve a Contract between the Tioga Co. Probation Dept. & The Family and Children's Society to Provide Adult & Juvenile Sexual Offender Assessment and Treatment Services 3. Resolution to Approve a Contract between the Tioga Co. Probation Dept. and Cayuga Counseling Service, Inc. 4. Authorize Contract between Twin Tier Pathology Associates, PC and Tioga County 5. Authorization to Extend Contract with Lexis Nexis for Subscription to Lexis Advance for One Year 6. Renew Contract Partners in Safety, Inc. (CDL Drug & Alcohol Testing) 7. Approve Early Voting Aid to Localities Grant to Reimburse Tioga County for Early Voting Expenses 8. Imploring the State of New York to Immediately Amend or Delay Implementation of Bail and Discovery Reform Laws that will Endanger the People of New York and Reverse Decades of Bipartisan Progress in Reducing Crime 9. Amendment of the Bylaws of the Tioga County Property Development Corporation (TCPDC), a New York Land Bank to Allow Member Qualification to Include "Up to Two At Large Members on the Board of Directors as Municipal Representatives" 10. Appoint Member to the Tioga County Industrial Development Agency 11. Reappoint Martha C. Sauerbrey to Tioga County Property Development Corporation Board 12. Reappoint Michael Baratta to Tioga County Property Development Corporation Board 13. Reappoint Patrick Ayres to Tioga County Property Development Corporation Board 14. Reappoint George Williams to Tioga County Property Development Corporation Board 15. Reappoint Member to the Tioga County Agricultural and Farmland Protection Board 16. Reappoint Member to the Tioga County Agricultural and Farmland Protection Board 17. Reappoint Member to the Tioga County Agricultural and Farmland Protection Board 18. Reappoint Member to the Tioga County Planning Board 19. Reappoint Member to the Tioga County Planning Board 	

20. Reappoint Member to the Tioga County Planning Board
21. Reappoint Member to the Tioga County Planning Board
22. Reappoint Member to the Tioga County Board of Health
23. Acceptance of the Application for Ryan Telfer to be a Trainee Member of the Tioga County Fire Investigation Team
24. Award Repair of the Generator at the HHS Building
25. Adopt County Budget for 2020, Appropriations and Salary Schedule
26. Authorize Treasurer to Encumber Funds
27. Year End Transfers
28. Town Tax Levy
29. Transfer of Funds from Contingency to Coroner's Budget and Modify 2019 Coroner's Budget
30. Transfer of Funds Budget Modification – Mental Hygiene
31. Appropriation of Funds and Budget Modification – Mental Hygiene
32. Appropriation of Funds Mental Hygiene and Amend 2019 Budget
33. Transfer of Funds 2019 Budget Modification for Purchase of Equipment – Department of Motor Vehicles
34. Accept Indigent Legal Services Award and Amend Budget
35. Authorize Acceptance of the NYS 2019-2020 PSAP Operations Grant and Modify 2020 Budget
36. Modify 2019 Budget and Transfer Funds – Sheriff's Office
37. 2020 Staff Change – ITCS Department
38. 2020 Staff Changes – County Clerk's Office
39. 2020 Staff Changes – Public Health
40. 2020 Staff Change – Sheriff's Office
41. 2020 Staff Change – Mental Hygiene
42. Authorize Creation of New Classification and Identify Staff Changes – Mental Hygiene
43. 2020 Staff Change/Authorize Appointment – Personnel Department
44. Appointment of Part-Time Information Security Officer – Legislative Office
45. Authorize Appointment to the Title of Paralegal (PT) – Public Defender's Office
46. Authorize Staffing Reorganization/Authorize Appointment – Veterans' Service Agency
47. Authorize Increase in Hours (ILS) – Treasurer's Office

REFERRED TO: ED & P COMMITTEE

RESOLUTION NO. -19 RESOLUTION RECOGNIZING
RALPH E. KELSEY'S TWENTY-TWO YEARS
OF DEDICATED SERVICE TO TIOGA
COUNTY

WHEREAS: Ralph E. Kelsey was appointed to the position of Board Member of the Tioga County Industrial Development Agency on 12/8/97; and

WHEREAS: Over his twenty-two years of service, Ralph E. Kelsey worked on the Governance, Audit, Finance and Loan Committees of the Tioga County Industrial Development Agency; and

WHEREAS: Ralph E. Kelsey served as Treasurer and Vice-Chair until January of 2014 when he was appointed Chair of the Tioga County Industrial Development Agency until his resignation on 12/31/19; and

WHEREAS: Ralph E. Kelsey has faithfully volunteered his time and has been dedicated and loyal in the performance of his duties and responsibilities during the past twenty-two years, thereby earning the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Ralph E. Kelsey will resign from the Tioga County Industrial Development Agency on December 31, 2019; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Ralph E. Kelsey for his twenty-two years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding volunteer, Ralph E. Kelsey.

COUNTY OF TIOGA
EXECUTIVE PROCLAMATION

WHEREAS: The Tioga County Legislature is extremely proud of all School Districts and appreciate the value that schools bring to our communities; and

WHEREAS: The Legislature is equally proud of our young people and recognize the students that participate in programs that build character through extracurricular activities and specifically sporting events; and

WHEREAS: Student-athletes can establish a strong foundation upon which they can go on to lead extraordinary lives; and

WHEREAS: The Tioga County Legislature would like to congratulate and applaud the Candor Indians Varsity Girls Volleyball Team on their undefeated season and winning the New York State Public High School Athletic Association (NYSPHSSA) Class D Volleyball Championship on Sunday, November 24, 2019 against Panama; and

WHEREAS: This championship victory gives Candor its third girls volleyball State title overall and first since winning back-to-back titles in 2002-2003; and

WHEREAS: The 2019 Candor Indians Varsity Girls Volleyball Team members are: Kadrianna Foster, Addison Aman, Arianna Aman, Asia Curkendall, Kori Strong, Brooke Wilcox, Selah Ray, Teagan Bartlow, Shelby Swartz, Jennah Kareem, Braelyn Hornick, Isabel Makie, Brayden Watkins, Megan Henry, and Kailyn Edwards under the leadership of Head Coach Pam Quinlan and Assistant Coaches Michael Swartz and Brittney Noble; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby recognize and commend the Candor Indians Varsity Girls Volleyball Team on their third achievement as NYS Champions.

Dated: December 10, 2019

MARTHA SAUERBREY, CHAIR
TIOGA COUNTY LEGISLATURE

**County of Tioga
EXECUTIVE PROCLAMATION**

WHEREAS: Flu is a contagious viral respiratory infection of the nose, throat, and lungs that can infect people of all ages and health statuses; and

WHEREAS: Annually, 9 to 45 million US citizens become ill with the flu, and 12 to 61 thousand die from it; and

WHEREAS: During the 2018-2019 flu season over 490 Tioga County residents were infected with the flu, and this year there are confirmed cases; and

WHEREAS: It is crucial that people with weakened immune systems or an inability to get the flu vaccine avoid getting the flu; and

WHEREAS: The most effective way to prevent flu illness is to get the flu vaccine; and

WHEREAS: Flu vaccines are tested, proven safe, and are recommended for people over 6 months old, including pregnant women; and

WHEREAS: Tioga County Public Health reminds the community that receiving the flu vaccine now is still beneficial as flu season continues for up to 5 more months; therefore

The TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the week of December 1 - December 7, 2019 as:

NATIONAL INFLUENZA VACCINATION WEEK

and encourages everyone to receive the flu vaccine, recommend the vaccine to their friends and family, and to be knowledgeable regarding the flu and immunizations to aid in dispelling myths and providing correct education.

Dated: December 10, 2019

MARTHA SAUERBREY, CHAIR
TIOGA COUNTY LEGISLATURE

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -19

FIX TIME OF ORGANIZATIONAL MEETING

RESOLVED: That the Organizational Meeting of this Legislature be held at 9:00 A.M., Thursday, January 2, 2020.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19 RESOLUTION TO APPROVE A CONTRACT BETWEEN THE TIOGA CO. PROBATION DEPT. & THE FAMILY AND CHILDREN'S SOCIETY TO PROVIDE ADULT & JUVENILE SEXUAL OFFENDER ASSESSMENT AND TREATMENT SERVICES

WHEREAS: The Legislature approved a contract between Tioga County Probation Department and The Family and Children's Society for the provision of adult and juvenile sex offender treatment in 2019; and

WHEREAS: The Family and Children's Society contract with Tioga County Probation provides for a total of 21 sexual offender slots as follows: 15 adult assessment and treatment slots; 10 adult safety monitor education slots; 6 juvenile offender assessment and treatment slots and 10 parent safety monitor education slots for a cost of \$123,840 annually; now therefore be it

RESOLVED: That the Probation Director is approved to contract in 2020 with The Family and Children's Society to provide adult sexual offender assessment and treatment, juvenile sexual offender assessment and treatment, and educational sessions for adult supervisors and parent supervisors in the amount of \$123,840 annually, upon approval of the County Attorney.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19 RESOLUTION TO APPROVE A
CONTRACT BETWEEN THE
TIOGA COUNTY PROBATION DEPT. AND
CAYUGA COUNSELING SERVICE, INC.

WHEREAS: Raise the Age mandates and changes made to 9 NYCRR 356 and 9 NYCRR 359 require Probation Departments to offer a variety of Alternative to Detention and Pre-Dispositional Supervision programming for both Juvenile Delinquents and Raise the Age Youth based on their risk level. The services provided must be proven evidence based services or promising evidence based services; and

WHEREAS: Tioga County Probation would like to continue to contract with Cayuga Counseling Service, Inc. to provide promising evidence based services to Probation involved youth. This program will provide both alternative to detention programming and Pre-dispositional Supervision programming for youth in Youth Part Court, Family Court or Intake and Diversion Services at Probation; and

WHEREAS: The Tioga County Attorney is reviewing a contract with Cayuga Counseling Service, Inc. to provide 8 slots of juvenile special supervision to reduce the County's need for expensive specialized secure detention, secure and non-secure detention and the newly mandated Pre-dispositional supervision; and

WHEREAS: The cost of the contract is \$72,509.81 for twelve months. The County received RTA funding for this program for 2019 and the Probation Department will list the program in the next application for Raise the Age funding when it is available. The program will be listed in a new Probation budget line for Contracted Services A3140.540140; therefore be it

RESOLVED: That the Tioga County Probation Director is approved to contract with Cayuga Counseling Service, Inc. to provide Alternative to Detention and Pre-Dispositional Supervision programming for both Juvenile Delinquents and Raise the Age Youth, if the contract is approved by the County Attorney.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19 AUTHORIZE CONTRACT BETWEEN
TWIN TIER PATHOLOGY ASSOCIATES, PC
AND TIOGA COUNTY

WHEREAS: Beginning January 1, 2020 Twin Tier Pathology Associates, PC will provide services for autopsies, laboratory testing, x-rays, and use of morgue facilities for Tioga County; and

WHEREAS: The contract calls for \$900.00 to be paid to Pathologists and various other fees depending on tests, x-rays, etc. that are needed; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Tioga County Chair to sign a contract, upon approval of the County Attorney, with Twin Tier Pathology Associates, PC for services rendered to Tioga County at the costs listed above and for a term of 1/1/20 through 12/31/20.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 AUTHORIZATION TO EXTEND
CONTRACT WITH LEXIS NEXIS FOR
SUBSCRIPTION TO LEXIS ADVANCE
FOR ONE YEAR

WHEREAS: The current three year contract with Lexis Nexis for the County wide subscription to Lexis Advance will expire on December 31, 2019; and

WHEREAS: Lexis Nexis has agreed to extend service to the County for one year at the current monthly cost of \$1092.80; and

WHEREAS: The County is desirous of extending access to their legal research service for one year at the current monthly cost of \$1092.80; now therefore be it

RESOLVED: That the Chair of the Legislature is authorized to execute a one-year extension of the contract for the subscription to Lexis Advance at the current monthly cost of \$1092.80.

REFERRED TO: LEGAL/SAFETY COMMITTEE

RESOLUTION NO. -19 RENEW CONTRACT
PARTNERS IN SAFETY, INC.
(CDL DRUG & ALCOHOL TESTING)

WHEREAS: Federal Law requires random drug and alcohol testing of CDL drivers performing "safety sensitive" tasks; and

WHEREAS: The Safety Department has coordinated with several of the Towns and Villages within Tioga County to have this testing done by an outside agency since 1995; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature, pending approval by the County Attorney, to renew the contract with Partners in Safety, Inc. for random drug and alcohol testing in accordance with Federal regulations at the following rates indicated:

Complete DOT Random Testing Program \$35.00 per Employee per Year

To Include:

- Random Selection of Employees (25% for drug, 10% for alcohol)
- All Random Drug & Alcohol Tests
- Record Management
- DOT Audit Assistance
- Regulatory Updates
- Blind Specimen Submissions
- MIS Reports
- Supervisor Training for Reasonable Cause
- Collection Site Management

ADDITIONAL CHARGES: For pre-employment, post-accident, reasonable cause or follow-up tests performed during business hours:

Drug Test (at lab or office of Partners in Safety):	\$48.00 per test
Drug Test (at Walk-In Medical Facilities, Hospitals, etc.):	\$75.00 per test
Breath Alcohol Test:	\$40.00 per test
DOT/19A Physicals (at the office of Partners in Safety):	\$55.00per person
Emergency Service	\$150 per hour Minimum 2 hours plus the cost of the test

Split Specimen Testing (re-test of positive specimen by other SAMHSA certified lab, including shipping and maintenance of chain of custody; only when requested by employee within 72 hours of MRO's notification): \$250.00

On-site 19A/DOT physicals available upon request (minimum volume required).

Additional services are billed monthly. Payment is due prior to the 30th of the month following the month in which services were provided.

and be it further

RESOLVED: That this contract shall be effective January 1, 2020 through December 31, 2020.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -19 APPROVE EARLY VOTING AID TO LOCALITIES
GRANT TO REIMBURSE TIOGA COUNTY FOR
EARLY VOTING EXPENSES

WHEREAS: As part of the State Fiscal Year (SFY) 2019/20 budget, Governor Cuomo signed into law Chapter 53 of the Laws of 2019 on April 12, 2019; and

WHEREAS: Such law implemented the Early Voting Aid to Localities Grant Program to reimburse \$10 million to County Boards for local dollars spent related to the implementation of early voting; and

WHEREAS: Counties are anticipated to receive \$15,000 of such funds per planned early voting site, with the remainder of the funds being distributed to counties based on number of registered voters as of February 1, 2019; and

WHEREAS: The reimbursement program requires each County Board of Elections to provide an aid to localities grant program workplan / budget, which will require a narrative summary, description of expenditures and other metrics; and

WHEREAS: On September 27, 2019, a proposed grant contract from the New York State Board of Elections for \$31,606.42 was received by the Tioga County Board of Elections to be reviewed and signed by the Election Commissioners, Treasurer or other authorized county representative, and notarized; therefore be it

RESOLVED: That the Tioga County Board of Elections is approved to submit the signed paperwork to the NY State Board of Elections in order for Tioga County to be eligible for reimbursement of the aforesaid amount, after the implementation of early voting.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -19 IMPLOING THE STATE OF NEW YORK TO
IMMEDIATELY AMEND OR DELAY
IMPLEMENTATION OF BAIL AND DISCOVERY
REFORM LAWS THAT WILL ENDANGER THE
PEOPLE OF NEW YORK AND REVERSE
DECADES OF BIPARTISAN PROGRESS IN
REDUCING CRIME

WHEREAS: The Tioga County Legislature recognizes the need for Statewide bail and discovery reform; and

WHEREAS: New York State recently and suddenly enacted sweeping justice reforms including the elimination of cash bail for many crimes and imposes stringent discovery mandates all of which will have undesirable consequences on the government's ability to protect the public; and

WHEREAS: Under bail reform, beginning January 1, 2020, judges will be unable to set bail for many specific enumerated crimes, which means those suspected of committing certain crimes can no longer be held in jail after their arrest and instead will be released back into the general public; and

WHEREAS: These crimes include those that result in the deaths of innocent people, including several subcategories of homicide resulting in those responsible for these deaths being released back into the community of grieving families and various types of crimes against children and the vulnerable releasing the suspects right back into their victims' community; and

WHEREAS: All offenders who are currently being held in custody for non-qualifying crimes will be eligible for release from custody on January 1, 2020; and

WHEREAS: The discovery mandates imposed by the State of New York will require police and District Attorneys, beginning January 1, 2020, to turn over voluminous trial-related materials to defense attorneys within 15 days of arraignment, creating a mandate that will inevitably not be achieved in some cases and may result in the inability of the People to properly prosecute cases against criminal defendants; and

WHEREAS: The Attorney General's Office testified that their own office, which carries a limited criminal caseload, lacks resources required to fully comply with discovery mandates and consequently needs an additional \$10 million in state funding yet similar consideration has not been provided to the local

taxpayers throughout the state who must shoulder the costs these justice reform mandates will impose; and

WHEREAS: The issues mentioned will undeniably impact past, present and future victims of crime in a negative manner, and in so doing, the bail and discovery reforms adopted by the State of New York will themselves further victimize these innocent individuals; and

WHEREAS: These bail and discovery laws, in their current form, represent a clear and present danger to society, will tilt the scales of justice in favor of suspected criminals and away from innocent crime victims, and risk reversing decades of bipartisan progress made by the State of New York in reducing crime; therefore be it

RESOLVED: That the Tioga County Legislature hereby implores the State of New York immediately amend or otherwise delay implementation of these laws by convening an emergency session of the State Legislature, or by emergency executive authority, or by any other means deemed possible by the State, and to do so before December 31, 2019; and be it further

RESOLVED: That the following improvements to these laws be implemented as soon as possible:

1. Give judges the discretion to impose bail when appropriate;
2. Increase the discovery timeline from 15 days to a minimum of 45 days;
3. Phase in discovery reform by applying these new mandates only to misdemeanors effective January 1, 2020, and then to felonies effective January 1, 2021, and repeal the provision that makes the new discovery mandates applicable to violations of the Vehicle and Traffic Law;
4. Require that court appearance reminders are sent not only to defendants but also to the victims of their crimes; and
5. Extend appropriate dignity, fairness and respect to crime victims by soliciting input from victim advocate organizations and considering their suggestions for improving these laws; and be it further

RESOLVED: That the Tioga County Legislature asks all counties in New York State to urge their state representatives to take immediate action on the foregoing issues; and be it further

RESOLVED: That copies of this resolution be provided to every member of the New York State Legislature, Attorney General Letitia James, Lieutenant Governor Kathy Hochul, Governor Andrew Cuomo, Congresswoman Elise Stefanik, Senator Kirsten Gillibrand, Senator Charles Schumer, the New York State Association of Counties, the New York State Sheriffs' Association, the New York State Association of Chiefs of Police, the District Attorneys Association of

New York, the New York State Defenders Association, the New York State Probation Officers Association, the New York Council of Probation Administrators, the Association of Justices of the Supreme Court of the State of New York, the New York State Association of City Court Judges, the County Judges Association of the State of New York, and the County Attorneys' Association of the State of New York.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -19

AMENDMENT OF THE BYLAWS OF THE TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION (TCPDC), A NEW YORK LAND BANK TO ALLOW MEMBER QUALIFICATION TO INCLUDE "UP TO TWO AT LARGE MEMBERS ON THE BOARD OF DIRECTORS AS MUNICIPAL REPRESENTATIVES"

WHEREAS: Per Resolution No. 265-16, the Tioga County Legislature authorized the application and establishment of the Tioga County Property Development Corporation (TCPDC); and

WHEREAS: Per Resolution No. 15-19, the TCPDC amended their bylaws to increase the number of Board members from seven to nine; and

WHEREAS: Per said resolutions, the TCPDC bylaws provide that any amendments regarding the number, term or qualifications of members of the Board, shall require the approval of the Tioga County Legislature; and therefore be it

RESOLVED: That the Tioga County Property Development Corporation bylaws, Section 2(c) be amended allowing "Each member shall be a public officer of a municipality within Tioga County (or a member of a County Agency) and their membership be conditioned upon holding the public office may also be up to two at large representatives." Per Section 2(d) an "At Large Representative" of the Board of Directors shall be appointed by the Chair of the Legislature and confirmed by a majority vote of the Tioga County Legislature.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. – 19 APPOINT MEMBER TO THE TIOGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (TCIDA)

WHEREAS: Pursuant to §856(2) of the General Municipal Law the members of the Tioga County Industrial Development Agency (TCIDA) serve at the pleasure of the Legislature without a term until they either resign or are replaced by the Legislature; and

WHEREAS: Ralph E. Kelsey has resigned from the Tioga County Industrial Development Agency Board of Directors effective December 31, 2019; and

WHEREAS: The Tioga County Industrial Development Agency (TCIDA) Board of Directors desires to fill this vacant position; and

WHEREAS: Jonathan Ward has expressed a desire to serve on the Tioga County Industrial Development Agency (TCIDA); therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Ralph E. Kelsey for his loyal service to the residents of Tioga County; and be it further

RESOLVED: That the Tioga County Legislature hereby appoints Jonathan Ward to replace Ralph E. Kelsey's position on the Tioga County Industrial Development Agency Board of Directors effective January 1, 2020.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -19 REAPPOINT MARTHA C. SAUERBREY TO
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD

WHEREAS: Martha C. Sauerbrey, as Chair of the Tioga County Legislature, was appointed as a Tioga County Property Development Corporation (TCPDC) Board Member conditioned by her holding of that office for which her term expires on 12/31/2019; and

WHEREAS: The TCPDC Bylaws allow for consecutive terms; and

WHEREAS: Martha C. Sauerbrey is willing and able to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Martha C. Sauerbrey for a second three-year term of 1/1/20 – 12/31/22, effective 1/1/20, to the Tioga County Property Development Corporation Board of Directors as a Board Member for the designated term.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -19 REAPPOINT MICHAEL BARATTA TO
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD

WHEREAS: Michael Baratta, as Mayor of the Village of Owego, was appointed as a Tioga County Property Development Corporation (TCPDC) Board Member conditioned by his holding of that office for which his term expires on 12/31/2019; and

WHEREAS: The TCPDC Bylaws allow for consecutive terms; and

WHEREAS: Michael Baratta is willing and able to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Michael Baratta for a second two-year term of 1/1/20 – 12/31/21, effective 1/1/20, to the Tioga County Property Development Corporation Board of Directors as a Board Member for the designated term.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -19 REAPPOINT PATRICK AYRES TO
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD

WHEREAS: Patrick Ayres, as Mayor of the Village of Waverly, was appointed as a Tioga County Property Development Corporation Board (TCPDC) Member conditioned by his holding of that office for which his term expires on 12/31/2019; and

WHEREAS: The TCPDC Bylaws allow for consecutive terms; and

WHEREAS: Patrick Ayres is willing and able to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Patrick Ayres for a second two-year term of 1/1/20 – 12/31/21, effective 1/1/20, to the Tioga County Property Development Corporation Board of Directors as a Board Member for the designated term.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -19 REAPPOINT GEORGE WILLIAMS TO
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD

WHEREAS: George Williams, as Trustee of the Town of Candor, was appointed as a Tioga County Property Development Corporation (TCPDC) Board Member conditioned by his holding of that office for which his term expires on 12/31/2019; and

WHEREAS: The TCPDC Bylaws allow for consecutive terms; and

WHEREAS: George Williams is willing and able to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints George Williams for a second two-year term of 1/1/20 – 12/31/21, effective 1/1/20, to the Tioga County Property Development Corporation Board of Directors as a Board Member for the designated term.

REFERRED TO: AGRICULTURE COMMITTEE

RESOLUTION NO. -19 RE-APPOINT MEMBER TO THE TIOGA COUNTY
AGRICULTURAL AND FARMLAND PROTECTION
BOARD

WHEREAS: Ben Whittemore's term on the Agricultural and Farmland Protection Board as an Active Farmer expires as of 12/31/2019; and

WHEREAS: The Agricultural and Farmland Protection Board is desirous of filling this position and said Board member is willing and able to serve another term; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Ben Whittemore to the Agricultural and Farmland Protection Board, for the four-year term of 1/1/20 – 12/31/23.

REFERRED TO: AGRICULTURE COMMITTEE

RESOLUTION NO. -19 RE-APPOINT MEMBER TO THE TIOGA COUNTY
AGRICULTURAL AND FARMLAND PROTECTION
BOARD

WHEREAS: Lisa Bloodnick's term on the Agricultural and Farmland Protection Board as an Active Farmer expires as of 12/31/2019; and

WHEREAS: The Agricultural and Farmland Protection Board is desirous of filling this position and said Board member is willing and able to serve another term; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Lisa Bloodnick to the Agricultural and Farmland Protection Board, for the four-year term of 1/1/20 – 12/31/23.

REFERRED TO: AGRICULTURE COMMITTEE

RESOLUTION NO. -19 RE-APPOINT MEMBER TO THE TIOGA COUNTY
AGRICULTURAL AND FARMLAND PROTECTION
BOARD

WHEREAS: Tim Lawton's term on the Agricultural and Farmland Protection Board as an Active Farmer expires as of 12/31/2019; and

WHEREAS: The Agricultural and Farmland Protection Board is desirous of filling this position and said Board member is willing and able to serve another term; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Tim Lawton to the Agricultural and Farmland Protection Board, for the four-year term of 1/1/20 – 12/31/23.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -19 RE-APPOINT MEMBER TO THE
TIOGA COUNTY PLANNING BOARD

WHEREAS: Rawley Filbin's position on the Tioga County Planning Board representing the Village of Waverly expires on 12/31/2019; and

WHEREAS: The Village of Waverly Board of Trustees has nominated Rawley Filbin to serve another three-year term as their representative, and he is willing and able to do so; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Rawley Filbin to the Tioga County Planning Board for another three-year term of 1/1/20 – 12/31/22.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -19 RE-APPOINT MEMBER TO THE
TIOGA COUNTY PLANNING BOARD

WHEREAS: Tim Pollard's position on the Tioga County Planning Board representing the Town of Berkshire expires on 12/31/2019; and

WHEREAS: The Town of Berkshire Board has nominated Tim Pollard to serve another three-year term as their representative, and he is willing and able to do so; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Tim Pollard to the Tioga County Planning Board for another three-year term of 1/1/20 – 12/31/22.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -19 RE-APPOINT MEMBER TO THE
TIOGA COUNTY PLANNING BOARD

WHEREAS: Doug Chrzanowski's position on the Tioga County Planning Board representing the Town of Tioga expires on 12/31/2019; and

WHEREAS: The Town of Tioga Board has nominated Doug Chrzanowski to serve another three-year term as their representative, and he is willing and able to do so; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Doug Chrzanowski to the Tioga County Planning Board for another three-year term of 1/1/20 – 12/31/22.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -19 RE-APPOINT MEMBER TO THE
TIOGA COUNTY PLANNING BOARD

WHEREAS: Mike Reynolds's position on the Tioga County Planning Board as an alternate expires on 12/31/2019; and

WHEREAS: Mike Reynolds is willing and able to serve another three-year term as an alternate member to the Board; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Mike Reynolds to the Tioga County Planning Board for another three-year term of 1/1/20 – 12/31/22.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -19 REAPPOINT MEMBER TO THE TIOGA COUNTY
BOARD OF HEALTH

WHEREAS: Section 344 of the Public Health Law requires that members of the Board of Health shall serve six (6) year staggered terms; and

WHEREAS: The appointed term for Terry Hills, DVM, on the Board of Health expires 12/31/19; and

WHEREAS: The Board of Health recommends re-appointment and Dr. Hills has agreed to serve for another term; therefore be it

RESOLVED: That Terry Hills, DVM, be re-appointed to the Board of Health for a term of 1/1/20-12/31/25.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19 ACCEPTANCE OF THE APPLICATION FOR
RYAN TELFER TO BE A TRAINEE MEMBER OF THE
TIOGA COUNTY FIRE INVESTIGATION TEAM

WHEREAS: The Office of Emergency Services provides high quality Fire Investigation Team support to the Fire Service in Tioga County and adjacent Counties through the NYS Fire Mutual Aid Plan; and

WHEREAS: This service is provided by local, highly trained volunteers; and

WHEREAS: Ryan Telfer, firefighter, is requesting to be a Trainee member of the FIT Team; and

WHEREAS: Ryan Telfer currently possesses training and skills needed by the Tioga County Fire Investigation Team to work on the Team; therefore be it

RESOLVED: That Ryan Telfer be added as a Trainee member to the Tioga County Fire Investigation Team.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -19 AWARD REPAIR OF THE GENERATOR
AT THE HHS BUILDING

WHEREAS: One generator at the HHS Building located at 1062 State Route 38 has failed; and

WHEREAS: The Commissioner of Public Works received proposals for the repair of this generator unit; and

WHEREAS: The proposals were received as follows:

Independent Field Service, LLC	\$20,309.98
Emergency Power Systems	\$29,377.99

And;

WHEREAS: The Commissioner of Public Works reviewed the proposals and determined that Independent Field Service, LLC proposal is acceptable; therefore be it

RESOLVED: That the Tioga County Legislature award the repair to Independent Field Service LLC, Syracuse, NY not to exceed \$20,309.98 to be paid out of A1621.540140.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 ADOPT COUNTY BUDGET FOR 2020,
APPROPRIATIONS AND SALARY SCHEDULE

RESOLVED: That the tentative budget for Tioga County for the year 2020 submitted by the Budget Officer on November 12, 2019 and approved by the Finance Committee be, and the same hereby is adopted as the official Budget for the year 2020; and be it further

RESOLVED: That the several amounts specified in such budget as to the total for the several objects as set forth in Schedule 1 therein be appropriated for such objects, effective January 1, 2020; and be it further

RESOLVED: That the full time Salary Schedule 5 set forth in the budget be adopted effective January 1, 2020.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 AUTHORIZE TREASURER TO
ENCUMBER FUNDS

RESOLVED: That the County Treasurer be and hereby is authorized to encumber whatever funds he deems necessary, subject to the approval of the Finance Committee; and be it further

RESOLVED: That said funds be encumbered before December 31, 2019 to allow proper coding of bills for payment through February 29, 2020.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 YEAR END TRANSFERS

RESOLVED: That the unencumbered balances of appropriation accounts, unanticipated revenue fund balances in the amount equal to the sum of overdrawn appropriation accounts in all funds be, and hereby are appropriated to overdrawn accounts; and be it further

RESOLVED: That the County Treasurer is hereby authorized and directed to effect this resolution.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -19 TOWN TAX LEVY

WHEREAS: There has been presented to this Legislature a duly certified copy of the annual Budgets of each of the several Towns of the County of Tioga for the fiscal year beginning January 1, 2020; be it

RESOLVED: That there shall be, and there is, assessed against and levied upon and collected from the taxable property situate in the following Towns outside the incorporated Villages or partially located therein, the amounts indicated for Town purposes as specified in the Budgets of the respective Towns as follows:

<u>Part Town</u>	<u>General Outside</u>	<u>Highway Outside</u>
Barton	-	-
Candor	5,700	238,447
Newark Valley	-	13,230
Nichols	4,575	-
Owego	-	2,184,967
Spencer	16,700	415,695
Further		

RESOLVED: That there shall be and there hereby is, assessed against and levied upon and collected from the taxable property liable therefore within the respective Fire and Fire protection Districts in the Towns, the following amounts for the purposes of such Districts as specified on their annual Budgets:

Town of Barton	
Halsey Valley Fire Protection	19,772.45
Lockwood Fire Protection	43,650.05
Waverly Joint Fire Protection	284,216.00
Town of Berkshire	
Berkshire Fire District	150,931.00
Town of Candor	
Candor Fire District	451,537.00
Town of Newark Valley	
Newark Valley Fire District	310,349.39

Town of Nichols		
Nichols Joint Fire Protection		509,603.62
Town of Owego		
Apalachin Fire District		1,044,203.00
Owego Fire District		1,786,612.68
Newark Valley Fire District		44,223.00
Town of Richford		
Richford Fire District		106,650.00
Town of Spencer		
Spencer Fire Protection District		78,000.00
Town of Tioga		
Tioga Fire District		283,276.00

Further

RESOLVED: That there shall be, and there hereby is, assessed against and levied upon and collected from the taxable property liable therefore within certain sewer, water and lighting Districts in the Town of Owego and the amounts specified in their annual budgets as follows:

Water District No. 4/Ext. 13	12,132
Water District No. 4/Ext. 15	10,021
Water District No. 4/Ext. 17	-
Water District No. 4/Ext. 20	18,400
Sewer District No. 2/Ext. 14	12,019
Sewer District No. 2/Ext. 15	11,863
Lighting District No. 1	6,404
Lighting District No. 2	12,569
Lighting District No. 3	12,624
Lighting District No. 4A	1,037
Lighting District No. 4B	2,637
Lighting District No. 5	8,423
Lighting District No. 6	14,536
Lighting District No. 7	2,668
Lighting District No. 8	1,733
Lighting District No. 9	886
Lighting District No. 10	1,163

Further

RESOLVED: That there shall be and there hereby is, assessed against and levied upon and collected from the taxable property liable therefore in the Town of Owego returned sewer and water rents in the amount of \$367,373.09; be it further

RESOLVED: That there shall be and there hereby is, assessed against and levied upon and collected from the taxable property liable therefore in the Town of Barton returned sewer and water rents in the amount of \$8,872.61; be it further

RESOLVED: That the amounts to be raised by tax for all other purposes as specified in the several annual Budgets shall be, and they hereby are, assessed against and levied upon and collected from the taxable properties in the Towns except as otherwise provided by law as follows:

<u>Townwide</u>	<u>General</u>	<u>Highway</u>
Barton	210,900	546,500
Berkshire	83,605	338,100
Candor	569,615	728,338
Newark Valley	328,847	341,500
Nichols	-	223,310
Owego	913,000	-
Richford	257,519	473,357
Spencer	316,126	257,292
Tioga	258,454	586,111

Further

RESOLVED: That such taxes and assessments, when collected, shall be paid to the Supervisors of the several Towns in the amounts as shown by this resolution for distribution by them in the manner provided by law.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 TRANSFER OF FUNDS FROM CONTINGENCY TO
CORONER'S BUDGET AND MODIFY 2019
CORONER'S BUDGET

WHEREAS: The Coroner's budget has had a high number of cases for 2019 exceeding 102 through the end of October 2019 and the Coroner's account will not have sufficient funds for the remainder of 2019; and

WHEREAS: It is anticipated the Coroners will have additional cases through the holidays and year-end needing additional funds to pay invoices for medical costs, autopsy, and doctor's fees; and

WHEREAS: The Coroner's payroll account is not sufficient to process outstanding payments and those needed through year-end; and

WHEREAS: Funds will not be needed for radios in 2019 and these funds can be transferred to meet some of the shortfall; and

WHEREAS: Legislative approval is needed to transfer funds, draw from contingency and modify the 2019 budget transferred to meet some of the shortfall; therefore be it

RESOLVED: That the Tioga County Legislature authorizes a transfer from contingency and a 2019 budget modification as follows:

From:	A1990 540715 Contingency Account	\$25,000.00
	A1185 520230 Coroner Radio and Equipment	\$ 800.00
To:	A1185 510050 Coroner - Salary Other	\$ 4,000.00
	A1185 540370 Coroner – Medical	\$21,800.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 TRANSFER OF FUNDS
BUDGET MODIFICATION
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) is required to pay a portion of the costs for the treatment of Tioga County residents that have been assigned Criminal Psychiatric services by the NYS Court system; and

WHEREAS: TCMH has received notice that Tioga County residents were assigned these services, along with the required payment amount; and

WHEREAS: TCMH has determined the amount of additional funding needed for these already incurred mandated expenses within its own budget, yet this will require a budget modification and transfer of funds; and

WHEREAS: Transfer of funds requires Legislative approval; therefore be it

RESOLVED: That the Mental Hygiene budget be modified and funds be transferred as follows:

From: A4310 510010 Full Time	\$19,668.24
To: A4390 540590 Criminal Psychiatric: Services Rendered	\$19,668.24

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 APPROPRIATION OF FUNDS AND BUDGET
MODIFICATION MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) has been allocated additional pass through state aid funding for the purpose of Family Peer Support Services, Ongoing Integrated Supported Employment, Supported Housing and Psychosocial Club; and

WHEREAS: TCMH has contracted with AspireHopeNY and Rehabilitative Support Services to provide these services to Tioga County residents; and

WHEREAS: TCMH will incur no local share increase, yet this will require an appropriation of funds into the proper account codes; and

WHEREAS: Appropriation of funds and Budget modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A4310-434900 State Aid-Mental Health	\$ 4,149.00
To: A4311-540595 Services Rendered(Other)	\$ 864.00
To: A4320-540590 Services Rendered	\$ 2,180.00
To: A4333-540130 Contracts	\$ 250.00
To: A4333-540140 Contracting Services	\$ 855.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 APPROPRIATION OF FUNDS MENTAL HYGIENE
AND AMEND 2019 BUDGET

WHEREAS: Tier Rural Integrated Performing Provider Systems, Inc. d/b/a Care Compass Network has made available resources to improve access to care, while reducing emergency department visits and preventable hospital admissions, thereby reducing costs; and

WHEREAS: Care Compass Network has awarded Tioga County Mental Hygiene funding for the implementation of a Telehealth Program and the said funds need to be appropriated; and

WHEREAS: The Department deems it to be in the best interest of the community to accept this grant funding to improve access to care; and

WHEREAS: The grant funding will be awarded as milestones are achieved and this funding is designated for specific program deliverables; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That the grant funds be appropriated and the 2019 budget be amended as follows:

From: A4312 434900	State Aid Telehealth Grant	\$ 205,100
To: A4312 540590	Services Rendered	\$ 205,100

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 TRANSFER OF FUNDS
2019 BUDGET MODIFICATION FOR
PURCHASE OF EQUIPMENT
DEPARTMENT OF MOTOR VEHICLES

WHEREAS: The DMV office has need to increase the number of cashier stations for the increased customer demand; and

WHEREAS: New York State Department of Motor Vehicles requires the purchase of state equipment for the station; and

WHEREAS: NY State has approved the purchase; and

WHEREAS: The DMV has money in their budget for the purchase of this equipment and such funds need to be moved into an equipment account; therefore be it

RESOLVED: That the DMV be authorized to purchase the equipment at a total amount not to exceed \$3300.00 and that the following sums be transferred:

From:	A1411 - 510020 Part Time/Temporary	\$3300.00
To:	A1411 – 520090 Computer	\$3300.00

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 ACCEPT INDIGENT LEGAL SERVICES AWARD
AND AMEND BUDGET

WHEREAS: The Assigned Counsel Administrator's Office has been awarded an Indigent Legal Services Grant (C900049) in the amount of \$61,902.00; and

WHEREAS: This funding now needs to be appropriated; and

RESOLVED: That the ILS Grant of \$61,902.00 be appropriated and the 2019 Budget be amended as follows:

Revenue Account: A1173 430260 State Aid Indigent \$61,902.00

Expense Account: A 1173 510010 Full Time Salary \$ 9,000.00
A 1173 510020 Part Time Salary \$ 50,301.00
A 1173 540040 Books \$ 2,601.00

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 AUTHORIZE ACCEPTANCE OF THE
NYS 2019-2020 PSAP OPERATIONS GRANT
AND MODIFY 2020 BUDGET

WHEREAS: The Sheriff applied and was awarded a NYS Office of Interoperable and Emergency Communications PSAP Operations grant in the amount of \$131,130; and

WHEREAS: This funding will reimburse the E911 budget for Dispatcher personnel service costs incurred in 2020; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award; and be it further

RESOLVED: That the 2020 budget be modified to reflect this state aid and that this funding be receipted with the following revenue account.

Revenue Account: A3020 433310 \$131,130

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 MODIFY 2019 BUDGET AND
TRANSFER FUNDS
SHERIFF'S OFFICE

WHEREAS: Funds need to be transferred from various accounts to pay for obligatory 2019 expenses for inmate medical expenses; and

WHEREAS: Legislative approval is needed to modify the 2019 budget and transfer funds between object of expenses; therefore be it

RESOLVED: That the 2019 budget be modified and transfer of funds be made as follows:

FROM:

A3020.540660	Telephone	\$ 8,000
A3110.540220	Automobile Fuel	\$ 8,000

TO:

A3150.540370	Medical	\$16,000
--------------	---------	----------

REFERRED TO: INFORMATION TECHNOLOGY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 2020 STAFF CHANGE
IT&CS DEPARTMENT

WHEREAS: The IT&CS Department requested a staff change as part of the 2020 Budget process; and

WHEREAS: This change was approved by the County Legislature; therefore be it

RESOLVED: That the following staff change is effective January 1, 2020:

<u>Name</u>	<u>Current Title/ Salary Grade</u>	<u>New Title/ Salary Grade</u>	<u>Budget Impact</u>
D. Griffin	Deputy Director of ITCS	Salary Increase	+ \$3,243

and be it further

RESOLVED: That the non-union 2.5% salary increase effective January 1, 2020 is not applicable to said increased amount.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 2020 STAFF CHANGES
COUNTY CLERK'S OFFICE

WHEREAS: The County Clerk's Office requested staffing changes as part of the 2020 Budget process; and

WHEREAS: Those changes were approved by the County Legislature; and

WHEREAS: That for the purpose of clarifying the classification series of titles within the Department of Motor Vehicles there is a need to amend the title of Motor Vehicle Examiner; therefore be it

RESOLVED: That the following staffing changes are effective January 1, 2020:

<u>Name</u>	<u>Current Title/ Salary</u>	<u>New Title/ Salary</u>	<u>Budget Impact</u>
Vacant	Motor Vehicle Examiner Part-time – Abolish	Motor Vehicle License Clerk (CSEA Salary Gr. 4)	+\$2,368

and be it further:

RESOLVED: That the following staffing changes are effective January 4, 2020:

<u>Name</u>	<u>Current Title/ Salary</u>	<u>New Title/ Salary</u>	<u>Budget Impact</u>
Unknown		Principal Motor Vehicle License Clerk (CSEA Salary Gr. 6)	+ \$2,368
Vacant	Sr. Motor Vehicle License Clerk (CSEA Salary Gr. 5)		Unfunded

S. Holcomb	Motor Vehicle	Motor Vehicle	
R. Palanza	Examiner	License Clerk	
W. Ryder	(CSEA Salary Gr. 4)	(CSEA Salary Gr. 4)	\$0

and be it further:

RESOLVED: That the employees who will be retitled to Motor Vehicle License Clerk shall have a continuation of their current status under civil service laws and rules and that notification will be provided to those employees impacted by this change; and be it further

RESOLVED: That the County Clerk's full-time headcount shall increase from 11 to 12 and its part-time headcount shall decrease from 2 to 1.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 2020 STAFF CHANGES
PUBLIC HEALTH

WHEREAS: The Public Health Department requested staffing changes as part of the 2020 Budget process; and

WHEREAS: These requests were approved by the County Legislature; therefore be it

RESOLVED: That the following staffing changes be effective January 1, 2020:

<u>Name</u>	<u>Current Title/ Salary</u>	<u>New Title/ Salary</u>	<u>Budget Impact</u>
New		Dental Assistant (PT)	+ \$8,700
New		Dental Hygienist (CSEA Sal Gr. 8)	+ \$38,758
New		Dental Health Coordinator (CSEA Sal Gr. 10)	+ \$42,750
Vacant	Director of Dental Health Services (NU Salary)		Unfunded

and be it further:

RESOLVED: That the following staffing changes be effective January 4, 2020:

K. Holochak	Public Health Educator (CSEA Sal Gr. 11)	Senior Public Health Educator (CSEA Sal Gr. 12)	+ \$1,806
-------------	--	---	-----------

and be it further:

RESOLVED: That the Public Health Department's authorized full-time headcount shall increase from 27 to 29 and its part-time headcount shall increase from 6 to 7.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 2020 STAFF CHANGE
SHERIFF'S OFFICE

WHEREAS: Due to a desk audit conducted by the Personnel Department in 2018, the title of Payroll Clerk-Typist in the Sheriff's Office had been earmarked for reclassification upon vacancy; and

WHEREAS: Due to an announced resignation, said position shall become vacant on December 31, 2019; therefore be it

RESOLVED: That the following staff change is effective January 1, 2020:

<u>Name</u>	<u>Current Title/ Salary</u>	<u>New Title/ Salary</u>	<u>Budget Impact</u>
Unknown	Payroll Clerk-Typist (CSEA Salary Gr. 7)	Accounting Associate III (CSEA Salary Gr. 7)	\$0

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 2020 STAFF CHANGE
MENTAL HYGIENE

WHEREAS: The Mental Hygiene Department requested a staffing change as part of the 2020 Budget process; and

WHEREAS: This change was approved by the County Legislature; therefore be it

RESOLVED: That the following staff change is effective January 1, 2020:

<u>Name</u>	<u>Current Title/ Salary Grade</u>	<u>New Title/ Salary Grade</u>	<u>Budget Impact</u>
S. Graves	Secretary to Director of Community Services	Salary Increase	+ \$1,392

and be it further

RESOLVED: That the non-union 2.5% salary increase effective January 1, 2020 is not applicable to said increased amount.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 AUTHORIZE CREATION OF NEW CLASSIFICATION
AND IDENTIFY STAFF CHANGES
MENTAL HYGIENE

WHEREAS: Legislative approval is required to create any job title within Tioga County; and

WHEREAS: After conducting a review of classifications within the Clinical Social Worker series, the Personnel Officer has determined a need to create a new classification to differentiate between Senior Clinical Social Workers (CSEA Salary Grade XVII) based in the clinics and those who are primarily based in schools or community centers; and

WHEREAS: The salary allocation for said new classification will remain consistent with the current title's salary allocation and incumbents shall have a continuation of status under civil service laws and rules; therefore be it

RESOLVED: That the title of Senior Clinical Social Worker (School / Community Based) shall be created and allocated to CSEA Salary Grade XVII (\$60,908-\$61,608) effective January 1, 2020; and be it further

RESOLVED: That the following staffing changes are effective January 4, 2020:

<u>Name</u>	<u>Current Title/ Salary</u>	<u>New Title/ Salary</u>	<u>Budget Impact</u>
T. Palombizio	Senior Clinical Social	Senior Clinical Social	\$0
S. Roberts	Worker (CSEA SG XVII)	Worker (School/	
C. Tirinato		Community Based)	
Vacant		(CSEA SG XVII)	

and be it further

RESOLVED: That a final notification will be provided to the Director of Community Services and to the employees impacted by these changes; and be it further

RESOLVED: That said changes shall have no impact to the Mental Hygiene Department's headcount.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. -19 2020 STAFF CHANGE/
AUTHORIZE APPOINTMENT
PERSONNEL DEPARTMENT

WHEREAS: The Personnel Officer requested an increase in staff as part of the 2020 Budget process; and

WHEREAS: This request was approved by the County Legislature; and

WHEREAS: All Non-union appointments require Legislative approval; therefore be it

RESOLVED: That the following staff change is effective January 1, 2020:

<u>Name</u>	<u>Current Title/ Salary</u>	<u>New Title/ Salary</u>	<u>Budget Impact</u>
Unknown		Civil Service Technician (Non-Union Salary Gr. \$36,421-\$46,421)	\$36,000

and be it further

RESOLVED: That Nancy Henry shall be permanently promoted to the Civil Service Technician position effective January 4, 2020 at an annual salary of \$42,591; and be it further

RESOLVED: That the Personnel Department headcount shall increase from 5 full-time to 6 full-time.

REFERRED TO: LEGISLATIVE WORKSESSION
PERSONNEL COMMITTEE

RESOLUTION NO. -19 APPOINTMENT OF PART-TIME
INFORMATION SECURITY OFFICER
LEGISLATIVE OFFICE

WHEREAS: Tioga County Policy 43 requires the Legislature to appoint annually, a part-time Information Security Officer who will be responsible for implementing and monitoring a consistent data security program; therefore be it

RESOLVED: That Susan Haskett shall be appointed to the part-time Information Security Officer position for 2020 and will be compensated at an annual rate of \$2,511 per year.

REFERRED TO: LEGAL/FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 AUTHORIZE APPOINTMENT TO THE TITLE OF
PARALEGAL (PT)
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: Due to resignation, a part-time Paralegal position (\$16.17-\$16.57/hour) has been vacant in the Public Defender's office since December 5, 2019; and

WHEREAS: The Public Defender has identified a qualified candidate to fill said position; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Public Defender to appoint Amanda Pullano to the title of Paralegal (PT) at an hourly rate of \$16.17 effective December 11, 2019; and be it further

RESOLVED: That Ms. Pullano will not be eligible for the 2020 non-union salary increase until a six (6) month evaluation has been completed.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 AUTHORIZE STAFFING REORGANIZATION/
AUTHORIZE APPOINTMENT

WHEREAS: The part-time position of Director of Veterans' Services was vacated on October 25, 2019; and

WHEREAS: The Legislature is supportive of making the Director of Veterans' Services position full-time (35hrs./wk.) if the Veterans' Service Officer position is reduced from full-time to part-time; therefore be it

RESOLVED: That effective January 1, 2020, the Director of Veterans' Services position shall be increased to full-time (35 hrs./wk.) at a Non-Union salary grade of \$44,229-\$54,229 and the Veterans Service Officer position shall be reduced from full-time to part-time (17hrs./wk.) at an hourly rate of \$ 17.04; and be it further

RESOLVED: That Michael Middaugh shall be appointed to the full-time position of Director of Veterans' Services effective January 4, 2020, at an annual salary of \$44,229; and be it further

RESOLVED: That the department's headcount shall remain at 1 full-time and 1 part-time.

REFERRED TO: LEGAL/FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. - 19 AUTHORIZE INCREASE IN HOURS - ILS
TREASURER'S OFFICE

WHEREAS: The Treasurer's Office is responsible for administration of the Indigent Legal Services grant; and

WHEREAS: The amount of work required has increased significantly since the inception of the grant in 2014; and

WHEREAS: Two part-time positions were originally created in 2014 to handle the administration and reporting responsibilities of the program, working minimal hours per week; therefore be it

RESOLVED: That effective December 21, 2019, the part-time Assigned Counsel Administrator will increase hours up to 17.5 per week at an annual salary of \$41,091; and be it further

RESOLVED: That effective January 1, 2020 the part-time Accounting Associate III shall increase hours up to 15 per week at an hourly rate of \$17.04; and be it further

RESOLVED: That the Assigned Counsel Administrator shall not be eligible for the 2020 Non-Union salary increase.