



2019 Annual Report Legislative Office

2019 was a year of notable change for the Legislative Office.

Legislator Cliff Balliet (District #1) was elected to serve a three-year term effective January 1, 2019 replacing Legislator Richard Huttleston who retired with 26 years of service in December 2018.

Deputy Legislative Clerk Cathy Haskell was promoted and appointed as the new Legislative Clerk/County Auditor effective September 14, 2019 upon Maureen Dougherty's retirement with 33 years of service.

Newly appointed Deputy Legislative Clerk/Deputy County Auditor Cheryl Heffernan began her employment on December 2, 2019.

While change was inevitable, some areas remained constant.

Legislator/Chairwoman Sauerbrey was re-elected by the Legislature as Chairwoman for 2019 serving her sixth one-year Chair term.

Legislator Hollenbeck was re-elected by the Legislature as the 1st Deputy Legislative Chair for 2019 serving his third one-year term.

Legislator Weston was re-elected by the Legislature as the 2nd Deputy Legislative Chair for 2019 serving his fourth one-year term.

With hard work and effort, results achieved and service awarded

The Legislature convened 12 regular meeting; four of which were held in the evening (March, June, September, and December). In addition, seven special meetings and three public hearings were held. Minutes scribed, typed, indexed, and copied for the official Journal of Proceedings.

The Legislature adopted 360 resolutions and 1 Local Law in 2019.

Office of the Legislative Clerk

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Cathy Haskell Legislative Clerk

The Legislature acknowledged 34 proclamations in 2019. Most notably were Vietnam War Veterans Day, Purple Heart, Donate Life Month, Plastic Free Day, County Election Inspectors, Baker Fireman's Fountain Re-Dedication, Director of Veteran's Services Agency John F. Holton, Sr., and Candor Varsity Girls Volleyball Championship.

The Legislature presented ten Recognition Resolutions honoring the dedicated service of long-term employees retiring with 18 – 37 years of County employment; one posthumously honoring former County Legislator William E. Caloroso; and one honoring long-term IDA Board member Ralph E. Kelsey for his 22 years of volunteer service to the County.

Right on the Money

The County Auditor and Deputy Auditor reviewed and processed \$519,758.38 in credit card purchases, up by \$77,405.29 from 2018.

The County Auditor and Deputy Auditor reviewed and processed 8,847 accounts payable invoices equating over \$21 million dollars in 2019.

Upon recommendation of the Chief Accountant/Budget Officer, the Legislature adopted a new Fund Balance Policy that went into effect February 2019.

2020 Goals

As we begin the New Year, I am looking forward to accomplishing the following:

- ❖ Attending the annual NYS Association of Clerks of County Legislative Boards – May 13th – 15th.
- ❖ Working closely with ITCS, Treasurer's Office, Law Department, etc. for coordination and development of a Munis training program, in conjunction with the County's Munis super-users group, to provide staff training.

Respectfully submitted,

Cathy Haskell

Legislative Clerk/County Auditor