

**ECONOMIC DEVELOPMENT & PLANNING  
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING  
March 3, 2020**

**ATTENDEES:**

**Legislators:** Dale Weston, Ed Hollenbeck, Mike Roberts, Dennis Mullen, Marte Sauerbrey

**Staff:** LeeAnn Tinney, Linda Sampson, Andy Fagan

**Guests:** None

Legislator Weston called the meeting to order at 1:00 P.M.

**MINUTES**

- Approval of minutes from February 4, 2020 – Legislator Weston asked for approval of minutes from the February 4, 2020 committee meeting. Legislator Hollenbeck made a motion to accept the February 4, 2020 minutes, seconded by Legislator Roberts. All were in favor.

**TIOGA COUNTY CORNELL COOPERATIVE EXTENSION: Andy Fagan-** Monthly Report previously emailed. Mr. Fagan reviewed his monthly report; highlighting the 4H Program, Agriculture and Horticulture, Smart Energy Choices, Family Development and Youth Employment.

Mr. Fagan distributed his job posting and mentioned the search has begun for his replacement due to his retirement as of June 2020.

Mr. Fagan reported going to Albany with other Executive Directors to advocate for an increase in funding for Extension's statewide.

**ECONOMIC DEVELOPMENT & PLANNING (ED&P):** LeeAnn Tinney– Agenda, attachments and highlights previously emailed. Following are the Director's Highlights:

**Meetings Attended**

- Waverly Business Association– Monthly meeting attended.
- Small Business Association
- Tioga Opportunities
- Owego Apalachin Central School Board of Education– Primarily to talk about Solar PILOTs.
- Waverly Central School- Continue to work with the Work Based Learning Group.
- Tioga Chamber of Commerce- Annual Dinner

- Chemung Canal Trust- 25 year anniversary celebration held at the Owego Museum; it was a nice event.
- VEDA- Monthly meeting attended.
- Southern Tier Network- Discuss the broadband plan we're entering into.
- Achieve- Visited the Broome County facility with Jenny Ceccherelli; On the Pond at Cutler. Nice renovations done there and will be renovating the Tioga County facility as well.
- Delivered Fresh/Engelbert's
- Three Rivers Development- Met with Betsy Hale; participating counties are Steuben, Schuyler and Chemung Counties.
- Tioga Women Lead- Working with a consultant; a strategic planner for this group.
- Municipal Visits
  - Town of Nichols- Met to discuss a Solar PILOT and a possible property rezone in the Lounsberry area.
- Business Visits
  - Donnelly & Associates
  - Burger King Lounsberry- Attended the soft opening
  - Liberty- Met with the new owner of the Lounsberry Truck Stop
  - Applied Technology
  - Taylor Garbage- Met to discuss challenges facing after the fire.
  - Best Buy- Met with consultants.

Presentations- No presentations this month.

## Department Highlights

- 2020 Census- Complete Count Committee work continues.
  - Presentations made by Ms. Jardine at the following:
    - Waverly Free Library
    - VEDA Meeting

More presentations will be made to the IDA, LDC and the Chamber of Commerce in the near future; getting the word out on the importance of participating in the Census.
- Village of Owego DRI- This project is ongoing.
- Land Bank- Ms. Saraceno continues to work on the following:
  - Offers received for the purchase of 3 properties; working toward contracts.
  - Offer being negotiated on 1 property.
  - 112 Liberty Street, Owego- Land Bank is interested in obtaining this property because of the surrounding properties already owned to make an impact in the neighborhood.
- Community Development- Ms. Hendrickson continues to work on the following:
  - Tioga County Housing Study Implementation – Tioga Opportunities is hiring a Housing Director; interviews are ongoing.
  - Non-Profit Activity- Ms. Hendrickson is working with Mr. Fagan.
  - Community assistance- Ongoing.
  - REAP- Ms. Hendrickson is the Chair of the REAP Board.
  - Foundation Coalition- Continue to move this group forward.
- Workforce
  - Phase II Implementation Strategy
    - Consultant- In person interviews continue.

Meeting on March 5<sup>th</sup> at the Owego Apalachin and Waverly Central School to discuss and encourage participation. Local employers have been identified.
- Ag- Ms. Griffiths continues to work on the following:
  - 8 Year District Review (2 districts)

- 2<sup>nd</sup> District Notice received from Owego-Nichols.
  - Annual Inclusion Enrollment
    - Adding 110 acres to the Town of Newark Valley and goes before the Legislature this month; resolution below.
  - Food Hub- Delivered Fresh/Engelbert meeting
    - Ms. Griffiths put a meeting together on February 11<sup>th</sup> held at Engelbert's Farm Store with local producers and Dave Nowacoski of Delivered Fresh; Barb Neal, CCE, also attended. 20+ in attendance; very pleased with the interest in the program.
  - Ag Value Chain- USDA RBDG grant application
    - IDA to act as applicant to USDA for an Ag Value Chain Study
    - Application due by 3/31; Ms. Griffiths is putting this together.
- Planning
  - 239 Reviews – The following 239 Reviews went before the Planning Board in February:
    - County Case 2020-001: Town of Candor, Site Plan Review, Pet Passages – Applicant proposes to establish a pet funeral and crematorium facility in the vacant church building across from Power & Paddle on State Route 96. Staff recommended approval and the TCPB carried the vote.
    - County Case 2020-002: Town of Berkshire, Telecommunications Special Use Permit and Site Plan Review, AT&T Mobility – Applicant proposes to erect and operate a 235 foot cell tower on McMahan Road to cover the dead zone in that area. Staff recommended approval and TCPB amended approval to include a condition that the applicant develop a Stormwater Pollution Prevention Plan (SWPPP) and submit to NYS DEC.
    - County Case 2020-003: Village of Nichols, Site Plan Review, Steval Deming, LLC – Applicant proposes to convert the vacant Masonic Lodge building on S Main Street (State Route 282) into four apartment units. Tioga County Public Health has certified the engineered new septic design. Staff recommended approval and the TCPB unanimously carried the vote.
    - County Case 2020-004: Village of Waverly, Site Plan Review, Garcia's Mexican Restaurant – Applicant proposes to establish and operate Mexican restaurant in the old Village of Waverly Police and Fire Station building on Broad Street, which is now privately owned. Staff recommended approval and the TCPB carried the vote.
    - County Case 2020-005: Village of Waverly, Site Plan Review, Bowman – Applicant proposes to install two storage containers with a fence and locked gate between them to eliminate unwanted through traffic on the gravel lot between his two buildings on Broad Street. Staff recommended approval and the TCPB carried the vote.
    - County Case 2020-006: Town of Owego, Rezoning, Robert Allegro – Applicant requests the Town of Owego to rezone 11 acres of his property on Barnes Creek Road from Residential B (RB) to Residential C (RC) to allow for future development of multi-family apartments. Staff recommended approval and the TCPB unanimously carried the vote.
  - Active Plans- Ms. Jardine continues to work with the following:
    - Village of Spencer Land Use Commission- Public Hearing was held.
    - REAP- Tioga County Code Enforcement Shared Services Feasibility Study- DRAFT Baseline report completed for review.

- REAP- Tioga County Workforce Pipeline, Phase II; interviews continue.
- Village of Waverly Comprehensive Plan update- Project continues.

- Grants

- Potential

- REAP- USDA Community Facilities, Town of Richford- (water system)
    - REAP- USDA Community Facilities, Richford Fire Dept.- (fire station)
    - REAP- USDA, Village of Spencer- Raymond Hadley (equipment)
    - IDA- USDA, Tioga County (Ag value chain study)
    - Owego Elks Lodge (TBD)
    - Waverly Glen Park- local foundations
    - Town of Berkshire (TBD)- rec trail
    - Village of Newark Valley- USDA Community Facilities (equipment)
    - Northern Tioga Chamber- Community Foundation (facilities improvements)

- Pending- Waiting to hear approval status:

- Tioga County- Snowmobile
    - Town of Berkshire- DOT TAP funding (sidewalk extension)
    - Village of Owego- Rural Innovation Initiative (CPSI)
    - Owego Apalachin Central School District- WDI (workforce)
    - Town of Richford- SAM, Assemblyman Friend (highway equipment)
    - NYS 2020 Census Outreach Funding
    - TCPDC- Enterprise Community Partners Land Bank Funds- Ms. Saraceno has applied to replenish Land Bank money; hoping to hear this month.
    - IDA applied to ESD for \$36,500; agreed to provide assistance for half in the Multi-county broadband study; total grant \$73,000.

Not on the agenda, an application was submitted for Census Outreach Grant Funds of \$72,880. Resolution below to accept and authorize the appropriation of funds.

- Active

- Village of Owego- Evergreen Cemetery Cultural Landscape Report
    - Village of Owego- RESTORE NY, Briggs/Award
    - Village of Owego- Downtown Revitalization Initiative
    - Village of Spencer- Nichols Park (grandstand restoration)
    - Village of Spencer- Nichols Park (historic register nomination)
    - Village of Waverly- Waverly Glen Park
    - Village of Waverly- RESTORE NY, Twigg
    - REAP- USDA, Code Enforcement Shared Services Feasibility Study
    - REAP- USDA REDI, Strategic Planning
    - REAP- USDA, Workforce Pipeline Strategy Study- Phase 2
    - REAP- USDA, Public Well (equipment)
    - REAP- Tioga Downs, Tioga Theater (study)
    - TCPDC- Enterprise Community Partners (land bank funds)
    - Village of Owego- Design Connect (Art Park)
    - Village of Owego- Main Street (CFA)
    - Midwestern Pet Foods (CFA)
    - Racker (CFA)

- 2020 Budget

- Economic Development- Tracking.
- Planning- Tracking.

**Resolutions** – The following resolutions were presented and agreement was made to move them forward:

C06-Appropriation of Funds NYS Census Outreach Grant

C07-Authorize 2020 Requests for Inclusion of Land in Agricultural Districts

**ADJOURNMENT** – With no further topics of discussion or questions, the meeting was adjourned at 1:45 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant to Economic Development & Planning