

MINUTES
AUGUST 2020 COMMITTEE MEETING
TIOGA COUNTY CLERK
Meeting Date: August 4, 2020

Present: Committee Chair Legislator C. Balliet, Legislator D. Mullen, Legislator W. Standinger, Legislator L. Sullivan, and Legislative Chair Martha Sauerbrey

Staff Present: Andrea Klett, County Clerk; Suellen Griffin, Deputy Clerk

MINUTES

Motion by Sullivan to accept July's minutes as presented, seconded by Mullen, and unanimously carried.

FINANCIAL

The monthly financial reports were accepted as presented.

The tentative 2021 budgets for the Clerk's Office and for the DMV were presented. The Deputy Clerk was able to meet the required 10% budget cuts. After a brief discussion concerning revenue projections for the Clerk's Office and the DMV, the tentative budgets were accepted as presented.

NEW BUSINESS

The Clerk reported that the Clerk's Office is primarily receiving and processing documents via electronic means. The foot traffic in the Clerk's Office has remained at a minimum despite being back open to the public for several weeks. The Deputy Clerk reported that there has been an increase in mortgage activity probably because of the low interest rates available now.

The DMV appointment system is working well. The office had to change their policy of serving customers from any county within our region to only taking Tioga County residents. The department also had to stop taking walk-ins because the New York State DMV Commissioner emailed a reminder to all County Clerks that their offices were to be open by appointment only. While the foot traffic in the DMV has been decreased, the dealer work has held steady. The committee expressed their appreciation for the work that the DMV staff and the Clerk and Deputy have done in making sure that the customers are served in an organized and safe fashion.

The DMV production report for July showed that Real ID and Enhanced Driver License transactions are still increasing. This helps the revenue stream since the Enhanced upgrades carry a fee of \$30.00 per transaction. The Clerk also noted that the Federal government has extended the Real ID compliant deadline by one year to October 1, 2021.

Respectfully submitted,

Andrea Klett
Tioga County Clerk