

LATE-FILE

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -21 ERRONEOUS ASSESSMENT
TOWN OF BERKSHIRE

WHEREAS: An application for Corrected Tax Roll for the year 2020 indicates that parcel #23.19-1-16.1 Account #359 in the Town of Berkshire assessed to Mitchell T Arnold on the 2020 tax roll of the Town of Berkshire is erroneous in that the exemptions were removed when a new deed was filed; and

WHEREAS: The deed gives the previous owner, Betty Pitcher, life use of the parcel therefore allowing her exemptions to remain; therefore be it

RESOLVED: That a new 2021 tax bill be issued to Mitchell T Arnold as follows:

	Original Bill #	Corrected Bill #
County	139.77	69.89
Townwide	89.53	49.24
Return School	342.50	0.00
Fire	31.21	31.21
Total	603.01	150.34

And be it further

RESOLVED: That the erroneous county tax of \$69.88 be charged to the proper account in the records of the County Treasurer; and be it further

RESOLVED: That the erroneous town tax of \$40.29 be charged back to the Town of Berkshire; and be it further

RESOLVED: That the erroneous School tax of \$320.09 be charged back to the Newark Valley Central School District; and be it further

RESOLVED: That the erroneous penalty on the return school tax of \$22.41 be charged back to the correct accounts in the Office of the Treasurer.

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REFERRED TO: LEGAL/FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO: -21 AMEND RESOLUTION NO. 109-08 AND
ABOLISH POSITION IN ITCS DEPARTMENT AND
CREATE POSITION IN COUNTY CLERK'S OFFICE;
TRANSFER FUNDS FROM ITCS BUDGET TO
COUNTY CLERK BUDGET AND MODIFY BUDGETS

WHEREAS: By Resolution No. 109-08 the position of Director of Records Management and Fixed Assets was abolished and the records management and fixed assets programs placed under the Information Technology and Communications Department (ITCS) and established the position of Records Management Officer; and

WHEREAS: The Tioga County Legislature is desirous of moving the records management and fixed asset programs from ITCS to the County Clerk's Office; and

WHEREAS: The Tioga County Legislature is also desirous of moving the duties being performed by the title of Records Management Officer, as created by Resolution No. 109-08, from ITCS to the Tioga County Clerk's Office and establish the position of Director of Assets and Records Management within the Clerk's Office; and

WHEREAS: The New York State Local Government Records Law requires that the Legislature identify the local public officer who will be responsible for the County records program and it appears appropriate to name the Tioga County Clerk as the official Records Management Officer; and

WHEREAS: It is necessary for budget modifications and a transfer of funds to be made from ITCS to the County Clerk for the new position of Director of Assets and Records Management; therefore be it

RESOLVED: That the records management and fixed asset programs be and hereby are moved from ITCS to the County Clerk's Office; and be it further

RESOLVED: That the position of Records Management Officer (Non-Union \$31,869-41,869) in the ITCS department be abolished effective February 15, 2021 which decreases the full time head count to nine (9); and be it further

RESOLVED That the position of Director of Assets and Records Management (Non-Union \$31,869-41,869) be created in the Tioga County Clerk's Office

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effective February 15, 2021 which increases the full time head count to thirteen (13); and be it further

RESOLVED: That the following budget modification and transfer of funds be made:

FROM:	A1680.510010 – ITCS full time payroll	\$ 37,463.00
	A1680.581088 – Retirement	\$ 7,587.00
	A1680.583088 – Social Security	\$ 2,865.92
	A1680.584088 – Workers' Comp	\$ 1,225.00
	A1680.585588 – Disability	\$ 68.00
	A1680.586088 – Health Ins/HRA	\$ 12,596.00
	A1680.588988 – EAP	\$ 15.00
TO:	A1410.510010 – Cty. Clk. full time payroll	\$ 37,463.00
	A 1410.581088 – Retirement	\$ 7,587.00
	A1410.583088 – Social Security	\$ 2,865.92
	A1410.584088 – Workers' Comp	\$ 1,225.00
	A1410.585588 – Disability	\$ 68.00
	A1410.586088 – Health Ins/HRA	\$ 12,596.00
	A1410.588988 – EAP	\$ 15.00

And be it further

RESOLVED: That the County Clerk shall be identified to the New York State Commissioner of Education as the local official responsible for the records management program and is hereby appointed as the Tioga County Records Management Officer.