

PUBLIC SAFETY COMMITTEE AGENDA

SHERIFF'S OFFICE

March 7, 2023

2:30 PM

- APPROVAL OF MINUTES – February 7, 2023
- FINANCIAL
 - February YTD Report
- OLD BUSINESS
 - Itouch implementation with Black Creek - complete and working
 - Microsoft 365 migration - complete
- NEWBUSINESS
 - Jail camera project
 - CID recording system replacement
 - New carpet in jail pods
- PERSONNEL
 - Update on Vacancies
- RESOLUTIONS
 - Approve Salary Above Hiring Base Deputy Sheriff Position
- ADJOURNMENT

PUBLIC SAFETY MEETING

DRAFT

February 7, 2023

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, February 7, 2023, which started at 2:30 PM and ended at 3:39 PM.

Present:

VACANT	Chair, Public Safety
William Standinger III	Legislator {Committee Member}
Barb Roberts	Legislator {Committee Member}
Dale Weston	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator (<i>Arrived @ 2:45 PM</i>)
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Mike Simmons	Director, Office of Emergency Services
Corinne Cornelius	Deputy Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services (<i>Arrived at 2:41 PM</i>)

GUESTS: Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk
Keith Flesher – NEW Legislator Not sworn in

Public Safety Committee meeting was conducted by William Standinger III, County Legislator.

APPROVAL OF MINUTES:

The *December 6, 2022* and the *January 3, 2023*, minutes were both accepted with no corrections or changes

Motion by: Barb Roberts to accept both the December 6, 2022, and January 3, 2023, Minutes.

Second: Dale Weston

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- January YTD Report – Budget within

OLD BUSINESS:

- Radio Project – County Attorney's office currently developing land contracts with landowners at four (4) locations. They are also reviewing the RFP's for the purchase of prefabricated concrete shelters for the tower sites. Unfortunately taking nearly a year from time of order is placed until shelter is completed and delivered. Inoperable Radio Grant – money still sitting there. No talk of when the state will release it.
- CAD Project – State Police Info Tech and Tioga Counties Info Tech have been working to get the system installed in the State Police cars. They have not been successful establishing a link between the state and the county systems. Both continue to work on the problem. Info Tech working to develop a way to allow Fire and EMS units to have access to call information and response plans utilizing the Spillman FLEX modules.
- EMS – no significant changes in county coverage. Public Meeting by Berkshire Town Supervisor were various options for cost effective ambulance coverage. Fifty (50) people in attendance – biggest attendance for that area. Spring EMT class with 10 students
- Emergency Management – Citizens Preparedness class was held at Spencer-VanEtten High School on January 14th in the afternoon – 81 people in attendance. Next one planned for Waverly. Future meetings for Owego and Newark Valley. Need minimum 50 people to hold a class.
- FIRE – January was a busy month for structure fires. The largest structure fire was Tireland USA in Nichols. Fourteen (14) Departments responding. Contacted Public Health as concerned residents near the Tireland was concerned about the air quality. Someone from Environmental Health responded and tested ground contamination – no problem with the Air Quality.

NEW BUSINESS:

- Tax Reduction for Volunteer Firefighters - Legislation was passed allowing municipalities and schools to grant Volunteer Firefighters up to 10% reduction in property taxes. This would require approval of each taxing authority to pass resolutions to grant this reduction. Many discussions regarding if the County should start the process by creating the local law but it was decided to start the process in March.

PERSONNEL:

- Position of Deputy Fire Coordinator – EMS has been posted. Six (6) applications received – interviews will start February 9th.

RESOLUTIONS:



- Re-Establish Prior Year 2022 Capital For 2023 Budget for Fire/EMO
- Transfer of Funds – Capital Appropriations

***Committee agreed to move these resolutions forward*

PROBATION – Brian Cain:

FINANCIAL:

- Budget on track for 2023

NEW BUSINESS:

- Staffing – Probation Officer Toby Foster unexpectedly resigned effective January 23, 2023. Leaves two unfilled Probation Officer positions. No valid Civil Service list. Sole applicant will be interviewed on February 14, 2023. Intentions is to hire candidates provisionally until the next Civil Service test is given. Training – since the unexpected resignation from Probation Office Foster and the need to fill, the previously anticipated cost for training in 2023 will most likely be doubled. New training requirements which took effective January 1, 2023, requiring nine (9) weeks instead of the traditional four (4). Probation may seek additional funding for training in 2023.
- IPPC Contract – as an enhancement to sex offender supervision in 2023, Probation is working to establish a contract with IPPC Technologies. They would monitor the cell phones, computers, and other devices that can access the internet on the probationers that have been convicted of a sex offense.
- Policies and Procedures – finalizing the Probation’s Policy and Procedures. Expect to have it completed by the time Part-time Supervisor Joy Bennett retires at the end of March 2023.
- Employment classes – the Job Readiness/Employment classes will start on Monday, February 13th. This employment class will be in conjunction with Tioga County Employment Center to help probationers that are unemployed but employable.
- iPads for Probation Officers – Update the technology available to assist the Probation Officers in their duties. Director Cain has had initial discussions with IT Director Loveland.
- Interactive Journaling digital platform – Probation has purchased in the past interactive journaling booklets from The Change Company. Probation uses these booklets with juvenile delinquents referred to Probation. These booklets are evidence-based modality to address various issues which the youth are struggling with. Now exploring the option of purchasing The Change Companies’ digital platform instead of paper. It also appears the expense may qualify for Supervision and Treatment Services for Juveniles Program (STSJP) funding which may reduce cost for enhanced services. Probation will be having additional discussions with Info Tech, DSS, and The Change Companies in the near future regarding this possibility.

- Juvenile Delinquency Services – one (1) JD Appearance Ticket. This juvenile was immediately referred to the crisis worker at the Tioga County Department of Mental Hygiene.
- ATI Programs – Electronic Monitoring – two (2) individuals being monitored via vCheck 24 phone app. Community Service – Weekend Work Program (WWP) is up and running effective. Court Ordered Investigations – 30 active investigations plus this week added 9 more to be completed. Supervision – 173 cases – Violation of Probation – 16 defendants/respondents have violation petitions pending against them.

PERSONNEL:

- Two vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- Re-appointment of Alternatives to Incarceration (ATI) Board members
- Resolution to Approve a Sole Source Contract and Maintenance Agreement between the Tioga County Probation Department and Catalis Courts & Land Records, LLC f/k/a Automon LLC to Provide Software and Maintenance of the Caseload Explorer Product

***Committee agreed to move this resolution forward*

SHERIFF – Gary Howard:**FINANCIAL:**

- Revenues are at \$5,244 which is 1% of the budget. Expenditures are at \$621,999 which is 5% of the budget. Inmate boarders are not completed for January – paid out \$41,000.

OLD BUSINESS:

- Update on Labor Issues – NCEU (Jail Union) Negotiation close to completion; TCLEA (Law Enforcement Union) Negotiations still ongoing.
- Update on litigation issues – still on going.
- Update on projects – I Touch system integration with Black Creek – all complete. Microsoft 365 migration – all complete.

NEW BUSINESS:

- Jail camera replacement project – still ongoing
- CID recording system replacement – still ongoing (95% completed)



PERSONNEL:

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 8 open Correction Officers position; 2 open part-time cooks; Road Patrol – 1 Deputy currently on light duty; 1 Deputy attending Southern Tier Law Enforcement Academy; 2 Deputy positions open (one being filled February 21st – transfer from Binghamton Police Department; E911 Emergency Communications Center – 1 open full-time; and all positions filled for Records and Administration.

RESOLUTIONS:

- Recognizing Clifford Little's 22 Years of Service
- Authorize Salary Above Hiring Base Corrections Officer
- Authorize the Submission of the Fiscal Year 2023 Body Worn Camera Grant
- Authorize the Acceptance of the 2022 NYS DCJS Body Worn Camera Grant

***Committee agreed to move this resolution forward*

Respectfully submitted,

Kristen Kallin

Secretary to the Director of Probation—February 7, 2022



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJUSTMENTS	BUDGET	ACTUAL		BUDGET	USE/COL
A3020 Public Safety Communication E							
A3020 411400	Emergency Telephon	-185,000	0	-185,000	.00	.00	-185,000.00 .0%
A3020 433310	State Aid-Enhanced	0	0	0	.00	.00	.00 .0%
A3020 510010	Full Time	658,947	0	658,947	79,772.27	.00	579,174.73 12.1%
A3020 510020	Part Time/Temporar	6,800	-700	6,100	.00	.00	6,100.00 .0%
A3020 510030	Overtime Pay Only	44,084	0	44,084	5,881.62	.00	38,201.90 13.3%
A3020 510050	All Other(On call,	21,812	700	22,512	2,371.90	.00	20,140.30 10.5%
A3020 520090	Computer	500	0	500	.00	.00	500.00 .0%
A3020 520130	Equipment (Not Car	450	0	450	.00	.00	450.00 .0%
A3020 540000	Contract Expense	0	0	0	.00	.00	.00 .0%
A3020 540350	Office Equip Maint	300	0	300	.00	.00	300.00 .0%
A3020 540510	Radio Repairs	0	0	0	.00	.00	.00 .0%
A3020 540620	Software Expense	5,300	0	5,300	.00	.00	5,300.00 .0%
A3020 540660	Telephone	33,821	0	33,821	3,570.62	14,276.04	15,974.34 52.8%
A3020 581088	State Retirement F	54,738	0	54,738	12,828.37	.00	41,909.69 23.4%
A3020 583088	Social Security Fr	32,335	0	32,335	8,173.37	.00	24,161.53 25.3%
A3020 584088	Workers Compensati	12,243	0	12,243	2,840.26	.00	9,403.14 23.2%
A3020 584588	Life Insurance Fri	0	0	0	.00	.00	.00 .0%
A3020 585088	Unemployment Insur	0	0	0	.00	.00	.00 .0%
A3020 585588	Disability Insuran	679	0	679	151.38	.00	527.22 22.3%
A3020 586088	Health Insurance F	152,703	0	152,703	33,919.24	.00	118,783.44 22.2%
A3020 588988	Eap Fringe	146	0	146	35.38	.00	110.22 24.3%
A3110 Sheriff							
A3110 412703	Shared Services Sh	-30,000	0	-30,000	.00	.00	-30,000.00 .0%
A3110 415100	Sheriff Fees	-80,000	0	-80,000	-9,441.06	.00	-70,558.94 11.8%
A3110 425450	Licenses	-35,000	0	-35,000	-2,405.00	.00	-32,595.00 6.9%
A3110 425950	Patrol Income	-2,500	0	-2,500	.00	.00	-2,500.00 .0%
A3110 426250	Forfeiture Of Crim	0	0	0	.00	.00	.00 .0%
A3110 426260	Forfeiture Of Crim	0	0	0	.00	.00	.00 .0%
A3110 427010	Refunds Of Prior Y	0	0	0	-338.00	.00	338.00 100.0%
A3110 427050	PLS01 Gifts And Don	0	0	0	.00	.00	.00 .0%
A3110 433190	State Aid- Bullet	0	0	0	.00	.00	.00 .0%
A3110 433470	State Aid-SLETPP G	0	0	0	.00	.00	.00 .0%
A3110 433480	State Aid-16 SLETP	0	0	0	.00	.00	.00 .0%
A3110 433890	State Aid-Sheriff	0	0	0	.00	.00	.00 .0%
A3110 433890	BWC22 State Aid-She	0	-50,000	-50,000	.00	.00	-50,000.00 .0%
A3110 433900	State Aid-Police T	0	0	0	.00	.00	.00 .0%
A3110 433950	State Aid-Buckle U	0	0	0	.00	.00	.00 .0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12								
ACCOUNTS FOR:	ORIGINAL	TRNFRS/	REVISED			AVAILABLE	PCT	
A General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
A3110 433952	NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110 433960	St Aid- Child Pass	0	0	0	.00	.00	.00	.0%
A3110 443190	Fed Aid Bullet Pro	0	0	0	.00	.00	.00	.0%
A3110 510010	Full Time	2,873,666	0	2,873,666	391,841.77	.00	2,481,824.23	13.6%
A3110 510020	Part Time/Temporar	60,000	0	60,000	3,086.88	.00	56,913.12	5.1%
A3110 510030	Overtime Pay Only	150,095	0	150,095	41,813.16	.00	108,281.84	27.9%
A3110 510040	Workers Compensati	0	0	0	.00	.00	.00	.0%
A3110 510050	All other(On call,	74,950	0	74,950	12,981.92	.00	61,968.08	17.3%
A3110 520130	Equipment (Not Car	10,000	0	10,000	1,321.23	-222.48	8,901.25	11.0%
A3110 520130	BWC22 Equipment (No	0	50,000	50,000	.00	.00	50,000.00	.0%
A3110 520191	Emergency Equipmen	5,000	0	5,000	225.00	1,280.00	3,495.00	30.1%
A3110 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300	Legal	0	0	0	.00	.00	.00	.0%
A3110 530330	Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020	Ammunition	14,000	0	14,000	.00	6,980.82	7,019.18	49.9%
A3110 540070	Car Maintenance	49,540	0	49,540	3,354.81	4,598.10	41,587.09	16.1%
A3110 540090	Clothing	28,000	0	28,000	2,418.92	6,384.84	19,196.24	31.4%
A3110 540093	Building Maint & R	14,500	0	14,500	352.17	8,068.92	6,078.91	58.1%
A3110 540220	Automobile Fuel	120,000	0	120,000	7,569.51	85,000.00	27,430.49	77.1%
A3110 540280	Investigations	10,500	0	10,500	880.25	4,718.08	4,901.67	53.3%
A3110 540330	Legal Fees	7,500	0	7,500	.00	.00	7,500.00	.0%
A3110 540335	Asset Forfeiture E	0	0	0	1,397.50	-1,397.50	.00	.0%
A3110 540336	Asset Forf. Exp-Re	0	0	0	8,622.00	-8,622.00	.00	.0%
A3110 540350	Office Equip Maint	1,000	0	1,000	60.86	339.14	600.00	40.0%
A3110 540420	Office Supplies	16,000	0	16,000	1,999.63	1,128.99	12,871.38	19.6%
A3110 540444	Permits, Fees, Ins	26,000	0	26,000	10,136.90	480.44	15,382.66	40.8%
A3110 540470	Physicls	12,000	0	12,000	.00	6,695.00	5,305.00	55.8%
A3110 540480	Postage	10,000	0	10,000	8,000.00	850.00	1,150.00	88.5%
A3110 540485	Printing/Paper	9,000	0	9,000	344.24	2,122.85	6,532.91	27.4%
A3110 540510	Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560	Repairs	2,000	0	2,000	.00	500.00	1,500.00	25.0%
A3110 540620	Software Expense	17,700	0	17,700	5,822.98	10,914.88	962.14	94.6%
A3110 540640	Supplies (Not Offi	3,000	0	3,000	.00	.00	3,000.00	.0%
A3110 540640	PLSDI Supplies -PLS	0	0	0	.00	.00	.00	.0%
A3110 540660	Telephone	12,500	0	12,500	707.25	9,136.62	2,656.13	78.8%
A3110 540680	Tires	11,924	0	11,924	.00	.00	11,924.00	.0%
A3110 540731	Training/State Req	5,000	0	5,000	50.00	1,800.00	3,150.00	37.0%
A3110 540733	Training/All Other	15,000	0	15,000	895.00	.00	14,105.00	6.0%
A3110 581088	State Retirement F	545,603	0	545,603	117,403.72	.00	428,199.26	21.5%
A3110 583088	Social Security Fr	212,822	0	212,822	40,681.99	.00	172,139.91	19.1%
A3110 584088	Workers Compensati	47,749	0	47,749	10,185.76	.00	37,563.50	21.3%
A3110 584588	Life Insurance Fri	920	0	920	78.30	841.70	.00	100.0%
A3110 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12									
ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
A3110 585588	Disability Insuran	543	0	543	117.45	.00	425.43	21.6%	
A3110 586088	Health Insurance F	808,575	0	808,575	168,850.41	.00	639,724.45	20.9%	
A3110 588988	Eap Fringe	568	0	568	126.88	.00	440.96	22.3%	
A3150 Jail									
A3150 422640	Jail - For Other G	-150,000	0	-150,000	-44,057.29	.00	-105,942.71	29.4%	
A3150 422650	Jail - Inmate Forf	-1,000	0	-1,000	-84.72	.00	-915.28	8.5%	
A3150 427010	Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%	
A3150 427720	Misc Jail Revenue	-5,000	0	-5,000	.00	.00	-5,000.00	.0%	
A3150 433920	State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%	
A3150 443920	Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%	
A3150 510010	Full Time	2,734,951	0	2,734,951	345,721.59	.00	2,389,229.41	12.6%	
A3150 510020	Part Time/Temporar	18,000	0	18,000	.00	.00	18,000.00	.0%	
A3150 510030	Overtime Pay Only	140,000	0	140,000	75,997.20	.00	64,002.80	54.3%	
A3150 510040	Workers Compensati	0	0	0	.00	.00	.00	.0%	
A3150 510050	All Other(On Call,	20,000	0	20,000	2,141.15	.00	17,858.85	10.7%	
A3150 520191	Emergency Equipmen	500	0	500	.00	.00	500.00	.0%	
A3150 540000	Contract Expense	0	0	0	.00	.00	.00	.0%	
A3150 540040	Books	0	0	0	.00	.00	.00	.0%	
A3150 540090	Clothing	8,000	0	8,000	958.05	.00	7,041.95	12.0%	
A3150 540091	Bedding	1,000	0	1,000	.00	.00	1,000.00	.0%	
A3150 540093	Building Maint & R	21,000	0	21,000	134.62	1,515.38	19,350.00	7.9%	
A3150 540140	Contracting Servic	1,100	0	1,100	254.99	741.48	103.53	90.6%	
A3150 540210	Garbage Disposals	5,500	0	5,500	434.26	4,865.74	200.00	96.4%	
A3150 540350	Office Equip Maint	0	0	0	.00	.00	.00	.0%	
A3150 540360	Meals/Food	185,470	0	185,470	7,399.69	162,650.31	15,420.00	91.7%	
A3150 540370	Medical Expense	886,024	0	886,024	67,959.21	796,628.40	21,436.59	97.6%	
A3150 540620	Software Expense	63,500	0	63,500	52,285.72	9,138.00	2,076.28	96.7%	
A3150 540640	Supplies (Not Offi	26,000	0	26,000	3,040.53	1,012.61	21,946.86	15.6%	
A3150 540640	COVID Supplies (Not	0	0	0	.00	.00	.00	.0%	
A3150 581088	State Retirement F	325,539	0	325,539	71,303.82	.00	254,235.33	21.9%	
A3150 583088	Social Security Fr	170,741	0	170,741	38,607.71	.00	132,132.96	22.6%	
A3150 584088	Workers Compensati	52,285	0	52,285	10,721.30	.00	41,564.04	20.5%	
A3150 584588	Life Insurance Fri	2,100	0	2,100	130.50	1,594.50	375.00	82.1%	
A3150 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%	
A3150 585588	Disability Insuran	0	0	0	.00	.00	.00	.0%	
A3150 586088	Health Insurance F	776,144	0	776,144	153,852.56	.00	622,291.61	19.8%	
A3150 586089	Health Insurance C	0	0	0	.00	.00	.00	.0%	
A3150 588988	Eap Fringe	603	0	603	133.54	.00	469.68	22.1%	
A3151 Jail - Alternatives Program									
A3151 510010	Full Time	38,579	0	38,579	5,786.90	.00	32,792.10	15.0%	



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3151 510030	Overtime Pay Only	0	0	0	.00	.00	.00	.0%
A3151 510050	All Other(On Call,	0	0	0	.00	.00	.00	.0%
A3151 581088	State Retirement F	6,817	0	6,817	862.76	.00	5,953.97	12.7%
A3151 583088	Social Security Fr	2,637	0	2,637	531.39	.00	2,105.94	20.1%
A3151 584088	Workers Compensati	735	0	735	101.07	.00	633.53	13.8%
A3151 584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3151 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588	Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088	Health Insurance F	16,789	0	16,789	2,308.74	.00	14,480.29	13.8%
A3151 588988	Eap Fringe	9	0	9	1.27	.00	7.47	14.5%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
H	Capital Fund	APPROP	ADJUSTMTS	BUDGET			BUDGET	USE/COL
H3110 Sheriff								
H3110 433952	NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
H3110 520130	Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3110 520620	Software Expense	0	0	0	.00	.00	.00	.0%
H3110 521060	Car/Truck	161,000	0	161,000	.00	120,232.47	40,767.53	74.7%
H3150 Jail								
H3150 520130	Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3150 520255	Security Equipment	50,000	0	50,000	.00	.00	50,000.00	.0%
H3150 520620	Software Expense	0	0	0	.00	.00	.00	.0%
H3150 521000	Not Assigned	0	0	0	.00	.00	.00	.0%
H3150 521060	Car/Truck	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2023 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,427,035	0	11,427,035	1,775,213.40	1,254,253.33	8,397,568.13	26.5%

** END OF REPORT - Generated by Rockwell, Diane **

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23 APPROVE SALARY ABOVE HIRING BASE
DEPUTY SHERIFF POSITION
SHERIFF'S OFFICE

WHEREAS: Resolution 211-99 requires Legislative approval for any appointments made above an established base salary amount; and

WHEREAS: As of March 3rd, 2023, there is one full-time Deputy Sheriff position vacant; and

WHEREAS: In order to maintain adequate staffing levels for the Road Patrol Division, the Sheriff has an immediate need to backfill said position; and

WHEREAS: The Sheriff has received approval from the Tioga County Law Enforcement Association to hire a new Deputy Sheriff, who has over three years of police experience, at an annual salary rate reflecting three years of experience per the current union contract, or \$61,290; and

WHEREAS: Caleb Scepaniak, a transfer candidate with over 3 years of Police Officer experience, has applied and has been found both eligible and willing to accept a transfer from the Binghamton Police Department to a Deputy Sheriff vacancy in Tioga County; therefore be it

RESOLVED: That the Sheriff is hereby authorized to backfill the vacant, full-time Deputy Sheriff position with Caleb Scepaniak at an annual salary of \$61,290 effective April 10, 2023.

DATE: March 3, 2023
TO: Sheriff Howard
RE: February 7, 2023 Public Safety - Reference Notes

Personnel Issues:

1. **Civil Office**
 - a) There is currently (1) open part-time Civil Deputy position.
2. **Corrections Division**
 - a) There are currently (6) open Corrections Officer positions.
 - b) There are currently (2) open part-time Cook positions.
 - c) (4) Corrections Officer candidates have been accepted for employment and start in Mid-March
 - d) (2) Corrections Officers are expected to resign for employment elsewhere.
3. **Road Patrol**
 - a) There is (1) Deputy currently on light duty.
 - b) We have (1) Deputy who is completing the field training program prior to his graduation from the Southern Tier Law Enforcement Academy on March 31st.
 - c) There is currently (1) open Deputy position which is anticipated to be filled with a lateral transfer in April and (2) unfunded Deputy positions.
4. **E911 Emergency Communications Center**
 - a) There is currently (1) open full-time position.
5. **Records**
 - a) All positions are filled.
6. **Administration**
 - a) All positions are filled.

Labor Issues:

1. T.C.L.E.A. negotiations are ongoing.
2. N.C.E.U. negotiations are ongoing.

Litigation Issues:

1. Litigation with a former employee ongoing.

Budget:

1. Revenues are at \$56,326.07 which is 10% of the budget. Expenditures are at \$1,254,183.43 which is 23% of the budget. Inmate Boards are not complete for January.

Current Projects:

1. Cradlepoint internet terminals have been installed in all the patrol vehicles.
2. Jail camera replacement project.
3. CID recording system replacement project installation complete.

Miscellaneous:

1. Average daily inmate population for the month of February 2023 was 54.
There were an average of 11 Federal inmates (308 days) and 3 board-in (79 days) for the month.

Resolutions:

1. Approve salary above hiring base for Deputy Sheriff position.