

**TIOGA COUNTY
COMMUNITY SERVICES BOARD MEETING**

June 16th, 2022

9:30am

Via: Hybrid

I. Review and Approval of May 2022 Minutes

II. Director's Report – Lori Morgan

III. Chair's Report – John Bezirgianian, MD

IV. Committee Reports

V. Unfinished Business

VI. New Business
• **July Meeting?**

VII. Adjournment

Acronym List 1-23-20

STR – State Targeted Response Grant
BHCC – Behavioral Health Care Consortium
SUD – Substance Use Disorder
DFC – Drug Free Communities Grant
RPC – Regional Planning Consortium
RFP – Request for Proposal
PAR – Prior Approval Review
IPA – Independent Practice Association
RHIO – Regional Health Information Organization
MAT – Medical Assisted Treatment

TIOGA COUNTY DEPARTMENT OF MENTAL HYGIENE

COMMUNITY SERVICES BOARD

Pending Approval

May 19th, 2022

Via Hybrid

Member John Bezirganian, MD
Attendance: Fran Bialy
Carolyn Galatzan
Bob Williams
William Standinger, III
Shawn Nalepa
Larissa Brower
Tina Lounsbury

Guests:

Mental Hygiene Attendance: Lori Morgan, Director of Community Services
Sue Graves, Secretary to the Director of Community Services (minutes)

Meeting called to order at 9:31am

Category: Meeting Minutes

Topic: Review of minutes from March 2022

Discussion: Approved as written

Topic: Director's Report – Lori Morgan

Discussion: Lori provided the following updates:

- OMH Grant Funding
 - Tioga Central & Spencer Van Etten School Districts applying
 - \$500,000 per year for 5 years
 - School districts to collaborate with Mental Health Clinics
 - Seeking part-time Social Worker for schools
 - Expense quote requested
 - Requesting a letter of support
 - Board approved letter of support
- Stabilization Center in Chemung
 - Both Mental Health and Substance Use Disorders will be addressed there
 - Open to Tioga County residence a well
 - Lori sent a letter of support for this program
- Workforce Grant
 - Resolution passed
 - Funding to be passed on to employees

- 730 Criminal Psych
 - Legislation currently pending
 - Looking to change language regarding lengths of stay without updates on individuals
- Budget is tracking well
- Work from home policy
 - County is revisiting for union employees
 - Policy & Procedure already in place through OMH & OASAS
 - Policy & Procedure being created for non-union employees as well
 - Current regulations require MH & ADS to have 50% of staff in house at all times
 - No show rates have decreased significantly with clinicians having the ability to use Telehealth
- Staffing Changes
 - Danielle Fabregas, Supervising Clinical Social Worker started 5/9/22
 - Betty Chilson retiring 6/30/22
 - Jodi Sampey retiring 7/30/22
- CSB Membership
 - Reappointments approved for John Bezirgianian & Shawn Nalepa
- Staff Satisfaction Surveys
 - Completion deadline extended

Status: Informational – Complete

Topic: Chair Report – Dr. Bezirgianian

Discussion: Subcommittee Highlights

- MH Subcommittee
 - ACT Team not taking new referrals at this time due to loss of prescriber
 - Tioga County currently has 3 ACT clients

Status: Informational Complete

Topic: Other Business

Discussion: Updates – Shawn Nalepa

- MAT (Medical Assisted Treatment)
 - Making great progress
 - Increased contract with CBH (medical provider for jail)
 - Very labor intensive program
 - Methadone transports
 - Discharge Planning
- Overdose Update
 - Four overdoses in April
 - Two Fatalities
 - Waiting for lab results on one
 - Second was from oxycodone
- OD Maps
 - Issues with information not being reported for the MAPS
 - Dispatch will now be in charge to ensure Officers/Deputies upload information in a timely manner.

Mental Health Note

- New program similar to EAP for Police & Corrections Officers
- More Peer interaction
- Two Corrections Officers & two Road Patrol sent for training
- Excellent Program
- Mike, the security guard in the HHS Building, was key to getting this program

EMS & Coroner Updates – Bob Williams

- Working on a video project
- Waiting on EMS Study – not received yet
- LEPC Meeting well received
- COVID testing kits & masks available

Suicide Prevention Coalition Event

- Wendy Arnold put together an event at Hickories Park on 5/14/22
- Event highlighted Children's Services
- 30 Vendors/Agencies
- Bike Helmets and two bikes given away
- Over 100 kids attended

Status: Informational - Complete

Adjournment: The meeting adjourned at 10:30am. The next meeting is scheduled for Thursday, June 16th, 2022 at 9:30am.



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022_99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTM	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							

A4210 Alcohol And Drug Services

A4210 416220 Trt Altprg	-90,000	0	-90,000	-12,866.06	.00	-77,133.94	14.3%
A4210 416300 Narc Pr Ch	-243,000	0	-243,000	-49,872.94	.00	-193,127.06	20.5%
A4210 426270 Stop DWI	-1,000	0	-1,000	.00	.00	-1,000.00	.0%
A4210 434860 Sa A&D Sv	-113,449	0	-113,449	-56,866.00	.00	-56,583.00	50.1%
A4210 435000 Sa Trt Alt	-7,333	0	-7,333	.00	.00	-7,333.00	.0%
A4210 444310 WEG1 FA-COVID R	0	0	0	-3,449.00	.00	3,449.00	100.0%
A4210 510010 Salary Ft	339,679	0	339,679	90,139.80	.00	249,539.20	26.5%
A4210 510030 Salary Ot	500	0	500	41.56	.00	458.44	8.3%
A4210 510050 Salary Oth	0	0	0	2,776.50	.00	-2,776.50	100.0%
A4210 530551 MLR	30,472	0	30,472	6,457.25	.00	24,014.75	21.2%
A4210 540010 Advertisin	1,000	0	1,000	.00	.00	1,000.00	.0%
A4210 540040 Books	10	0	10	.00	.00	10.00	.0%
A4210 540220 Auto Fuel	700	0	700	85.33	.00	614.67	12.2%
A4210 540270 Ins Liab	5,000	0	5,000	5,000.00	.00	.00	100.0%
A4210 540360 Meals/Food	500	0	500	500.00	.00	.00	100.0%
A4210 540640 Supplies	4,000	0	4,000	131.60	.00	3,868.40	3.3%
A4210 540660 Telephone	1,000	0	1,000	93.68	.00	906.32	9.4%
A4210 540733 Train Oth	1,000	0	1,000	77.50	.00	922.50	7.8%
A4210 581088 St Ret	18,036	0	18,036	8,880.12	.00	9,155.42	49.2%
A4210 583088 Social Sec	28,182	0	28,182	7,486.28	.00	20,695.40	26.6%
A4210 584088 Work Comp	7,588	0	7,588	2,098.03	.00	5,490.37	27.6%
A4210 585588 Disab Ins	455	0	455	111.77	.00	343.17	24.6%
A4210 586088 Health Ins	123,439	0	123,439	31,105.47	.00	92,333.20	25.2%
A4210 588988 Eap	86	0	86	24.04	.00	62.39	27.8%
TOTAL Alcohol And Drug Services	106,865	0	106,865	31,954.93	.00	74,909.73	29.9%

A4211 Council On Alcoholism

A4211 434861 SA Cn Alc	-209,234	0	-209,234	-146,127.00	.00	-63,107.00	69.8%
A4211 540590 Svs Rnd	149,234	0	149,234	62,016.93	.00	87,217.07	41.6%
A4211 540595 Svs Rnd Ot	60,000	0	60,000	5,801.49	.00	54,198.51	9.7%

TOTAL Council On Alcoholism

TOTAL Council On Alcoholism	0	0	0	-78,308.58	.00	78,308.58	100.0%
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A4213 Drug Free Communities Grant

A4213 444863 FA-DFC GR	-130,000	0	-130,000	-20,509.49	.00	-109,490.51	15.8%
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TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022_99

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP.	TRANSFRS/ADJUSTMS	REVISED BUDGET	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USE/COL.
A4213 444863 CARA FA-CARA	0	-45,796	-45,796	-45,796	-16,278.29	.00	-29,517.97	35.5%
A4213 540590 SR-DFC	130,000	0	0	130,000	20,509.49	.00	109,490.51	15.8%
A4213 540590 CARA SR-CARA	0	45,796	45,796	45,796	16,278.29	.00	29,517.97	35.5%
TOTAL Drug Free Communities Grant	0	0	0	0	.00	.00	.00	.0%
A4309 Mental Hygiene County Administ								
A4309 434980 SA-Dev Dis	-42,037	0	0	-42,037	-18,916.00	.00	-23,121.00	45.0%
A4309 444900 FA Medfical	-155,000	0	0	-155,000	0.00	.00	-155,000.00	.0%
A4309 510010 Salary Ft	558,642	0	0	558,642	150,032.07	.00	408,609.93	26.9%
A4309 510020 Salary Pt	24,000	0	0	24,000	5,522.94	.00	18,477.06	23.0%
A4309 510030 Salary Ot	500	0	0	500	0.00	.00	500.00	.0%
A4309 510050 Salary Oth	5,200	0	0	5,200	3,500.00	.00	1,700.00	67.3%
A4309 520070 Chairs	500	0	0	500	363.89	.00	136.11	72.8%
A4309 520200 Office Eq	2,500	0	0	2,500	429.98	.00	2,070.02	17.2%
A4309 530100 Data Proc	64,479	0	0	64,479	25,469.96	.00	39,009.04	39.5%
A4309 530300 Legal	9,344	0	0	9,344	1,477.69	.00	7,866.31	15.8%
A4309 530551 MLR	27,265	0	0	27,265	7,857.78	.00	19,407.22	28.8%
A4309 540010 Advertisin	900	0	0	900	0.00	.00	900.00	.0%
A4309 540040 Books	700	0	0	700	304.40	.00	395.60	43.5%
A4309 540070 Car Maint	500	0	0	500	0.00	.00	500.00	.0%
A4309 540120 Cons Fees	16,830	0	0	16,830	2,532.80	.00	14,297.20	15.0%
A4309 540130 Contracts	49,500	0	0	49,500	1,300.82	.00	48,199.18	2.6%
A4309 540140 Cont Svs	42,500	0	0	42,500	11,730.26	.00	30,769.74	27.6%
A4309 540180 Dues	12,369	0	0	12,369	12,369.00	.00	0.00	100.0%
A4309 540210 Garbage	2,300	0	0	2,300	528.73	.00	1,771.27	23.0%
A4309 540220 Auto Fuel	100	0	0	100	0.00	.00	100.00	.0%
A4309 540270 Ins Liab	16,900	0	0	16,900	16,900.00	.00	0.00	100.0%
A4309 540320 Leased Eq	4,200	0	0	4,200	1,114.67	.00	3,085.33	26.5%
A4309 540330 Legal Fees	10	0	0	10	0.00	.00	10.00	.0%
A4309 540350 Off Eq Mnt	240	0	0	240	179.70	.00	60.30	74.9%
A4309 540360 Meals/Food	850	0	0	850	0.00	.00	850.00	.0%
A4309 540420 Office Sup	8,000	0	0	8,000	2,000.92	.00	5,999.08	25.0%
A4309 540480 Postage	3,150	0	0	3,150	1,357.71	.00	1,792.29	43.1%
A4309 540485 Printpaper	1,170	0	0	1,170	1,186.98	.00	83.02	16.0%
A4309 540590 Svs Rnd	17,000	0	0	17,000	8,766.04	.00	8,233.96	51.6%
A4309 540595 Svs Rnd Ot	10	0	0	10	0.00	.00	10.00	.0%
A4309 540640 Supplies	2,500	0	0	2,500	227.57	.00	2,272.43	9.1%
A4309 540660 Telephone	1,500	0	0	1,500	341.91	.00	1,158.09	22.8%
A4309 540733 Train Oth	1,000	0	0	1,000	612.50	.00	387.50	61.3%
A4309 581088 St Ret	59,742	0	0	59,742	25,404.49	.00	34,337.65	42.5%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
General Fund							
A4309 583088 Social Sec	48,830	0	48,830	12,918.67	.00	35,911.18	26.5%
A4309 584088 Work Comp	15,624	0	15,624	5,169.72	.00	10,454.26	33.1%
A4309 585588 Disab Ins	210,500	0	210,500	233,786	.00	549,27	29.9%
A4309 586088 Health Ins	171	0	171	62,023.89	.00	148,476.27	29.5%
A4309 588988 Eap				54.63	.00	116.24	32.0%
TOTAL Mental Hygiene County Administ	1,013,272	0	1,013,272	341,997.48	.00	671,274.55	33.8%
A4310 Mental Health Clinic							
A4310 416200 Mh Fees	-1,800,000	-6,773	-1,806,773	-418,491.83	.00	-1,388,281.33	23.2%
A4310 434900 Sa Mh	-827,701	-100,000	-927,701	-562,763.00	.00	-364,938.00	60.7%
A4310 44310 Sa Uncom	-10,000	0	-10,000	-43,054.00	.00	33,054.00	430.5%
A4310 44310 WEG1 FA-C19 WEG	0	-38,000	-38,000		.00	-38,000.00	.0%
A4310 510010 Salary Ft	1,194,893	5,154	1,200,047	253,095.44	.00	946,951.43	21.1%
A4310 510030 Salary Ot	4,000	0	4,000	834.75	.00	3,165.25	20.9%
A4310 510050 Salary Oth	22,000	0	22,000	11,433.50	.00	10,566.50	52.0%
A4310 510050 WEG1 OTHER- WEG	0	10,000	10,000	1,000.00	.00	9,000.00	10.0%
A4310 530551 MLR	22,454	0	22,454	4,234.96	.00	18,219.04	18.9%
A4310 540010 Advertisin	1,000	0	1,000		.00	1,000.00	.0%
A4310 540040 Books	250	0	250		.00	250.00	.0%
A4310 540120 Cons Fees	82,451	0	82,451	22,907.91	.00	59,543.09	27.8%
A4310 540130 Contracts	355,000	-1,500	353,500	55,856.11	.00	297,643.89	15.8%
A4310 540140 Cont Svs	74,500	0	74,500	16,456.00	.00	58,044.00	22.1%
A4310 540270 Ins Liab	24,810	0	24,810	27,832.72	.00	-3,022.72	112.2%
A4310 540550 Rent	26,000	0	26,000	10,338.16	.00	15,661.84	39.8%
A4310 540640 Supplies	500	1,500	2,000	850.79	.00	1,149.21	42.5%
A4310 540660 Telephone	1,775	0	1,775	362.77	.00	1,412.23	20.4%
A4310 540733 Train Oth	1,000	0	1,000	43.35	.00	956.65	4.3%
A4310 540733 WEG1 Train-WEG	0	27,235	27,235		.00	27,235.00	.0%
A4310 581088 St Ret	75,028	270	75,298	26,988.00	.00	48,310.05	35.8%
A4310 583088 Social Sec	77,018	231	77,248	22,361.75	.00	54,886.69	28.9%
A4310 583088 WEG1 SS-WEG	0	765	765	75.23	.00	689.77	9.8%
A4310 584088 Work Comp	19,712	73	19,785	5,464.45	.00	14,320.40	27.6%
A4310 585588 Disab Ins	1,093	5	1,098	291.31	.00	806.47	26.5%
A4310 586088 Health Ins	322,553	1,040	323,592	85,420.52	.00	238,171.84	26.4%
A4310 588988 Eap	234	1	235	62.45	.00	172.72	26.6%
TOTAL Mental Health Clinic	-331,431	-100,000	-431,431	-478,398.66	.00	46,968.02	110.9%
A4311 Rehabilitation Support Service							
A4311 540595 Svs Rnd Ot	16,240	0	16,240	.00	.00	16,240.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 99

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
TOTAL Rehabilitation Support Service	16,240	0	16,240	.00	.00	16,240.00	.0%
A4320 Crisis Intervention Services							
A4320 540010 Advertisin	10	0	10	.00	.00	10.00	.0%
A4320 540140 Cont Svs	118,900	0	118,900	18,503.83	.00	100,396.17	15.6%
A4320 540360 Meals/Food	50	0	50	.00	.00	50.00	.0%
A4320 540590 Svs Rnd	79,145	100,000	179,145	1,250.01	.00	177,894.99	.7%
A4320 540733 Train Oth	600	0	600	.00	.00	600.00	.0%
TOTAL Crisis Intervention Services	198,705	100,000	298,705	19,753.84	.00	278,951.16	6.6%
A4321 Health Home Care Management							
A4321 540130 Contracts	20,083	0	20,083	10,016.00	.00	10,067.00	49.9%
A4321 540590 Svs Rnd	5,134	0	5,134	2,562.00	.00	2,572.00	49.9%
A4321 540640 ADULT Supplies	9,770	0	9,770	338.23	.00	9,431.77	3.5%
A4321 540640 CHILD Supplies	9,640	0	9,640	546.68	.00	9,093.32	5.7%
TOTAL Health Home Care Management	44,627	0	44,627	13,462.91	.00	31,164.09	30.2%
A4333 Psycho Social Club							
A4333 540130 Contracts	125,977	0	125,977	62,832.00	.00	63,145.00	49.9%
A4333 540140 Cont Svs	94,507	0	94,507	47,254.00	.00	47,253.00	50.0%
TOTAL Psycho Social Club	220,484	0	220,484	110,086.00	.00	110,398.00	49.9%
A4390 Criminal Psychiatric Expenditu							
A4390 540590 Svs Rnd	198,000	0	198,000	84,034.29	.00	113,965.71	42.4%
TOTAL Criminal Psychiatric Expenditu	198,000	0	198,000	84,034.29	.00	113,965.71	42.4%
TOTAL General Fund	1,466,762	0	1,466,762	44,582.21	.00	1,422,179.84	3.0%
TOTAL REVENUES	-3,628,754	-190,569	-3,819,323	-1,349,193.61	.00	-2,470,129.81	
TOTAL EXPENSES	5,095,516	190,569	5,286,085	1,393,775.82	.00	3,892,309.65	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 99

	ORIGINAL APPROP	TRANSFRS/ ADJUSTVS	REVISED BUDGET	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USE/COI
GRAND TOTAL	1,466,762	0	1,466,762	44,582.21	.00	1,422,179.84	3.0%

** END OF REPORT - Generated by Korba, Christopher **

SUMMARY SHEET OF MUNIS REPORT
MENTAL HYGIENE

YTD 2022 THRU 03/30/2022
Report Run date: 03/30/2021

Fund	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFERS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
A	Total A4210 Alcohol & Drug Services	106,865	0	106,865	31,954.93	0.00	74,909.73	29.90%
A	Total A4211 Council on Alcoholism	0	0	0	-78,308.58	0.00	78,308.58	100.00%
A	Total A4213 Drug Free Communities Grant	0	0	0	0.00	0.00	0.00	100.00%
A	Total A4309 Mental Hygiene Administration	1,013,272	0	1,013,272	341,997.48	0.00	671,274.55	33.80%
A	Total A4310 Mental Health Clinic	-331,431	0	-431,431	-478,398.66	0.00	46,968.02	110.90%
A	Total A4311 Rehabilitation Support Services	16,240	0	16,240	0.00	0.00	16,240.00	0.00%
A	Total A4320 Crisis Intervention Services	198,705	100,000	298,705	19,753.84	0.00	278,951.16	6.60%
A	Total A4321 Health Home Care Management	44,627	0	44,627	13,462.91	0.00	31,164.09	30.20%
A	Total A4333 Psycho Social Club	220,484	0	220,484	110,086.00	0.00	110,398.00	49.90%
A	Total A4390 Criminal Psychiatric Expenditures	198,000	0	198,000	84,034.29	0.00	153,846.39	22.30%
A	TOTAL A General Fund	1,466,762	0	1,466,762	44,582.21	0.00	1,422,179.84	3.00%
	TOTAL REVENUES	-3,628,754	-190,569	-3,819,323	-1,349,193.61	0.00	-2,470,129.81	
	TOTAL EXPENSES	5,095,516	190,569	5,286,085	1,393,775.82	0.00	3,892,309.65	
	GRAND TOTAL	1,466,762	0	1,466,762	44,582.21	0.00	1,422,179.84	3.00%

Comments:

* Fee-For-Service Revenue tracking is 3 full months and Expense tracking is 4 full months

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -22 AMEND RESOLUTION 145-22;
APPROPRIATION OF FUNDS, TRANSFER OF FUNDS,
AND BUDGET MODIFICATION
MENTAL HYGIENE

WHEREAS: Resolution 145-22 authorized the appropriation of grant funds for Mental Health's Recruitment and Retention Incentives; and

WHEREAS: The proper amount of funding to satisfy the retention incentive was appropriated and transferred as follows:

From: A4210-444310-WEG1 FA-COVID R	\$13,796.00
To: A4210-510050-WEG1 Salary Other	\$12,543.00
To: A4210-583088-WEG1 Social Sec Fringe	\$ 960.00
To: A4210-540733-WEG1 Training Other	\$ 293.00
From: A4310-540733-WEG1 Training Other	\$24,346.00
To: A4310-510050-WEG1 Salary Other	\$22,616.00
To: A4310-583088-WEG1 Social Sec Fringe	\$ 1,730.00

And

WHEREAS: It has been discovered that a portion of the appropriated and transferred funds should have been appropriated or transferred to A4309-510050-WEG1 and A4309-583088-WEG1; and

WHEREAS: Budget Modifications, Transfer of Funds and Appropriation of Funds require Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From: A4210-510050-WEG1 Salary Other	\$ 9,543.00
To: A4309-510050-WEG1 Salary Other	\$ 9,543.00
From: A4210-583088-WEG1 Social Sec Fringe	\$ 741.47
To: A4309-583088-WEG1 Social Sec Fringe	\$ 741.47

From:	A4310-510050-WEG1 Salary Other	\$ 2,616.00
To:	A4309-510050-WEG1 Salary Other	\$ 2,616.00
From:	A4310-583088-WEG1 Social Sec Fringe	\$ 144.17
To:	A4309-583088-WEG1 Social Sec Fringe	\$ 144.17
From:	A4210-444310-WEG1 FA-COVID R	\$ 10,284.47
	A4310-444310-WEG1 FA-COVID R	\$ 2,760.17
To:	A4309-444310-WEG1 FA-COVID R	\$ 13,044.64

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -22 APPROPRIATION OF FUNDS, TRANSFER OF
FUNDS, AND BUDGET MODIFICATION
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) has been allocated additional pass through federal aid funding as a grant through the Office of Alcohol and Substance Abuse (OASAS) and previously from the Office of Mental Health (OMH) for the purpose of Workforce Enhancement and Development; and

WHEREAS: Eligible expenses to spend these funds include but are not limited to: Recruitment and Retention Incentives, Educational Expenses, Career Development and Training Expenses; and

WHEREAS: Tioga County Mental Hygiene has identified the best use of these funds as retention incentive for the entire departments staff and training for select staff; and

WHEREAS: Personnel has negotiated a Memorandum of Agreement between Tioga County and the CSEA Union to distribute \$1,000 per each Union Member of the Mental Hygiene Department; and

WHEREAS: TCMH has determined the allowable retention incentives for full time therapists: \$1,000; and

WHEREAS: TCMH will incur no local share increase, yet this will require a Budget Modification, Transfer of Funds and an Appropriation of Funds into the proper account codes; and

WHEREAS: Budget Modifications, Transfer of Funds and Appropriation of Funds require Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From: A4310-540733-WEG1 Training Other	\$1076.50
To: A4310-510050-WEG1 Salary Other	\$1000.00
To: A4310-583088-WEG1 Social Sec Fringe	\$ 76.50