

PUBLIC SAFETY COMMITTEE AGENDA

SHERIFF'S OFFICE

June 4, 2024

2:30 PM

- **APPROVAL OF MINUTES** — March 5, April 2, and May 7, 2024
- **FINANCIAL**
 - May YTD Report
- **OLD BUSINESS**
- **Establish drone program for crash investigations.**
- **NEW BUSINESS**
 - Jail camera project
 - Vesta Next Gen 911 planning
 - E911 dispatch center upgrade
 - New building / garage project
 - Planning for new LPR
- **PERSONNEL**
 - Update on Vacancies
- **RESOLUTIONS**
 - None
- **ADJOURNMENT**

PUBLIC SAFETY MEETING

March 5, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, March 5, 2024 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Barb Roberts	Legislator
Marte Sauerbrey	Chair, Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Corinne Cornelius	Director, Emergency Services

Guest:

Pete DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Robert Williams	Assistant Coordinator – Emergency Services

Absent:

Dale Weston	Legislator
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APPROVAL OF MINUTES:

Approval of March 5, 2023 minutes:

Legislator Roberts made the motion, seconded by Legislator Standinger, to approve the February 6, 2024 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Expenditures are on track
- \$2,362.99 in restitution and surcharge collected in February 2024.

NEW BUSINESS:

- One open Probation Officer 1 position remains unfilled. One application has been received and an interview is in the process of being scheduled.
- The most recently hired Probation Officer, Patrick VanDurme has been scheduled to attend Fundamentals of Probation Practice and Basic Course for Peace Officer training in the spring. He is scheduled to attend in Rochester from March 22 to April 19, and at Alfred University from May 14-June 28. Housing at Alfred is a Townhouse Apartment at a cost of \$50/week. The course is tailored to Probation vs. law enforcement.
- iPads, keyboards and pens have been received from the awarded DCJS grant. TCIT Dept. is providing training/tutorials.
- Quality Assurance (audit program) Admin staff at Probation have developed a rough draft of the Quality Assurance Program which will be put into place by June of 2024. Admin staff have reviewed multiple plans from various Probation Departments around the state and created a program which should work well in Tioga County. Admin staff will continue to refine the program during the coming months. Tioga County performed a trial audit which

- have already resulted in some policy changes within the Department. It appears the formal audit process will be beneficial to improving efficiency and effectiveness throughout the Department.
- Two Probation Officers and one Probation Assistant have been assigned to complete the Pre-Sentence investigation regarding the arson at the Tioga Downs horse barn. More individuals have been released on Pre-Trial Release in regard to the on-going Tompkins County kidnapping/murder case, and we anticipate another extensive investigation in regard to the recent murder arrest from the alleged domestic violence murder in Apalachin. These cases, in addition to the more than dozen justice courts sending us investigation orders have all officers very busy.
 - Tioga County Spring Clean-Up Day organized by Sister Mary O'Brien of Tioga County Rural Ministries will be Saturday, April 13, 2024. Last year Probation and Court personnel teamed up to participate in the cleanup day with fantastic results. Probation intends to try to organize another team effort this year.
 - There were two Juvenile Delinquency Appearance Tickets received for the month of February. Both respondents were charged with Assault in the Third Degree and Menacing in the Third Degree, Misdemeanors after attacking another student at school. Due to the issue of physical violence in the school setting, the matters were referred to the County Attorney's Office for petition to Family Court.
 - Electronic Monitoring – There are currently two individuals being monitored via the VCheck24 phone app and GPS electronic monitoring system, AlcoTag systems.
 - 51 active Court Ordered investigations for Tioga County Courts (Criminal/Family/Surrogate)
 - 175 supervision cases ordered by TC Courts & Family Court
 - 9 defendants/respondents have violation petitions pending in Criminal and Family court.

PERSONNEL:

- One vacant Probation Officer I position exists.
- One unfunded Probation Office position exists.

RESOLUTIONS:

Resolution to Approve a Sole Source Contract and Maintenance Agreement Between Tioga County Probation Department and Catalis Courts & Land Records, LLC f/k/a Automon LLC to Provide Software and Maintenance of the Caseload Explore Product

(Company has not responded with new updated charges for 2024, using 2023 amounts to continue)

(Committee agreed to move this resolution forward)

OFFICE of EMERGENCY SERVICES – Corinne Cornelius

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Communications Project:
 - 2/10/24, the Fire/EMS side of the radio system went down for several hours. Capital Area Communications responded and worked to get the system back online. During that time, dispatch could not hear or transmit to any Fire/EMS unit.
 - The Spencer lease has now been signed. Motorola has provided lease exhibits for the landowners to review with specific drawings.
 - Motorola on-site visit to confirm the status of the project and ensure that we are on track to move forward as the weather allows.
- CAD Project
 - State Police IT and our County IT are still working on mapping issue with the NYSP cars.
- EMS
 - No significant changes in county EMS coverage. The same issues continue to exist in regard to manpower shortages.
 - Spring EMT classes have begun.

EMERGENCY MANAGEMENT:

- The office is continuing to transition since Mike Simmons has left. An all-Staff meeting was held with deputy fire coordinators to ensure that the priorities of the office were identified.

FIRE:

- County Fire Investigation Team year-end report is attached. They had a very busy 2023 and are already having a busy 2024 with over 200 investigation hours to date.
- Fire departments within the county have been submitting their response plans to have them entered into the dispatch system. (A preset listing of mutual aid responses).

PERSONNEL:

- The Deputy Director position has been posted.

RESOLUTIONS:

- C12 Execute Addendum to Lease Agreement (Apalachin)
- C13 Execute Addendum to Lease Agreement (Nichols)
- C14 Execute Addendum to Lease Agreement (Spencer)
- C15 Execute Addendum to Lease Agreement (Richford)

(Committee agreed to move resolutions forward)

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are \$26,137 which is 5% of the budget. Expenditures are at \$1,651,401 which is 12% of budget. Inmate boarders are at \$16,282 which is 11% of the budget.

PERSONNEL:

- Update on Vacancies:
 - Civil:
 - One vacant part-time Civil Deputy position
 - Corrections:

- 2 Corrections Officer positions
- 1 part-time Cook positions
- 2 Corrections Officers are on military deployment.
- Road Patrol:
 - 2 vacant Deputy positions
 - 2 Deputies currently attending police academy.
 - 1 Deputy on light duty
- Communications:
 - 2 vacant E911 Dispatcher positions
- Records:
 - All positions are filled.
- Administration:
 - All positions are filled.

NEW BUSINESS:

- Jail camera replacement project ongoing
- In the planning phase for the VESTA Next Gen 911 system
- E911 dispatch center upgrades
- Establish Drone program for crash investigations.

Miscellaneous:

- The average daily inmate population for the month of February 2024 was 40. There was an average of 6 Federal inmates (161 days) and 2 board-ins (51 days) for the month.
- Discussion to build a parking garage for patrol cars. It is not in budget, but could be completely funded by asset forfeiture monies, no county funds used. Just a plan for cost estimates at this time. Straight in parking, 100-foot length. Garage doors at later date, unheated. Building & Grounds may be able to work on it as time permits. Suggested that Gary Hammond discuss at his committee meeting.

RESOLUTIONS:

- Revise Resolution #47-23 Authorize Acceptance of NYS 2023 PSAP Operation Grant
- Amend Resolution No. 58-24 2023-2024 NYS STOP DWI High Visibility Engagement Grant STOP DWI

Adjourned at 3:16pm.

Respectfully Submitted,

Debora J. Stubecki
Office Specialist III
Office of Emergency Services

PUBLIC SAFETY MEETING

April 2, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, April 2, 2024 at 2:30 PM.

Present:

Barb Roberts	Legislator
Undersheriff Rich Hallett	Sheriff's Office
William Standinger	Legislator
Chad Post	Probation Officer, Probation
Corinne Cornelius	Director, Emergency Services
Marte Sauerbrey	Chair, Legislator

Guest:

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney

Absent:

Keith Flesher	Chair, Public Safety
Sheriff Gary Howard	Sheriff's Office
Brian Cain	Director, Probation
Bob Williams	Deputy Fire Coordinator

APPROVAL OF MINUTES:

Approval of March 5, 2024 minutes will be carried over to the May 2024 Meeting due to lack of Quorum.

PROBATION – Chad Post:

FINANCIAL:

- 2024 Budget is on Track. Expended 30.9% of 2024 Budget.
- \$2,670 in restitution and surcharge collected in March 2024.

OLD BUSINESS:

- Training: Patrick Van Durme completed first week of Fundamentals.
- Probation received a Reward Notice from the Division of Criminal Justice Services in December of 2023 awarding Probation \$60,000 for Pre-Trial Service costs in Tioga County. Ordered and Received iPads for each Officer in the Department as well as the Administrators for use at Court, during field contacts, during meetings and in the office; saving time during the work day.
- JDAT – 3 tickets received in March 2024.
- WWP will be cancelled due to lack of orders coming in from the Justice Courts.

NEW BUSINESS:

- Probation Officers attended a one-day Disability Awareness Training on March 12, 2024 at Tioga Downs organized by the Tioga County Career Center.
- Two Probation Officers attended Decision Points Facilitator Training in Albany from March 26-28, 2024.
- Coming up: All Probation Officers will be attending three day training from May 21-23, 2024 at the Tioga County Sheriff's Office organized by the Tioga County Threat Assessment Management Team and the Domestic Terrorism Prevention Unit.
- Probation Staff attended a First Aid/CPR course at the Tioga County Sheriff's Office on March 21, 2024 facilitated by Roy Schreiner who was presented an Appreciation Plaque for 30 years of partnering with Probation throughout his service with Tioga County.
- Electronic Monitoring: March 2024 – Equipment has been upgraded; Buddi provided new equipment at no cost.
- Coming Up: Clean-Up Work Day – April 13, 2024; organized by Sister Mary O'Brien of Tioga County Rural Ministries.

PERSONNEL:

- One Vacant Probation Officer 1 position exists; One interview completed, anticipating one or two more coming up. Next Exam Scheduled is in June 2024.
- One unfunded Probation Officer 1 position remains unfunded.

RESOLUTIONS:

- None

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- 2024 Budget is on Track.

OLD BUSINESS:

- Motorola had a company come out and climb the Prospect Tower; evaluating what needs to be done to refurbish that. Also came out to measure the Athens Tower to get the lease exhibit ready.
- CAD Project – continuing to monitor. State police cars are finally showing up live on the map, updating and refreshing, as well as Candor EMS.
- Emergency Management – Commissioner Jackie Bray came down to visit the County; Check in with the county and give updates. No impact concerns regarding the solar eclipse.
- Large paving project going on Route 17 starting this month; Bridges will be out in Apalachin, they have put together a response plan.
- Fire – Burn ban is in effect until May 15, 2024.

NEW BUSINESS:

- None.

PERSONNEL:

- Deputy Director position is still posted.

RESOLUTIONS:

- Approve Sole Source Purchase of Fiber Build to Connect Tioga County Public Safety Building to Broome County Public Safety Building
- Amend Resolution 20-23 Authorize Lease with Motorola Solutions to Fund Equipment for P25 Radio System Project
- Acceptance of the Application for Thomas A. Kelley to the Tioga County HAZMAT Team
- Acceptance of the Application for Jeffrey Winchell to the Tioga County HAZMAT Team
- Amend Resolution 498-23 Transfer of Surcharge Funds Purchase Workstations/Carpet

***Resolutions will need to move forward to the Legislative Worksession due to lack of Quorum*

SHERIFF – Rich Hallett:

FINANCIAL:

- 2024 Budget:
 - Revenues are \$51,756 which is 10% of the budget. Expenditures are at \$2,641,403 which is 21% of the budget. Inmate Boarders are at \$29,366 which is 19% of the budget.

OLD BUSINESS:

- Jail Camera replacement project is still ongoing.
- E911 Center system upgrades are still being worked on.
- Jail daily population for March was 42.

NEW BUSINESS:

- Starting a new drone program for crash investigations.
- Beginning the new building/garage project.

PERSONNEL:

- Update of Vacancies:
 - Civil – One Vacant part-time Civil Deputy position.
 - Corrections – Five Vacant Corrections Officer positions; One Vacant Part-Time Cook position.
 - No Corrections Officer on Light Duty.
 - Two Corrections Officers still on Military Deployment.
 - Road Patrol – Two Vacant Deputy positions.
 - Two Deputies currently attending the Police Academy.
 - One on Light Duty.

- One on Military Deployment.
- E911 – Two Vacant E911 Dispatcher Trainee Positions.
- Records – all positions are filled.
- Administration – all positions are filled.

RESOLUTIONS:

- Authorize the Submission of PTS (Police Traffic Services) Grant Application
- Resolution Recognizing Roy Schreiner's Nearly 30 Years of Dedicated Service to Tioga County

***Resolutions will need to move forward to the Legislative Worksession due to lack of Quorum*

ADJOURNED:

Meeting was adjourned at 2:54 PM.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

04/02/24

PUBLIC SAFETY MEETING

May 8, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, May 8, 2024 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger	Legislator
Marte Sauerbrey	Chair, Legislator
Chad Post	Probation Officer, Probation
Sheriff Gary Howard	Sheriff's Office
Corinne Cornelius	Director, Emergency Services
Bob Williams	Deputy Fire Coordinator

Guest:

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney

Absent:

Brian Cain	Director, Probation
Barb Roberts	Legislator

APPROVAL OF MINUTES:

Approval of March 5, 2024 and April 2, 2024 minutes will be carried over to the June 2024 Meeting due to lack of Quorum.

PROBATION – Chad Post:

FINANCIAL:

- 2024 Budget is on Track.
- \$2,395 in restitution and surcharge collected in April 2024.
- \$80,000 in restitution and surcharge collected in the past week.

OLD BUSINESS:

- Two JDAT received for April. One youth referred to the County Attorney's Office due to having needs which could not be met during a diversion period. The other youth appeared appropriate for Diversion and was scheduled to sign a Diversion contract.
- One individual being monitored electronically
- Community Service- at the Tioga County Jail continues.
The program will only function for one day of the weekend if the numbers drop too low.

NEW BUSINESS:

- Probation Officers continue to attend trainings throughout the state while working toward fulfilling their yearly minimum training requirement of 21 hours.
- Training: All Probation Officers will be attending three day training from May 21-23, 2024 at the Tioga County Sheriff's Office organized by the Tioga County Threat Assessment Management Team and the Domestic Terrorism Prevention Unit.
- All Probation access doors have now been rewired to enable Probation staff to access the Department without a physical key, by using their County ID card or wristbands provided by IT to access the Department. In addition an installation of security camera and control pad which allows Probation Staff to view who is at the rear entry door and allow them access remotely.
- Probation staff and their families teamed up with Tioga County Court Staff and their families to participate in the TC Spring Clean-Up Day on April 13, 2024, organized by Sister Mary O'Brien of Tioga County Rural Ministries. Three properties of elderly citizens were assisted with Spring clean up at their homes.
- Probation would like to begin discussions with the Committee regarding possibility of requesting an increase of all Probation series positions in the salary schedule by one pay grade. Probation Director plans to bring detailed proposal to the June committee meeting.

PERSONNEL:

- Two Vacant Probation Officer 1 positions exists.
- One unfunded Probation Officer position

RESOLUTIONS:

- None

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- 2024 Budget is on Track.

OLD BUSINESS:

- Motorola completed site testing, bore holes to conduct soil samples. Campville Fire assisted with providing water at some of the tower locations.
- MNI and Motorola site visit on April 30-May 2 to update the microwave study and to ensure all coverage will continue to match the path studies conducted previously. Updated coverage maps will be provided.
- NYSP and Candor EMS are live on the CAD map. Other EMS agencies and Candor Village Police are working to join the CAD system.
- No significant changes in county EMS coverage. The same issues continue to exist in regard to manpower shortages.
- There were no issues associated with the Solar Eclipse.
- The Route 17 paving project is underway. Apalachin Fire Dept. has created a response plan for incidents that occur while the highway has limited access for two years. There is also paving project on Route 38B in Newark Valley.

- We have put out an RFP for a threat assessment report app. There is a resolution to accept a bid from MYEMO.
- Threat Assessment Team trainings have been conducted and are scheduled for May to continue to get all stakeholder trained appropriately.
- Fire – Burn ban is in effect until May 15, 2024.
- Attended the Fire Coordinator's Conference in Watkins Glen. This conference had updates to changes in the fire services, including potentially impactful OSHA changes that have been proposed.
- The HAZMAT team received a donation of a fuel transfer pump from Scott Smith & Son to help them off-load leaking tanks. We will be publishing a press-release shortly as soon as additional information is received from Scott Smith & Son.

NEW BUSINESS:

- None.

PERSONNEL:

- Deputy Director position is still posted.

RESOLUTIONS:

- Authorize submission of Homeland Security Grant Application (SHSP24)
- Award Bid For Emergency Preparedness Smartphone Application
- Authorize Submission of Statewide Interoperable Communications Formula Grant Application (SICG24)

***Resolutions will need to move forward to the Legislative Worksession due to lack of Quorum*

SHERIFF – Gary Howard

FINANCIAL:

- 2024 Budget:
 - Revenues are \$82,805 which is 17% of the budget. Expenditures are at \$4,036,694 which is 32% of the budget. Inmate Boarders are at \$41,999 which is 28% of the budget.

OLD BUSINESS:

- Jail Camera replacement project is still ongoing.
- New building/garage project starting – in the planning stage

NEW BUSINESS:

- In the planning phase for the VESTA Next Gen 911 system
- E911 dispatch center upgrades.
- Planning for new License Plate Reader – grant funding

PERSONNEL:

- Update of Vacancies:
 - Civil – One Vacant part-time Civil Deputy position.
 - Corrections – Four Vacant Corrections Officer positions; One Vacant Part-Time Cook position.
 - No Corrections Officers on Light Duty.
 - One Corrections Officer on Military Deployment.
 - Three Corrections Officers in the Academy-Graduation 5/10/24.
 - Road Patrol – Two Vacant Deputy positions.
 - Two Deputies currently attending the Police Academy.
 - One on Light Duty.
 - One on Military Deployment.
 - E911 – Two Vacant E911 Dispatcher Trainee Positions.
 - Records – all positions are filled.
 - Administration – all positions are filled.

RESOLUTIONS:

- Authorize the Submission of the 2024 PSAP Operations Grant, Sheriff's Office.

***Resolutions will need to move forward to the Legislative Worksession due to lack of Quorum*

ADJOURNED:

Meeting was adjourned at 2:50 PM.

Respectfully submitted,

Debora J. Stubecki
Office Specialist III
TC Office of Emergency Services
4/2/2024



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3020 Public Safety Communication E							
A3020 411400 Emergency Telephone	-185,000	0	-185,000	-43,917.08	.00	-141,082.92	23.7%*
A3020 433310 State Aid-Enhanced	0	0	0	.00	.00	.00	.0%
A3020 510010 Full Time	607,647	-12,749	594,898	202,552.86	.00	392,344.67	34.0%
A3020 510020 Part Time/Temporar	6,800	0	6,800	476.88	.00	6,323.12	7.0%
A3020 510030 Overtime Pay Only	44,084	12,749	56,833	29,578.39	.00	27,254.60	52.0%
A3020 510050 All Other(On Call,	21,812	0	21,812	5,488.99	.00	16,323.21	25.2%
A3020 520090 Computer	500	0	500	.00	.00	500.00	.0%
A3020 520130 Equipment (Not Car	450	0	450	74.99	.00	375.01	16.7%
A3020 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3020 540350 Office Equip Maint	300	0	300	260.52	.00	39.48	86.8%
A3020 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3020 540620 Software Expense	5,300	0	5,300	.00	.00	5,300.00	.0%
A3020 540660 Telephone	39,821	0	39,821	14,074.87	23,551.17	2,194.96	94.5%
A3020 581088 State Retirement F	21,249	0	21,249	33,482.25	.00	23,579.94	58.7%
A3020 583088 Social Security Fr	0	35,813	35,813	19,212.64	.00	20,152.35	48.8%
A3020 584088 Workers Compensati	0	39,365	39,365	5,790.96	.00	7,407.98	43.9%
A3020 584588 Life Insurance Fri	0	13,199	13,199	.00	.00	.00	.0%
A3020 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3020 585588 Disability Insuran	0	687	687	318.42	.00	368.56	46.4%
A3020 586088 Health Insurance F	23,303	117,913	141,216	57,970.82	.00	83,244.75	41.1%
A3020 588988 Eap Fringe	0	174	174	76.86	.00	96.72	44.3%
A3110 Sheriff							
A3110 412703 Shared Services Sh	-20,000	0	-20,000	-6,000.00	.00	-14,000.00	30.0%*
A3110 415100 Sheriff Fees	-80,000	0	-80,000	-25,142.11	.00	-54,857.89	31.4%*
A3110 425450 Licenses	-35,000	0	-35,000	-9,814.00	.00	-25,186.00	28.0%*
A3110 425950 Patrol Income	-1,000	0	-1,000	.00	.00	-1,000.00	.0%*
A3110 426250 Forfeiture Of Crim	0	-800	-800	.00	.00	-799.84	.0%*
A3110 426260 Forfeiture Of, Crim	0	-92	-92	.00	.00	-91.62	.0%*
A3110 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3110 427050 PLS01 Gifts And Don	0	0	0	-50.00	.00	50.00	100.0%
A3110 427700 Other Unclassified	0	0	0	.00	.00	.00	.0%
A3110 433190 State Aid- Bullet	0	0	0	-869.49	.00	869.49	100.0%
A3110 433470 State Aid-SLETPP G	0	0	0	.00	.00	.00	.0%
A3110 433480 State Aid-16 SLETP	0	0	0	.00	.00	.00	.0%
A3110 433890 State Aid-Sheriff	0	0	0	.00	.00	.00	.0%
A3110 433890 BWC22 State Aid-She	0	0	0	.00	.00	.00	.0%
A3110 433900 State Aid-Police T	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 433950 State Aid-Buckle U	0	0	0	.00	.00	.00	.0%
A3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110 433960 St Aid- Child Pass	0	0	0	.00	.00	.00	.0%
A3110 443190 Fed Aid Bullet Pro	0	0	0	.00	.00	.00	.0%
A3110 445890 Federal Aid-Other	0	-12,540	-12,540	.00	.00	-12,540.00	.0%*
A3110 510010 Full Time	3,239,304	-4,874	3,234,430	1,181,108.42	.00	2,053,321.73	36.5%
A3110 510020 Part Time/Temporar	60,000	-37,309	22,691	12,138.18	.00	10,533.28	53.6%
A3110 510030 Overtime Pay Only	150,095	53,051	203,146	107,901.96	.00	95,244.41	53.1%
A3110 510040 Workers Compensati	0	6,098	6,098	6,881.11	.00	-782.93	112.8%*
A3110 510050 All Other(On Call,	75,000	-4,427	70,573	34,748.24	.00	35,824.60	49.2%
A3110 520130 Equipment (Not Car	10,000	0	10,000	1,363.95	284.78	8,351.27	16.5%
A3110 520130 BWC22 Equipment (No	0	15,043	15,043	.00	.00	15,043.29	.0%
A3110 520191 Emergency Equipmen	5,000	0	5,000	.00	.00	5,000.00	.0%
A3110 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300 Legal	0	0	0	.00	.00	.00	.0%
A3110 530330 Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020 Ammunition	14,000	0	14,000	12,630.71	159.37	1,209.92	91.4%
A3110 540070 Car Maintenance	49,540	0	49,540	11,091.18	3,526.70	34,922.12	29.5%
A3110 540090 Clothing	30,200	0	30,200	10,263.86	9,923.00	10,013.14	66.8%
A3110 540093 Building Maint & R	14,666	0	14,666	6,230.37	6,047.12	2,388.13	83.7%
A3110 540220 Automobile Fuel	120,000	0	120,000	33,294.85	72,339.83	14,365.32	88.0%
A3110 540280 Investigations	11,084	0	11,084	4,728.55	4,498.39	1,857.34	83.2%
A3110 540330 Legal Fees	7,500	0	7,500	4.00	.00	7,496.00	.1%
A3110 540335 Asset Forfeiture E	0	800	800	.00	.00	799.84	.0%
A3110 540336 Asset Forf. Exp-Re	0	92	92	.00	.00	91.62	.0%
A3110 540350 Office Equip Maint	1,600	0	1,600	286.84	1,096.16	217.00	86.4%
A3110 540420 Office Supplies	16,000	0	16,000	3,942.11	738.01	11,319.88	29.3%
A3110 540444 Permits, Fees, Ins	26,000	0	26,000	704.00	70.00	25,930.00	.3%
A3110 540470 Physicals	12,000	0	12,000	8,157.63	6,700.00	4,596.00	61.7%
A3110 540480 Postage	10,000	0	10,000	749.55	745.00	1,097.37	89.0%
A3110 540485 Printing/Paper	9,000	0	9,000	1,727.14	1,727.14	6,523.31	27.5%
A3110 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560 Repairs	2,000	0	2,000	450.00	785.00	765.00	61.8%
A3110 540620 Software Expense	37,904	0	37,904	8,943.08	14,358.00	14,603.41	61.5%
A3110 540640 Supplies (Not offi	3,000	0	3,000	729.21	.00	2,270.79	24.3%
A3110 540640 PLS01 Supplies -PLS	1,250	0	1,250	160.68	.00	1,089.32	12.9%
A3110 540660 Telephone	12,500	0	12,500	2,939.72	6,959.24	2,601.04	79.2%
A3110 540680 Tires	11,924	0	11,924	1,153.71	9,912.00	9,858.29	17.3%
A3110 540731 Training/State Req	5,000	0	5,000	700.00	.00	4,300.00	14.0%
A3110 540733 Training/All Other	15,000	0	15,000	9,000.00	.00	6,000.00	60.0%
A3110 581088 State Retirement F	460,090	66,749	526,839	307,384.49	.00	219,454.44	58.3%
A3110 583088 Social Security Fr	212,822	16,627	229,449	106,695.87	.00	122,752.95	46.5%
A3110 584088 Workers Compensati	0	46,441	46,441	21,876.96	.00	24,563.93	47.1%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024_12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
A General Fund							
A3110 584588 Life Insurance Frt	920	0	920	321.90	598.10	.00	100.0%
A3110 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588 Disability Insuran	0	529	529	258.39	.00	271.01	48.8%
A3110 586088 Health Insurance F	157,242	597,791	755,033	397,723.00	.00	357,310.15	52.7%
A3110 588988 Eap Fringe	0	611	611	290.36	.00	320.34	47.5%
A3150 Jail							
A3150 422640 Jail - For Other G	-150,000	0	-150,000	-55,363.09	.00	-94,636.91	36.9%*
A3150 422650 Jail - Inmate Forf	-1,000	0	-1,000	-171.09	.00	-828.91	17.1%*
A3150 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 427270 Misc Jail Revenue	-5,000	0	-5,000	-495.00	.00	-4,505.00	9.9%*
A3150 433920 State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 443920 Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010 Full Time	2,879,095	-50,173	2,828,922	974,855.06	.00	1,854,066.47	34.5%
A3150 510020 Part Time/Temporar	18,000	-18,000	0	.00	.00	.00	.0%
A3150 510030 Overtime Pay Only	140,000	57,865	197,865	244,406.08	.00	-46,540.90	123.5%*
A3150 510040 Workers Compensati	0	1,851	1,851	173.47	.00	1,677.31	9.4%
A3150 510050 All Other(On Call,	20,375	8,458	28,833	15,677.62	.00	13,154.89	54.4%
A3150 520191 Emergency Equipmen	500	0	500	245.98	95.00	159.02	68.2%
A3150 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040 Books	0	0	0	.00	.00	.00	.0%
A3150 540090 Clothing	8,000	0	8,000	391.56	1,021.53	6,586.91	17.7%
A3150 540091 Bedding	1,000	0	1,000	153.00	.00	847.00	15.3%
A3150 540093 Building Maint & R	21,000	0	21,000	5,701.23	1,153.13	14,145.64	32.6%
A3150 540140 Contracting Servic	1,100	0	1,100	329.97	621.50	148.53	86.5%
A3150 540140 HPCC Contracting Se	0	18,600	18,600	5,500.00	.00	13,100.00	29.6%
A3150 540210 Garbage Disposal	5,500	0	5,500	1,737.04	.00	.00	100.0%
A3150 540350 Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360 Meals/Food	200,864	0	200,864	61,493.49	132,534.66	6,835.85	96.6%
A3150 540370 Medical Expense	921,936	-18,000	921,936	267,470.70	641,425.35	13,040.15	98.6%
A3150 540620 HPCC Medical Expen	0	6,000	6,000	1,429.83	.00	4,570.17	23.8%
A3150 540640 Software Expense	74,080	0	74,080	58,137.33	9,214.00	6,728.67	90.9%
A3150 540640 Supplies (Not Offi	26,000	0	26,000	7,810.90	146.86	18,042.24	30.6%
A3150 540640 COVID19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088 State Retirement F	462,857	-151,292	311,566	181,842.93	.00	129,722.66	58.4%
A3150 583088 Social Security Fr	182,142	8,325	190,466	98,493.34	.00	91,972.93	51.7%
A3150 584088 Workers Compensati	2,546	46,597	49,143	22,699.15	.00	26,443.48	46.2%
A3150 584588 Life Insurance Frt	2,100	0	2,100	556.80	1,168.20	375.00	82.1%
A3150 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3150 585588 Disability Insuran	0	3	3	28.71	.00	-26.20	1143.8%*
A3150 586088 Health Insurance F	112,630	591,179	703,809	358,591.40	.00	345,217.24	51.0%
A3150 586089 Health Insurance C	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3150 588988 Eap Fringe	32	614	646	301.24	.00	344.92	46.6%
A3151 Jail - Alternatives Program							
A3151 510010 Full Time	41,639	0	41,639	20,207.74	.00	21,431.26	48.5%
A3151 510030 Overtime pay only	0	0	0	.00	.00	.00	.0%
A3151 510050 All Other(On Call ,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	0	4,304	4,304	2,997.54	.00	1,306.86	69.6%
A3151 583088 Social Security Fr	0	2,556	2,556	1,924.60	.00	631.71	75.3%
A3151 584088 Workers Compensati	0	524	524	280.85	.00	243.42	53.6%
A3151 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	0	12,082	12,082	7,381.52	.00	4,700.93	61.1%
A3151 588988 Eap Fringe	0	7	7	3.76	.00	3.18	54.2%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

Table header: ACCOUNTS FOR: Capital Fund, ORIGINAL APPROP, TRANSFRS/ADJSTMTS, REVISED BUDGET, YTD ACTUAL, ENCUMBRANCES, AVAILABLE BUDGET, PCT USE/COI

#3110 Sheriff

Table rows for Sheriff: H3110 433952 NYS Legislative Gr, H3110 520130 Equipment (Not Car, H3110 520620 Software Expense, H3110 521060 Car/Truck

#3150 Jail

Table rows for Jail: H3150 520130 Equipment (Not Car, H3150 520255 Security Equipment, H3150 520620 Software Expense, H3150 521000 Not Assigned, H3150 521060 Car/Truck



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	10,412,133	1,490,441	11,902,574	4,863,233.31	1,111,982.20	5,927,358.40	50.2%

** END OF REPORT - Generated by Rockwell, Diane **

Tioga County Sheriff's Office



DATE: May 30, 2024
TO: Sheriff Howard
RE: June 4, 2024 Public Safety - Reference Notes

Personnel Issues:

1. Civil Office

- a) There is currently (1) open part-time Civil Deputy position.

2. Corrections Division

- a) There are currently (4) open Corrections Officer positions.
- b) There is currently (1) open part-time Cook position.
- c) There are no Corrections Officers on light duty.
- d) There are (2) Corrections Officers in the academy.
- e) There was (1) Correction Officer that graduated from the Corrections Academy.

3. Road Patrol

- a) There are (2) open Deputy positions.
- b) There are (2) Deputies currently attending the police academy.
- c) There is (1) Deputy on light duty.
- d) There is (1) Deputy on military deployment.

4. E911 Emergency Communications Center

- a) There are (2) open E911 Dispatcher positions.

5. Records

- a) All positions are filled.

6. Administration

- a) All positions are filled.

Labor Issues:

- 1. T.C.L.E.A. contract language being finalized.

Litigation Issues:

- 1. Litigation with a former employee ongoing.

Budget:

- 1. Revenues are \$141,821 which is 29% of the budget. Expenditures are at \$5,005,055 which is 40% of the budget. Inmate Boarders are at \$55,363 which is 37% of the budget.

Current Projects:

1. Jail camera replacement project ongoing.
2. In the planning phase for the VESTA Next Gen 911 system.
3. E911 dispatch center upgrades – projected in early August.
4. New building / garage project started.
5. Planning for new LPR.

Miscellaneous:

1. The average daily inmate population for the month of May 2024 was 42. There was an average of 4 Federal inmates (116 days) and 5 board-ins (143 days) for the month.

Resolutions:

1. None