

Board of Elections Committee Meeting Agenda
Tuesday, January 4, 2022

Meeting Attendees:

Commissioners Toombs and Wahls, Legislators Brown, Standinger, Hollenbeck & Ciotoli

Guests:

December Minutes approval: First by _____, seconded by _____

Financial Update/Budget:

New Year Budget 2022 Report

Cybersecurity Remediation Grant – Grant period extended through Dec. 31, 2023

Claims submitted for EVE Grant (\$17,694.07) and TIER Grant (\$50,356.46) on 12/3/21

Old Business:

New Legislation from Albany: Chapter Laws 727, 746, 763, 781

Planning – BOE Staffing and Space Requirements approved with hiring to be within the first quarter of 2022.

- Box truck drivers, part-time clerks
- Space – solution presented by Gary Hammond via email

New Business:

Redistricting Committee Meeting – Meetings with Elaine Jardine, Bill Ostrander, Brian Goodrich, Peter DeWind and both Election Commissioners updates

Awaiting 2022 Political Calendar

Annual Report to NYSBOE

NYSECA Winter Conference - Albany

Personnel and Resolutions:

Family Medical Leave - Commissioner Wahls January 18 – February 21

Staffing changes - PT Election Clerks and ED Drivers for voting machines within first quarter of 2022



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT DECEMBER 2021

FOR 2021 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A1450 Elections							
A1450 412910 Election Fees	-1,500	0	-1,500	-4,388.00	.00	2,888.00	292.5%
A1450 422800 CTCL Grants -Non St	0	-19,263	-19,263	.00	.00	-19,262.50	.0%*
A1450 439060 EV State Aid-Electi	0	-17,694	-17,694	-17,694.07	.00	.00	100.0%
A1450 510010 Full Time	161,970	0	161,970	151,300.82	.00	10,669.18	93.4%
A1450 510020 Part Time/Temporar	71,760	-5,228	66,533	42,174.22	.00	24,358.28	63.4%
A1450 510030 Overtime Pay Only	0	5,228	5,228	5,227.50	.00	.00	100.0%
A1450 520130 Equipment (Not Car	4,000	-2,195	1,805	.00	.00	1,804.58	.0%
A1450 520130 CTCL Equipment (Not	0	11,195	11,195	11,195.42	.00	.00	100.0%
A1450 530551 Maintenance in Lie	0	29,206	29,206	20,416.05	.00	8,789.95	69.9%
A1450 540010 Advertising	2,000	0	2,000	1,659.39	.00	340.61	83.0%
A1450 540143 Election Inspector	90,075	-13,863	76,213	54,212.25	.00	22,000.25	71.1%
A1450 540143 EV Election Inspect	0	9,363	9,363	9,311.25	.00	51.25	99.5%
A1450 540320 Leased/Service Equ	5,500	0	5,500	1,430.56	.00	4,069.44	26.0%
A1450 540390 Mileage Expense	550	0	550	437.94	.00	112.06	79.6%
A1450 540420 Office supplies	2,500	0	2,500	2,308.39	.00	191.61	92.3%
A1450 540480 Postage	14,000	0	14,000	8,015.53	210.00	5,774.47	58.8%
A1450 540485 Printing/Paper	800	0	800	570.00	.00	230.00	71.3%
A1450 540490 Election Expense	35,000	12,149	47,149	37,957.25	.00	9,191.41	80.5%
A1450 540490 CTCL Election Expen	0	8,067	8,067	8,067.08	.00	.00	100.0%
A1450 540490 EV Election Expense	0	17,694	17,694	.00	.00	17,694.07	.0%
A1450 540550 Rent	2,400	0	2,400	2,000.00	.00	400.00	83.3%
A1450 540560 Repairs	0	21	21	21.00	.00	.00	100.0%
A1450 540620 Software Expense	61,000	0	61,000	55,905.56	.00	5,094.44	91.6%
A1450 540733 Training/All Other	13,000	-4,521	8,479	4,300.18	.00	4,178.82	50.7%
A1450 581088 State Retirement F	20,066	1,596	21,662	22,561.74	.00	-900.23	104.2%*
A1450 583088 Social Security Fr	17,881	0	17,881	14,822.78	.00	3,058.22	82.9%
A1450 584088 Workers Compensati	7,350	0	7,350	7,204.77	.00	145.23	98.0%
A1450 585588 Disability Insuran	272	0	272	263.61	.00	8.39	96.9%
A1450 586088 Health Insurance F	72,948	0	72,948	73,352.22	.00	-404.22	100.6%*
A1450 588988 Eap Fringe	90	0	90	85.68	.00	4.32	95.2%
TOTAL Elections	581,662	31,755	613,417	512,719.12	210.00	100,487.63	83.6%
TOTAL General Fund	581,662	31,755	613,417	512,719.12	210.00	100,487.63	83.6%
TOTAL REVENUES	-1,500	-36,957	-38,457	-22,082.07	.00	-16,374.50	
TOTAL EXPENSES	583,162	68,711	651,873	534,801.19	210.00	116,862.13	



Tioga County
YEAR-TO-DATE BUDGET REPORT DECEMBER 2021

FOR 2021 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	581,662	31,755	613,417	512,719.12	210.00	100,487.63	83.6%
** END OF REPORT - Generated by Toombs, Bernadette **							



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FOR 2021 12

ACCOUNTS FOR: H Capital Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H1450 Elections							
H1450 439060 State Aid-Election	0	-50,356	-50,356	-50,356.46	.00	.00	100.0%
H1450 440890 CYBER Federal Aid-H	0	-74,662	-74,662	-31,594.95	.00	-43,066.78	42.3%*
H1450 520300 Voting Machines	285,000	0	285,000	284,154.00	.00	846.00	99.7%
H1450 520620 CYBER Software Expe	0	74,662	74,662	31,187.24	.00	43,474.49	41.8%
TOTAL Elections	285,000	-50,356	234,644	233,389.83	.00	1,253.71	99.5%
TOTAL Capital Fund	285,000	-50,356	234,644	233,389.83	.00	1,253.71	99.5%
TOTAL REVENUES	0	-125,018	-125,018	-81,951.41	.00	-43,066.78	
TOTAL EXPENSES	285,000	74,662	359,662	315,341.24	.00	44,320.49	



Tioga County
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FOR 2021 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	285,000	-50,356	234,644	233,389.83	.00	1,253.71	99.5%
** END OF REPORT - Generated by Toombs, Bernadette **							