

PUBLIC SAFETY MEETING

November 8, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, November 8, 2022 at 2:37 PM.

Present:

Dennis Mullen	Chair, Public Safety
Barb Roberts	Legislator
Marte Sauerbrey	Chair, Legislator (<i>in at 2:40</i>)
William Standinger	Legislator
Stew Bennett	Administrative Coroner
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services
Bob Williams	Deputy Director, Emergency Services

Guest:

Pete DeWind	County Attorney
Cathy Haskell	Clerk of the Legislature

Absent:

Edward Hollenbeck	Legislator
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APPROVAL OF MINUTES:

Approval of October 4, 2022 minutes:

Legislator Mullen made the motion, seconded by Legislator Standinger, to approve the October 4, 2022 Public Safety minutes, as written. Motion carried.

OFFICE of EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Radio Project: Lease for land rental is being developed.
- CAD Project: Response plans for the fire departments need to be developed and submitted for review so they can be entered into the CAD
- EMS: EMS study results have been presented to various groups in the county. Curtis Hammond, Candor EMS, gave a brief presentation about what Candor is doing for coverage. Curtis has been asked to speak at various agencies as to what they did in Candor. It is difficult to get volunteers or paid personnel to do EMS work. Candor received a grant to get young kids involved and have 10 signed up so far. They have been working with Wilson Hospital and Robert Packer Hospital. Tioga County is not the only county struggling.
- Emergency Management: Public Assistance classes were cancelled due to low registration. Working on getting two Tier 3 Emergency Management trainings scheduled.
- Fire: Campville Fire responded to a large barn fire at Rudin's Farm.

NEW BUSINESS:

- None

PERSONNEL: Resos are being presented to add one part-time Assistant Fire Coordinator and make the current Deputy Director position full time.

RESOLUTIONS:

- Appropriation of Funds Modify 2022 Budget Senator's grant 2010 Refund Office of Emergency Services
A resolution was presented requesting authorization to appropriate funds and modify the 2022 budget for a \$2,000 refund.
- Appropriation of Funds 2022 Homeland Security Grant (SHSP) Modify 2022 Budget Office of Emergency Services and Sheriff's Office
A resolution was presented requesting authorization to appropriate the 2022 NYS Homeland Security grant in the amount of \$41,825 for Emergency Services and \$17,925 for the Sheriff's Office.
- Authorize Acceptance of Statewide Interoperable Communications "Formula" Grant (SICG21) Appropriation of Funds & Modify 2022 Budget Office of Emergency Services
A resolution was presented requesting authorization to accept and appropriate the SICG21 grant and modify the 2022 budget.
- Acceptance of the Application for Ryan Telfer and Kyle Telfer to the Tioga County Fire Investigation Team
A resolution was presented requesting authorization to appoint Ryan Telfer and Kyle Telfer to the Tioga County Fire Investigation Team effective November 15th.
- Appoint Member to Critical Incident Stress Debriefing Team Office of Emergency Services
A resolution was presented requesting authorization to appoint Ronald Holbrook to the Critical Incident Stress Debriefing Team.
- Appoint Member to Critical Incident Stress Debriefing Team Office of Emergency Services
A resolution was presented requesting authorization to appoint Lauren Primm to the Critical Incident Stress Debriefing Team.
- Authorize Part-Time Assistant Fire Coordinator and Increase Hours of Deputy Director Office of Emergency Services
A resolution was presented requesting authorization to create one part-time Assistant Fire Coordinator and increase the Deputy Director of Emergency Services position to full time effective January 1, 2023.

***Committee agreed to move these resolutions forward ***

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$703,773 which is 109% of the budget. Inmate boarders account for \$458,861 which is at 305% of the budget.
- Expenditures are at \$8,994,572 which is 83% of the budget.

OLD BUSINESS:

- Itouch Implementation with Black Creek – testing is still ongoing.
- Tru-Narc training has been completed.
- MAT started 10/7/22. We have 7 inmates who qualified for the program.

NEW BUSINESS:

- Jail Camera Project: ongoing.
- CID recording system replacement: The new system will allow others to view the recordings in their offices once the program has been loaded onto their computer.

PERSONNEL:

- Update on Vacancies:
 - Civil – one vacant part-time Civil Deputy position
 - Corrections – 6 vacant Corrections Officer positions; 2 vacant part-time Cook positions
 - Road Patrol:
 - No Deputies are on light duty
 - One Deputy is attending the Southern Tier Law Enforcement Academy
 - One vacant Deputy position and 2 unfunded Deputy positions
 - E911 Emergency Communications Center:
 - There is currently one open full-time position
 - Part-time Dispatcher has been filled.
 - Records – all positions are filled.
 - Administration – all positions are filled.

RESOLUTIONS:

- Appropriation of Funds 2022-2023 NYS STOP DWI High Visibility Engagement Grant STOP DWI
A resolution was presented requesting authorization to appropriate the 2022-2023 NYS Stop DWI High Visibility Engagement grant.

***Committee agreed to move this resolution forward ***

PROBATION – Brian Cain:

FINANCIAL:

Budget is on track. Expenditures are at 70.3%

NEW BUSINESS:

1. Staffing: Waiting until the civil service exam results are in before hiring one Probation Officer 1 position.
2. Training: 2 new Probation Officers have completed all the state training.
3. Collaboration with TCDSS and Tioga Career Center: a joint meeting in Utica was held to discuss progress and how to proceed.
4. \$60,000 DCJS Pre-trial Services Grant Award. Would like to purchase a vehicle to be used for pre-trial services to get them to court. Working on acquisition process to obtain a vehicle without having to wait many months.
5. ATI Program: This program is up and running again.
6. Court Ordered Investigations are at 37; Court ordered supervision is at 187 cases.

PERSONNEL:

1. One vacant Probation Officer position exists.
2. One Probation Officer 1 position remains unfunded.

RESOLUTIONS:

- Resolution to Approve a Grant Award from NYS Division of Criminal Justice for County Pre-Trial Services

A resolution was presented requesting authorization to accept this award and modify the 2022 budget to appropriate funds.

***Committee agreed to move this resolution forward ***

CORONER – Stew Bennett:

- No monthly report was given – went directly into Executive Session .

EXECUTIVE SESSION

Legislator Mullen made a motion, seconded by Legislator Standing, to go into executive session at 3:03 PM to discuss financial matters of a particular employee. In attendance was Legislators Mullen, Roberts, and Standing; Administrative Coroner Stew Bennett; Legislature Clerk Cathy Haskell; Legislator Chair Sauerbrey; and County Attorney Peter DeWind.

Legislator Mullen motioned to adjourn Executive Session at 3:19 p.m.

Respectfully Submitted,

Diane Rockwell

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Secretary to the Sheriff

11/8/22