



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, February 9, 2023  
9:00 am

- ATTENDANCE
  - Legislators
    - Marté Sauerbrey, Legislative Chair
    - Dale Weston, Public Works Committee Chairman
    - William Standing, Public Works Committee
    - Ron Ciotoli, Public Works Committee
    - Barbara Roberts, Public Works Committee
  - Staff
    - Gary Hammond, Commissioner
    - Richard Perkins, Deputy Commissioner
    - Barbara Cushman, Secretary to the Commissioner
  - Guests
    - Cathy Haskell, Legislative Clerk
    - Peter DeWind, County Attorney
  
- APPROVAL OF MINUTES
  - A motion to approve the minutes as submitted for January 5, 2023 was made by Mrs. Roberts, 2<sup>nd</sup> by Mr. Ciotoli. All in favor. Motion Carried.
  
- FINANCIAL
  - YTD Budget Summary was shared with the committee. The department is currently under budget.
  
- OLD BUSINESS
  - None
  
- NEW BUSINESS
  - Mr. Hammond reported on Buildings and Grounds.
    - Work has been finished up in the new ED&P offices and they have moved in.
    - Work began on the new Security Station at 56 Main Street.
    - The Entrance to the Law Department will be moved to accommodate the new security station.
    - 80 lightbulbs were changed in the Court House.
    - Deadbolts were installed and windows were blocked to create state mandated lactation rooms in the Court House and Court Annex.
    - Some overhead doors were repaired at the Highway Department.

# Department of Public Works



- New carpeting was installed on the 1<sup>st</sup> floor of 56 Main Street.
- 2 windows were installed in 2 doors at the HHS Building for Gary Grant.
- Snow removal operations are continuing.
- The County has taken ownership of 70 Delphine Street. Locks have been changed and some clean out has been done.
  
- Mr. Hammond reported on the Highway Department.
  - Tree trimming operations are ongoing.
  - Cold patching operations are ongoing.
  - Snow sand is being hauled and road salt is being delivered.
  - Snow removal operations are ongoing.
  - Guiderail was repaired on Sulphur Springs Road.
  
- Mr. Perkins gave an update on the Capital Projects
  - 56 Main Street HVAC has been finished. The new breaker was received and installed. The removal of the slim unit in DMV still needs to be done.
  - Harnick Road Bridge is currently under design phase.
  - Culvert program is under design phase in our office.
  - HVAC controls at HHS Building is ongoing.
  - Chiller at Public Safety Building preliminary work will start Monday; The chiller has been ordered and will take a year to receive.
  - Bridge Preventative Maintenance Phase 9 is currently under design phase.
  - Day Hollow Road Culvert replacement is a NYSDOT funded project that will be starting.
  - Paving projects for 2023 will be Harford Road, West Creek Road from the new bridge to NYS Route 79, and Crumtown Road from NYS Route 96 to the county line.
  
- PERSONNEL
  - None
  
- MISCELLANEOUS
  - Sulphur Springs Road has a Y intersection with Waits Road that is a problem and needs to be redesigned to make it safer.
  
- RESOLUTIONS
  - Authorize Legislative Chair to Execute Documents to Dedicate and Declare a Portion of Belva Lockwood Lane as a County Roadway
    - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).  
Carried

# Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Re-establish Prior Year 2022 Public Works Funds
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Amend Capital Budget and Transfer Funds for Sweeper Public Works
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Authorize to Create and Fill One HEO III Position Public Works
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- Transfer of Funds Capital Appropriations Emergency Services
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
- PROCLAMATIONS
  - None
- ADJOURNMENT
  - Mr. Weston adjourned the meeting at 9:49 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.  
Commissioner of Public Works