

## ADMINISTRATIVE SERVICES COMMITTEE MINUTES

### TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

April 2<sup>nd</sup>, 2024

#### ATTENDANCE:

LEGISLATORS: Committee Chair Mullen, Legislator Brown, Legislator Standinger  
(Legislator Ciotoli absent)

EX-OFFICIO: Legislative Chair Sauerbrey

STAFF: Legislative Clerk Haskell, County Attorney DeWind

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve March 5, 2024, committee meeting minutes. Motion made by Legislator Brown, seconded by Legislator Standinger; motion carries unanimously.

#### FINANCIAL:

- Reviewed Real Property budget YTD and March revenue/expense.
- Noted that Wells Fargo will no longer be managing escrow accounts, which will result in loss of revenue. (Fees charged for tax roll extracts) For this reason and others, Real Property will be reviewing current administrative service fees. The last update of these fees went into effect 1 January 2016.

#### OLD BUSINESS:

- Exemption briefing – Will be briefing Town of Candor on April 8.
- Noted that Ag District data reconciliation continues with GIS.
- Additional exemption topics discussed:
  - o Senior exemption income scale analysis in progress.
  - o Firefighter lists are being verified.

NEW BUSINESS: Noted that tentative assessment rolls will be posted 1 May.

PERSONNEL: Noted that Karen Hall has successfully completed her first Assessor course.

RESOLUTIONS/PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: 11:23 AM

Steven B Palinosky, CCD, Director, Tioga County Real Property Tax Services